



***Elementary Pupil Accommodation Review Committee –
King George Review Area
Terms of Reference***

1. Mandate:

The pupil Accommodation Review Committee (the “ARC”) serves as an advisory body to the Board of Trustees of the Hamilton-Wentworth District School Board. The mandate of this committee, acting in accordance with the Board’s Pupil Accommodation Review Policy, is to produce a report to the Board that encompasses the following:

(a) Accommodation

- Develop recommendations to maximize the utilization (enrolment as a percentage of Ministry “on-the-ground capacity”) of Board facilities in the review area with a target of 100% utilization for a future ten-year period achieved through accommodation changes including, but not limited to, school closures, new school construction, permanent additions, (i.e. Bricks and Mortar structure), Non-permanent additions (i.e. portables or portapaks), and partial decommissions (i.e. the demolition or shut-down of part of a building).

(b) Facility Condition

- Develop recommendations for capital improvements (i.e. repairs, renovations or major capital projects such as new construction) into existing facilities and sites along with a funding strategy to pay for those improvements.

(c) Program

- Develop recommendations around the strategic locations of Elementary School programs, including, but not limited to, Regular, Programs of Choice, French Immersion, Special Education, Care Treatment and Correctional Programs and Alternative Education. An overview of these programs can be found in Appendix “A”.

(d) Transportation

- Develop recommendations that address the implications of other recommendations on pupil transportation.

(e) Funding

- Develop a funding strategy to address any capital works that are contemplated in the recommendations above.

(f) Implementation

- Develop recommendations for implementation timeframes for any of the above recommended changes.

(g) Scope

- The ARC’s work (i.e. discussion and recommendations) applies only to the following schools: King George, Memorial (City) and Prince of Wales.

(h) Timeline

- The ARC will complete its work and submit its report to the Director of Education by Friday, November 11, 2011.



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2. Reference Criteria

The key criteria that will be used by the ARC to fulfill its mandate include, but are not limited to, the following:

(a) Facility Utilization

- Facility Utilization is defined as enrolment as a percentage of “on-the-ground” capacity. The goal is to maximize the use of Board owned facilities over the long-term.

(b) Permanent and Non-permanent Accommodation

- Permanent accommodation refers to “bricks and mortar” while non-permanent construction includes structures such as portables and portapaks. The goal is to minimize the use of non-permanent accommodation as a long-term strategy while recognizing that it may be a good short-term solution.

(c) Program Offerings

- The ARC must consider program offerings, each with their own specific requirements, at each location. Program offerings include, but are not limited to, Regular, Programs of Choice, French Immersion, Special Education, Care Treatment and Correctional Programs and Alternative Education etc...

(d) Quality Teaching and Learning Environments

- The ARC should consider the program environments and how well they are conducive to learning. This includes spaces such as Science Labs, gymnasiums, other speciality rooms, etc...

(e) Transportation

- The ARC should consider the Board’s existing Transportation policy and how it may be impacted by or limit proposed Accommodation Scenarios.

(f) Partnerships

- As a requirement of the Policy and Ministry guidelines, the ARC should also consider opportunities for partnerships.

(g) Equity:

- The ARC should consider the Board’s Equity Policy, specifically as it relates to accessibility, both in terms of the physical school access as well as transportation and program environments.



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3. Membership

(a) Role of Members

- In accordance with Board's Pupil Accommodation Review Policy, the ARC is expected to work toward consensus on recommendations and the overall Direction of the report to Board.
- The role of voting members is to provide direction in cases where consensus cannot be achieved.
- Non-voting members bring expertise to the table and provide their opinions on issues and recommendations.
- Board staff (other than those included in the membership) act as a resource to the ARC. Staff from various departments will be in attendance at meetings to present data, strategies, other information and to respond to inquiries. These staff do not have a role in approving the ARC's recommendations or providing opinions.

(b) Committee Composition:

- The table in Appendix "B" identifies the individual's that form the ARC:
- The ARC will be deemed to be properly constituted whether or not all the listed members are willing and able to participate.
- Alternates: Should a member miss two consecutive meetings, the Chair of the ARC may invite an alternate member in accordance with the Board's Pupil Accommodation Review Policy, Section 4.5(f).



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4. Operating Procedures

(a) Meeting Dates

- The ARC is scheduled to meet on the following dates from 6pm to 9pm at location(s) to be determined.
- Dates and/or Times may be subject to change depending on ARC member's availability. Date or Time changes are subject to the ARC's approval, either by consensus or through a vote as done per the Board's Pupil Accommodation Review Policy.
- In the case that a meeting date falls on a Board identified Key Holy Day, the meeting shall be rescheduled on an alternative date subject to member's availability per the date and time changes clause above.
 - Wednesday, March 30, 2011 – *Public Meeting #1*
 - Wednesday, April 20, 2011
 - Wednesday, May 11, 2011– *Public Meeting #2*
 - Wednesday, June 1, 2011
 - Wednesday, September 21, 2011 – *Public Meeting #3*
 - Wednesday October 12, 2011
 - Wednesday, November 2, 2011 – *Public Meeting #4*
 - Wednesday, November 9, 2011

(b) Agendas and Minutes

- Agendas and minutes from the previous meeting will be circulated to all ARC members at least 24 hours prior to the ARC meeting.
- Minutes will be approved by the ARC prior to being made available to the general public.
- The ARC shall have the opportunity to add or remove items from the agenda by consensus or vote if necessary and done per the Board's Pupil Accommodation Review Policy. This shall only be done at the start of the meeting.

(c) Meeting Conduct

- The chair of the ARC shall guide the meeting in accordance with the agenda and scheduled ending time.
- A "speakers list" approach shall be used during discussions, question and answer periods and any other time deemed appropriate by the Chair.
- The goal is to always work toward consensus on key issues. At times when it is clear that consensus cannot be achieved, the Chair may call a vote. In this case, only voting members are eligible to vote.
- The Chair will also endeavour to ensure that all ARC member's voices have an opportunity to be heard. At times, this may require a time limit on individual member's speaking time.
- Meetings shall be adjourned at the scheduled time except if a minimum two-thirds majority of the ARC agree to extend the ending time.

(d) Materials, Support and Analysis

- Board staff will be on hand at meetings to present data, information, strategies, analysis, recommendations and/or to answer questions as required under the Board's Policy.
- The ARC may request additional information from Board staff through consensus of the ARC or by vote if required. Board staff will endeavour to provide requested information at the next meeting and where this is not possible, will provide an reasonable estimated date when the information will be available.



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(e) Voting Procedures

- A vote is to be called only when a quorum of the voting members is present. When a vote is called only the voting members present will cast their vote. Should there be a tie vote the motion/recommendation is defeated. Quorum shall be defined as fifty percent (50%) plus one of the number of voting members on the ARC. The definition of consensus and the determination of voting procedures (e.g. by ballot or show of hands) is to be established by the ARC at its first meeting.

(f) Accommodation Review Process: School Information Profile

- The ARC will discuss and consult about the School Information Profile(s) prepared by Board administration for the school(s) under review and modify the Profile(s) where appropriate. This discussion is intended to familiarize the ARC members and the community with the school(s) in light of the objectives and Reference Criteria outlined in the Terms of Reference. The final School Information Profile(s) and the Terms of Reference will provide the foundation for discussion and analysis of accommodation options.

(g) Accommodation Review Process: Accommodation Options

- Board administration must present to the ARC at least one alternative accommodation option that addresses the objectives and Reference Criteria outlined in the Terms of Reference. The option(s) will address where students would be accommodated; what changes to existing facilities may be required; what programs would be available to students; and transportation. If the option(s) require new capital investment, Board administration will advise on the availability of funding, and where no funding exists, will propose how students would be accommodated if funding does not become available.
- The ARC may also create alternative accommodation options, which should be consistent with the objectives and Reference Criteria outlined in the Terms of Reference. Board administration will provide necessary data to enable the ARC to examine options. This analysis will assist the ARC in finalizing the Accommodation Report to the Board.
- The ARC may recommend accommodation options that include new capital investment. In such a case, Board administration will advise on the availability of funding. Where no funding exists, the ARC with the support of Board administration will propose how students would be accommodated if funding does not become available.
- As the ARC considers the accommodation options, the needs of all students in schools of the ARC are to be considered objectively and fairly, based on the School Information Profile and the objectives and Reference Criteria outlined in the Terms of Reference.

(h) Accommodation Review Process: Community Consultation, Public Information and Access

- Public consultation is to be at the heart of the accommodation review process. A minimum of four public meetings, structured to encourage an open and informed exchange of views, are to be held by the ARC. If possible the meetings are to be held at the school(s) under review, or in a nearby facility if physical accessibility cannot be provided at the school(s).
- The ARC is responsible to ensure that a wide range of local groups is consulted.
- These groups may include the School Council of the schools in the review area, parents, guardians, students, teachers, the local community and other interested parties.
- The ARC is responsible to ensure that public meetings are well publicized, well in advance of the scheduled meeting date. The School Board and ARC are to ensure that all information relevant to the accommodation review, as defined by the ARC, is made public by posting it in a prominent location on the school Board's website or making it available in print upon request. Where relevant information is technical in nature, it is to be explained in plain language.



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- Once an accommodation review has been initiated, the ARC must ensure that a wide range of school and community groups is invited to participate in the consultation. These groups may include the school(s)' councils, parents, guardians, students, school staff, the local community, and other interested parties.
 - As indicated above, the ARC will consult about the customized School Information Profile prepared by Board administration and may make changes as a result of the consultation. The ARC will also seek input and feedback about the accommodation options and the ARC's Accommodation Report to the Board. Discussions will be based on the School Information Profile(s) and the ARC's Terms of Reference.
 - Public meetings must be well publicized, in advance, through a range of methods and held at the school(s) under review, if possible, or in a nearby facility if physical accessibility cannot be provided at the school(s). Public meetings are to be structured to encourage an open and informed exchange of views. All relevant information developed to support the discussions at the consultation is to be made available in advance.
 - At a minimum, ARCs are required to hold four public meetings to consult about the School Information Profile, the accommodation options, and the ARC Accommodation Report.
 - Minutes reflecting the full range of opinions expressed at the meetings are to be kept, and made publicly available. ARCs and Board administration are to respond to questions they consider relevant to the ARC and its analysis, at meetings or in writing appended to the minutes of the meeting and made available on the Board's website.
- (i) Accommodation Review Process: Accommodation Report to Board**
- The ARC will produce an Accommodation Report that will make accommodation recommendation(s) consistent with the objectives and Reference Criteria outlined in the Terms of Reference. It will deliver its Accommodation Report to the Board's Director of Education, who will have the Accommodation Report posted on the Board's website. The ARC will present its Accommodation Report to the Board of Trustees. Board administration will examine the ARC Accommodation Report and present the administration analysis and recommendations to the Board of Trustees. The Board of Trustees will make the final decision regarding the future of the school(s). If the Board of Trustees votes to close a school or schools, the Board must outline clear timelines around when the school(s) will close.
 - The Board of Trustees will hold the following public meetings in order to complete the decision-making process regarding the closure of a school or schools:
 - A meeting to receive the report of the ARC (to be presented by the ARC's chair or delegate) and the Staff report (to be presented by the Associate Director or delegate). Following this meeting both reports will be made available to the public on the Board's website.
 - A meeting to receive public input on the ARC report and the Staff Report.
 - A meeting for the Board of Trustees to make the final decision regarding the future of the schools. As part of any resolution to close a school, the Board will outline anticipated timelines for the school closure. The ARC is to submit its final report to the Superintendent of Business who shall direct Board staff to analyze the ARC's report and prepare their proposals and recommendations regarding the future of the schools for the Board of Trustees.

**Appendix "A": Program Definitions**

Alternative Education - Programs to address the needs of students who require an alternative setting to achieve success in elementary schools. Programs currently available for elementary school students in the Hamilton-Wentworth District School Board are located at the following sites: Crestwood, Canterbury, Adelaide Hoodless and Gateway.

Care Treatment and Correctional Programs – programs that are funded by the Ministry of Education to allow school boards to deliver educational services to young people who are unable to attend regular community schools because they are either in care facilities (ie., hospitals), treatment facilities (i.e., children's mental health centres) or correction/custody facilities (ie., detention centres, open custody group homes).

French Immersion – Students can enrol in the French Immersion program.

Programs of Choice - a number of alternative programs that focus on one of the following areas: Sports, Academics, Science, Arts and languages.

Special Education – educational programming for students with special needs.



Appendix "B": ARC Membership

Position (per Policy)	Name
Chair	Pat Rocco
Voting Members	
One Principal <i>(not directly associated with any of the schools in the review area)</i>	To be appointed by the Principal's Association
One Teacher <i>(not directly associated with any of the schools in the review area)</i>	To be appointed by the Teacher Union Executive
Two Student Leaders <i>(from outside the review area)</i>	To be appointed by Executive Council To be appointed by Executive Council
Two Public School Supporter Community Leaders <i>(not directly associated with any of the schools in the review area)</i>	To be appointed by the Parent Involvement Committee To be appointed by the Parent Involvement Committee
Two Parent Reps from King George	To be appointed by School Council To be appointed by School Council
Two Parent Reps from Memorial (City)	To be appointed by School Council To be appointed by School Council
Two Parent Reps from Prince of Wales	To be appointed by School Council To be appointed by School Council
Non-Voting Members	
Area Superintendents of Education	Pat Rocco
Area Trustees	Tim Simmons
Area Ward Councillors	Bernie Morelli
Principal from King George	Susan Neville
Principal from Memorial (City)	John Bradley
Principal from Prince of Wales	Janet VanDuzen
Teacher from King George	To be appointed by School Teaching peers
Teacher from Memorial (City)	To be appointed by School Teaching peers
Teacher from Prince of Wales	To be appointed by School Teaching peers
Non-Teaching Staff from King George	To be appointed by School Non-teaching staff members
Non-Teaching Staff from Memorial (City)	To be appointed by School Non-teaching staff members
Non-Teaching Staff from Prince of Wales	To be appointed by School Non-teaching staff members



Pupil Accommodation Review Policy

Date Approved: December 2009
Projected Review Date: December 2013

1. Purpose

- 1.1 School Boards in Ontario are responsible for providing schools and facilities for their students and for operating and maintaining their schools as effectively and efficiently as possible to support student achievement.
- 1.2 The purpose of the Pupil Accommodation Review Policy is to provide direction regarding public accommodation reviews undertaken to determine the future of a school or group of schools.
- 1.3 The policy ensures that where a decision is taken regarding the future of a school, that decision is made with the full involvement of an informed local community and is based on a broad range of criteria regarding the quality of the learning experience for students. The policy also ensures that the decision making process is in accordance with the revised guidelines established by the Ministry of Education. A copy of those guidelines is provided in Appendix A.

2. Initiation of a Pupil Accommodation Review:

- 2.1 The Hamilton-Wentworth District School Board ("the Board") is committed to provide viable learning programs in quality facilities in a fiscally responsible manner. Various factors may result in the need to consolidate, close or relocate one or more schools in order to align pupil accommodation with resident enrolment. These factors include changes in demographics and student enrolment; mobility rates and migration patterns; government policies and initiatives; curriculum and program demands; operating costs; and the physical limitations of buildings.
- 2.2 Periodically the Associate Director shall ensure that a report is prepared to update the Board's Long-term Capital Plan. The capital update report is part of the ongoing capital planning process and is intended to provide for a review of capital needs and the determination of priorities. The report will also serve to identify the need to consider closure of a school or schools¹. Additionally, recommendations to consider school closures will also factor in the potential for partnerships. Generally, such a need would result from one or more of the following factors:
 - (a) Program Issues, i.e.
 - the number of students in a school and/or study area has declined or is projected to decline to a point where program delivery is negatively impacted;
 - the specialized facilities required to meet current curriculum requirements are not available in a school and the cost to upgrade the school to address this deficiency is prohibitive;
 - (b) Occupancy Issues, i.e.
 - the potential exists within a review area to accommodate current and/or projected enrolment in fewer educational facilities than currently exist;
 - enrolment levels at one or more existing schools will be negatively impacted as a result of the construction of new schools to accommodate enrolment from recent or newly proposed residential developments within the area;

¹ Following a decision by the Board to close a school, the Board will determine if the school/ property will be deemed surplus to its needs. Should the Board deem a school/property surplus to its needs, the process for disposition will be in accordance with the approved "Property Disposition Protocol" (Appendix C)

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- the operating costs (i.e. the costs of school administration and the costs for heating, lighting and cleaning) of one or more schools in the area negatively affect the Board's ability to operate all of its schools within the grants provided for these purposes;
- (c) School Condition Issues; i.e.
- the cost to address existing and/or expected facility renewal needs in one or more schools in the area (e.g. mechanical condition; code compliance) is prohibitive.
- (d) Parental Requests; i.e.
- a high percentage of the parents in a particular school has requested that it be closed in the interests of current or future students
- 2.3 Except as noted below², if the Board believes that it may be necessary to close one or more schools offering elementary or secondary regular day-school programs in an area it will establish an Accommodation Review Committee (ARC) to undertake a public review of the facilities and learning opportunities for students.
- 2.4 Whenever possible, accommodation reviews will focus on a group of schools rather than examine a single school to facilitate the development of viable and practical solutions for student accommodation. In normal circumstances, it is expected that it will not be necessary to undertake an accommodation review for schools within an area more than once every five years.

3. Accommodation Review Committee Terms of Reference:

- 3.1 The Accommodation Review is lead by an ARC appointed by the Board. The ARC assumes an advisory role and will provide recommendations that will inform the final decision made by the Board of Trustees.
- 3.2 The membership of the ARC is defined under Section 4 of this Policy.
- 3.3 The Board will provide the ARC with a Terms of Reference that includes the following components:
- (a) Mandate – refers to the Board's educational and accommodation objectives in undertaking the ARC and reflects the Board's strategy for supporting student achievement.
 - (b) Reference Criteria – frames the parameters of the ARC discussion and includes the educational and accommodation criteria for examining schools under review and accommodation options, i.e. grade configuration, school utilization, and program offerings.
 - (c) ARC Membership and the role of voting and non-voting members, including Board and School administration.

² Consistent with Ministry guidelines, an accommodation review is not required when:

- a replacement school is to be rebuilt by the board on the existing site or located within the existing school attendance boundary as identified through the board's existing policies; (e.g. replacement school of a rural school within its existing rural community);
- a lease is terminated;
- a board is considering the relocation of a grade or grades, or a program in any school year or over a number of school years, where the enrolment in the grade or grades, or program, constitutes less than 50% of the enrolment of the school; this calculation is based on the enrolment at the time of the relocation or the first phase of a relocation carried over a number of school years.
- a board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;
- a facility has been serving as a holding school for a school community whose permanent school is under construction or repair.

In such circumstances, although a full accommodation review is not required, the board will provide appropriate notice of decisions that would affect the accommodation situation of students.

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- (d) Operating Procedures – includes meetings, materials, support and analysis to be provided by Board administration and the material to be produced by the ARC.

4. Composition of the Accommodation Review Committee:

- 4.1 Each ARC will include membership drawn from the education community and the broader community. Consequently it will include educators, Board officials, students, parents, community and municipal leaders. The Associate Director (i.e. the Senior Official responsible for accommodation, planning and facilities) will be responsible to facilitate the work of the ARC.
- 4.2 The committee will include individuals that are not directly associated with any of the schools in the Review Area to provide an objective perspective, as well as individuals directly associated with the schools in the Review Area to provide the community perspective.
- 4.3 The ARC is expected to work towards consensus among all committee members on recommendations and the overall direction of the report to the Board of Trustees. Where consensus cannot be achieved, the Chair will rely on the “Voting” members of the committee to provide direction.
- 4.4 A vote is to be called only when a quorum of the voting members is present. When a vote is called only the voting members present will cast their vote. Should there be a tie vote the motion/recommendation is defeated. Quorum shall be defined as fifty percent (50%) plus one of the number of voting members on the committee. The definition of consensus and the determination of voting procedures (e.g. by ballot or show of hands) is to be established by the committee at its first meeting.
- 4.5 ARC Committee Representation: The membership of the ARC will be defined by the Board in the ARC Terms of Reference. The following individuals will be invited to be a member of the ARC:
- (a) **Chair - One Member of Executive Council** *(to be appointed by the Office of the Director who will not have any “Voting” status);*
- (b) **Voting Members:**
- **One Principal** that is not directly associated with any of the schools in the Review Area *(to be chosen by the respective Principal's Association);*
 - **One Teacher** that is not directly associated with any of the schools in the Review Area *(to be chosen by the respective Teacher Union Executive)*
 - **Two Student Leaders** from outside the review area (to be chosen by Executive Council in the case of an Elementary ARC and Student Senate in the case of a Secondary ARC);
 - **Two “Public School Supporter” Community Leaders** *(Community Leaders must not be directly associated with any of the schools in the Review Area. Community Leaders are to be appointed by the Parent Involvement Committee);*
 - **Two Parent Representatives** from each of the schools directly affected by the accommodation review *(to be appointed by School Council)*
- (c) **Non-voting Members:**
- **Any Superintendent of Education** whose direct responsibilities include a school in the Review Area;
 - **The Trustee(s)** whose ward includes a school in the Review Area;
 - **The Ward Councilor(s)** whose ward includes a school in the Review Area;
 - **One Principal** from each of the schools directly affected by the accommodation review;

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- **One Teacher** from each of the schools directly affected by the accommodation review (*to be chosen by teaching peers*);
 - **One Non-Teaching Staff Representative** from each of the schools directly affected by the accommodation review (to be chosen by non-teaching staff members at each of the schools)
- (d) *Note: The total number of individuals on the committee will depend upon the number of schools in the review area:*
- (e) The ARC will be deemed to be properly constituted whether or not all the listed members are willing and able to participate.
- (f) Alternates: Should a member miss two consecutive meetings, the Chair of the ARC may invite an alternate member. The alternate member must meet the same criteria as outlined in parts (a), (b) or (c) above of the member being replaced (i.e. an alternate parent representative must be from the same school and be designated by the School Council of the member that they are replacing).

5. School Information Profile

- 5.1 Board administration are required to develop a School Information Profile to help the ARC and the community understand how well schools meet the objectives and the Reference Criteria outlined in the Terms of Reference. The School
- 5.2 Information Profile includes data for each of the following four considerations about the school(s):
- (a) Value to the student
 - (b) Value to the school Board
 - (c) Value to the community
 - (d) Value to the local economy
- 5.3 It is recognized that the school's value to the student takes priority over other considerations about the school. A School Information Profile will be completed by Board administration for each of the schools under review. If multiple schools within the same planning area are being reviewed together, the same Profile must be used for each school. The completed School Information Profile(s) will be provided to the ARC to discuss, consult on, modify based on new or improved information, and finalize.
- 5.4 The School Information Profile Template attached in Appendix "B" provides a sample of the information that will be provided.

6. The Accommodation Review Process

- 6.1 Accommodation Options and School Information Profile
- (a) Board administration must present to the ARC at least one alternative accommodation option that addresses the objectives and Reference Criteria outlined in the Terms of Reference. The option(s) will address where students would be accommodated; what changes to existing facilities may be required; what programs would be available to students; and transportation. If the option(s) require new capital investment, Board administration will advise on the availability of funding, and where no funding exists, will propose how students would be accommodated if funding does not become available.
 - (b) The ARC will discuss and consult about the School Information Profile(s) prepared by Board administration for the school(s) under review and modify the Profile(s) where appropriate. This discussion is intended to familiarize the ARC members and the community with the school(s) in light of the objectives and Reference Criteria outlined in the Terms of

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Reference. The final School Information Profile(s) and the Terms of Reference will provide the foundation for discussion and analysis of accommodation options.

- (c) The ARC may also create alternative accommodation options, which should be consistent with the objectives and Reference Criteria outlined in the Terms of Reference. Board administration will provide necessary data to enable the ARC to examine options. This analysis will assist the ARC in finalizing the Accommodation Report to the Board.
- (d) ARCs may recommend accommodation options that include new capital investment. In such a case, Board administration will advise on the availability of funding. Where no funding exists, the ARC with the support of Board administration will propose how students would be accommodated if funding does not become available.
- (e) As the ARC considers the accommodation options, the needs of all students in schools of the ARC are to be considered objectively and fairly, based on the School Information Profile and the objectives and Reference Criteria outlined in the Terms of Reference.

6.2 Community Consultation, Public Information and Access

- (a) Public consultation is to be at the heart of the accommodation review process. A minimum of four public meetings, structured to encourage an open and informed exchange of views, are to be held by the Accommodation Review Committee. If possible the meetings are to be held at the school(s) under review, or in a nearby facility if physical accessibility cannot be provided at the school(s).
- (b) The ARC is responsible to ensure that a wide range of local groups is consulted.
- (c) These groups may include the School Council of the schools in the review area, parents, guardians, students, teachers, the local community and other interested parties.
- (d) The ARC is responsible to ensure that public meetings are well publicized, well in advance of the scheduled meeting date. The School Board and ARC are to ensure that all information relevant to the accommodation review, as defined by the ARC, is made public by posting it in a prominent location on the school Board's website or making it available in print upon request. Where relevant information is technical in nature, it is to be explained in plain language.
- (e) Once an accommodation review has been initiated, the ARC must ensure that a wide range of school and community groups is invited to participate in the consultation. These groups may include the school(s)' councils, parents, guardians, students, school staff, the local community, and other interested parties.
- (f) As indicated above, the ARC will consult about the customized School Information Profile prepared by Board administration and may make changes as a result of the consultation. The ARC will also seek input and feedback about the accommodation options and the ARC's Accommodation Report to the Board. Discussions will be based on the School Information Profile(s) and the ARC's Terms of Reference.
- (g) Public meetings must be well publicized, in advance, through a range of methods and held at the school(s) under review, if possible, or in a nearby facility if physical accessibility cannot be provided at the school(s). Public meetings are to be structured to encourage an open and informed exchange of views. All relevant information developed to support the discussions at the consultation is to be made available in advance.
- (h) At a minimum, ARCs are required to hold four public meetings to consult about the School Information Profile, the accommodation options, and the ARC Accommodation Report.
- (i) Minutes reflecting the full range of opinions expressed at the meetings are to be kept, and made publicly available. ARCs and Board administration are to respond to questions they consider relevant to the ARC and its analysis, at meetings or in writing appended to the minutes of the meeting and made available on the Board's website.

6.3 ARC Accommodation Report to the Board

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- (a) The ARC will produce an Accommodation Report that will make accommodation recommendation(s) consistent with the objectives and Reference Criteria outlined in the Terms of Reference. It will deliver its Accommodation Report to the Board's Director of Education, who will have the Accommodation Report posted on the Board's website. The ARC will present its Accommodation Report to the Board of Trustees. Board administration will examine the ARC Accommodation Report and present the administration analysis and recommendations to the Board of Trustees. The Board of Trustees will make the final decision regarding the future of the school(s). If the Board of Trustees votes to close a school or schools, the Board must outline clear timelines around when the school(s) will close.
- (b) The Board of Trustees will hold the following public meetings in order to complete the decision-making process regarding the closure of a school or schools:
- A meeting to receive the report of the Accommodation Review Committee (to be presented by the committee's chair or delegate) and the Staff report (to be presented by the Associate Director or delegate). Following this meeting both reports will be made available to the public on the Board's website.
 - A meeting to receive public input on the ARC report and the Staff Report.
 - A meeting for the Board of Trustees to make the final decision regarding the future of the schools. As part of any resolution to close a school, the Board will outline anticipated timelines for the school closure. The ARC is to submit its final report to the Superintendent of Business who shall direct Board staff to analyze the committee's report and prepare their proposals and recommendations regarding the future of the schools for the Board of Trustees.

7. Timelines

- 7.1 Board decisions to establish an Accommodation Review Committee will also include the date in which the final (ARC) report is to be presented with due regard for the following provisions related to the timelines for an accommodation review process as specified in the Ministry of Education's Pupil Accommodation Review Guidelines:
- (a) Following the establishment of the ARC to conduct an accommodation review, there must be no less than thirty (30) days notice before the first public meeting of the ARC.
- (b) Beginning with the first public meeting, the public consultation period must be no less than ninety (90) days.
- (c) After receipt of the ARC and Staff Reports by the Board of Trustees, there must be no less than sixty (60) days prior to the meeting where the trustees will vote on the recommendations.
- 7.2 Summer vacation, Christmas break and Spring break, including adjacent weekends, must not be considered part of the 30, 60 or 90 calendar day periods. For schools with a year-round calendar, any holiday that is nine calendar days or longer, including weekends, should not be considered part of the 30, 60 or 90 calendar day periods.



MINISTRY OF EDUCATION
PUPIL ACCOMMODATION REVIEW GUIDELINE
(Revised June 2009)

PURPOSE

The purpose of the *Pupil Accommodation Review Guideline* (previously referred to as school closure guidelines) is to provide direction to school boards regarding public accommodation reviews undertaken to determine the future of a school or group of schools.

The *Guideline* ensures that where a decision is taken by a school board regarding the future of a school, that decision is made with the full involvement of an informed local community and it is based on a broad range of criteria regarding the quality of the learning experience for students.

In recognition of the important role schools play in strengthening rural and urban communities and the importance of healthy communities for student success, it is also expected that decisions consider the value of the school to the community, taking into account other government initiatives aimed at strengthening communities.

School boards in Ontario are responsible for providing schools and facilities for their students and for operating and maintaining their schools as effectively and efficiently as possible to support student achievement.

Under paragraph 26, subsection 8 (1) of the *Education Act*, the Minister of Education may issue guidelines with respect to school boards' school closure policies. The *Guideline* is effective upon release.

SCHOOL BOARD ACCOMMODATION REVIEW POLICIES

School boards are responsible for establishing and following their own accommodation review policies. At a minimum, boards' accommodation review policies are to reflect the requirements of the *Pupil Accommodation Review Guideline* set out below.

A copy of the school board's accommodation review policy, the government's *Pupil Accommodation Review Guideline* and the *Administrative Review of Accommodation Review Process* documents are to be available at the school board's office and posted on the school board's website.

School boards are expected to undertake long-term enrolment and capital planning that will provide the context for accommodation review processes and decisions. This planning should take into account opportunities for partnerships with other school boards and appropriate public organizations that are financially sustainable, safe for students, and protect the core values and objectives of the school board.

The *Guideline* recognizes that, wherever possible, accommodation reviews should focus on a group of schools within a school board's planning area rather than examine a single school. These schools would be reviewed together because they are located close enough to the other schools within a planning area to facilitate the development of viable and practical solutions for student accommodation.

ACCOMMODATION REVIEW TERMS OF REFERENCE

The review of a particular school or schools is to be led by an Accommodation Review Committee (ARC) appointed by the board. The ARC assumes an advisory role and will provide recommendations that will inform the final decision made by the Board of Trustees.

Each ARC must include membership drawn from the community. It is recommended that the committee include parents, educators, board officials, and community members. Trustees are not required to serve on ARCs.

School boards will provide the ARC with a Terms of Reference that describes the ARC's mandate. The mandate will refer to the board's educational and accommodation objectives in undertaking the ARC and reflect the board's strategy for supporting student achievement. The Terms of Reference will contain Reference Criteria that frame the parameters of ARC discussion. The Reference Criteria include the educational and accommodation criteria for examining schools under review and accommodation options. Examples may include grade configuration, school utilization, and program offerings.

The Terms of Reference will identify ARC membership and the role of voting and non-voting members, including board and school administration. The Terms of Reference will also describe the procedures for the ARC, including meetings; material, support, and analysis to be provided by board administration; and the material to be produced by the ARC.

School boards will inform the ARC at the beginning of the process about partnership opportunities, or lack thereof, as identified as part of boards' long-term planning process.

SCHOOL INFORMATION PROFILE

School boards are required to develop a School Information Profile to help the ARC and the community understand how well school(s) meet the objectives and the Reference Criteria outlined in the Terms of Reference. The School

Information Profile includes data for each of the following four considerations about the school(s):

- Value to the student
- Value to the school board
- Value to the community
- Value to the local economy

It is recognized that the school's value to the student takes priority over other considerations about the school. A School Information Profile will be completed by board administration for each of the schools under review. If multiple schools within the same planning area are being reviewed together, the same Profile must be used for each school. The completed School Information Profile(s) will be provided to the ARC to discuss, consult on, modify based on new or improved information, and finalize.

The following are examples of factors that may be considered under each of the four considerations. Boards and ARCs may introduce other factors that could be used to reflect local circumstances and priorities, which may help to further understand the school(s).

Value to the Student

- the learning environment at the school;
- student outcomes at the school;
- course and program offerings;
- extracurricular activities and extent of student participation;
- the ability of the school's physical space to support student learning;
- the ability of the school's grounds to support healthy physical activity and extracurricular activities;
- accessibility of the school for students with disabilities;
- safety of the school;
- proximity of the school to students/length of bus ride to school.

Value to the School Board

- student outcomes at the school;
- course and program offerings;
- availability of specialized teaching spaces;
- condition and location of school;
- value of the school if it is the only school within the community;
- fiscal and operational factors (e.g., enrolment vs. available space, cost to operate the school, cost of transportation, availability of surplus space in adjacent schools, cost to upgrade the facility so that it can meet student learning objectives).

Value to the Community

- facility for community use;

APPENDIX A-3

- program offerings at the school that serve both students and community members (e.g., adult ESL);
- school grounds as green space and/or available for recreational use;
- school as a partner in other government initiatives in the community;
- value of the school if it is the only school within the community.

Value to the Local Economy

- school as a local employer;
- availability of cooperative education;
- availability of training opportunities or partnerships with business;
- attracts or retains families in the community;
- value of the school if it is the only school within the community.

ACCOMMODATION REVIEW PROCESS

As indicated above, the public review of each school or group of schools is to be led by a local Accommodation Review Committee appointed by the board.

School boards must present to the ARC at least one alternative accommodation option that addresses the objectives and Reference Criteria outlined in the Terms of Reference. The option(s) will address where students would be accommodated; what changes to existing facilities may be required; what programs would be available to students; and transportation. If the option(s) require new capital investment, board administration will advise on the availability of funding, and where no funding exists, will propose how students would be accommodated if funding does not become available.

The Ministry recommends that, wherever possible, schools should only be subject to an accommodation review once in a five-year period, unless there are exceptional circumstances.

School Information Profile

The ARC will discuss and consult about the School Information Profile(s) prepared by board administration for the school(s) under review and modify the Profile(s) where appropriate. This discussion is intended to familiarize the ARC members and the community with the school(s) in light of the objectives and Reference Criteria outlined in the Terms of Reference. The final School Information Profile(s) and the Terms of Reference will provide the foundation for discussion and analysis of accommodation options.

Public Information and Access

School boards and ARCs are to ensure that all information relevant to the accommodation review, as defined by the ARC, is made public by posting it in a prominent location on the school board's website or making it available in print upon request. Where relevant information is technical in nature, it is to be explained in plain language.

Accommodation Options

The ARC may also create alternative accommodation options, which should be consistent with the objectives and Reference Criteria outlined in the Terms of Reference. Board administration will provide necessary data to enable the ARC to examine options. This analysis will assist the ARC in finalizing the Accommodation Report to the board.

ARCs may recommend accommodation options that include new capital investment. In such a case, board administration will advise on the availability of funding. Where no funding exists, the ARC with the support of board administration will propose how students would be accommodated if funding does not become available.

As the ARC considers the accommodation options, the needs of all students in schools of the ARC are to be considered objectively and fairly, based on the School Information Profile and the objectives and Reference Criteria outlined in the Terms of Reference.

Community Consultation and Public Meetings

Once an accommodation review has been initiated, the ARC must ensure that a wide range of school and community groups is invited to participate in the consultation. These groups may include the school(s)' councils, parents, guardians, students, school staff, the local community, and other interested parties.

As indicated above, the ARC will consult about the customized School Information Profile prepared by board administration and may make changes as a result of the consultation. The ARC will also seek input and feedback about the accommodation options and the ARC's Accommodation Report to the board. Discussions will be based on the School Information Profile(s) and the ARC's Terms of Reference.

Public meetings must be well publicized, in advance, through a range of methods and held at the school(s) under review, if possible, or in a nearby facility if physical accessibility cannot be provided at the school(s). Public meetings are to be structured to encourage an open and informed exchange of views. All relevant information developed to support the discussions at the consultation is to be made available in advance.

At a minimum, ARCs are required to hold four public meetings to consult about the School Information Profile, the accommodation options, and the ARC Accommodation Report.

Minutes reflecting the full range of opinions expressed at the meetings are to be kept, and made publicly available. ARCs and board administration are to respond to questions they consider relevant to the ARC and its analysis, at

meetings or in writing appended to the minutes of the meeting and made available on the board's website.

ARC Accommodation Report to the Board

The ARC will produce an Accommodation Report that will make accommodation recommendation(s) consistent with the objectives and Reference Criteria outlined in the Terms of Reference. It will deliver its Accommodation Report to the board's Director of Education, who will have the Accommodation Report posted on the board's website. The ARC will present its Accommodation Report to the Board of Trustees. Board administration will examine the ARC Accommodation Report and present the administration analysis and recommendations to the Board of Trustees. The Board of Trustees will make the final decision regarding the future of the school(s). If the Board of Trustees votes to close a school or schools, the board must outline clear timelines around when the school(s) will close.

TIMELINES FOR AN ACCOMMODATION REVIEW PROCESS

After the intention to conduct an accommodation review of a school or schools has been announced by the school board, there must be no less than 30 calendar days notice prior to the first of a minimum of four public meetings.

Beginning with the first public meeting, the public consultation period must be no less than 90 calendar days.

After the ARC completes its Accommodation Report it is to make the document publicly available and submit the document to the school board administration. After the submission of the Accommodation Report, there must be no less than 60 calendar days notice prior to the meeting where the Board of Trustees will vote on the recommendations.

Summer vacation, Christmas break and Spring break, including adjacent weekends, must not be considered part of the 30, 60 or 90 calendar day periods. For schools with a year-round calendar, any holiday that is nine calendar days or longer, including weekends, should not be considered part of the 30, 60 or 90 calendar day periods.

APPLICATION OF ACCOMMODATION REVIEW GUIDELINES

The *Guideline* applies to schools offering elementary or secondary regular day-school programs. The following outlines circumstances where school boards are not obligated to undertake an accommodation review in accordance with this *Pupil Accommodation Review Guideline*. In these circumstances, a board is expected to consult with local communities about proposed accommodation options for students in advance of any decision by the board.

- Where a replacement school is to be rebuilt by the board on the existing site, or rebuilt or acquired within the existing school attendance boundary as identified through the board's existing policies;

- When a lease is terminated;
- When a board is planning the relocation in any school year or over a number of school years of a grade or grades, or a program, where the enrolment constitutes less than 50% of the enrolment of the school; this calculation is based on the enrolment at the time of the relocation or the first phase of a relocation carried over a number of school years;
- When a board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations
- Where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair.



**MINISTRY OF EDUCATION
ADMINISTRATIVE REVIEW OF ACCOMMODATION REVIEW PROCESS**

A review of a school board's accommodation review process may be sought if the following conditions are met.

An individual or individuals must:

- Submit a copy of the board's accommodation review policy highlighting how the accommodation review process was not compliant with the school board's accommodation review policy.
- Demonstrate the support of a portion of the school community through the completion of a petition signed by a number of supporters equal to at least 30% of the affected school's student headcount (e.g., if the headcount is 150, then 45 signatures would be required). Parents/guardians of students and/or other individuals that participated in the accommodation review process are eligible to sign the petition¹
 - The petition should clearly provide a space for individuals to print and sign their name; address (street name and postal code); and to indicate whether they are a parent/guardian of a student attending the school subject to the accommodation review, or an individual who has participated in the review process.
- Submit the petition and justification to the school board and the Minister of Education within thirty (30) days of the board's closure resolution.

The school board would be required to:

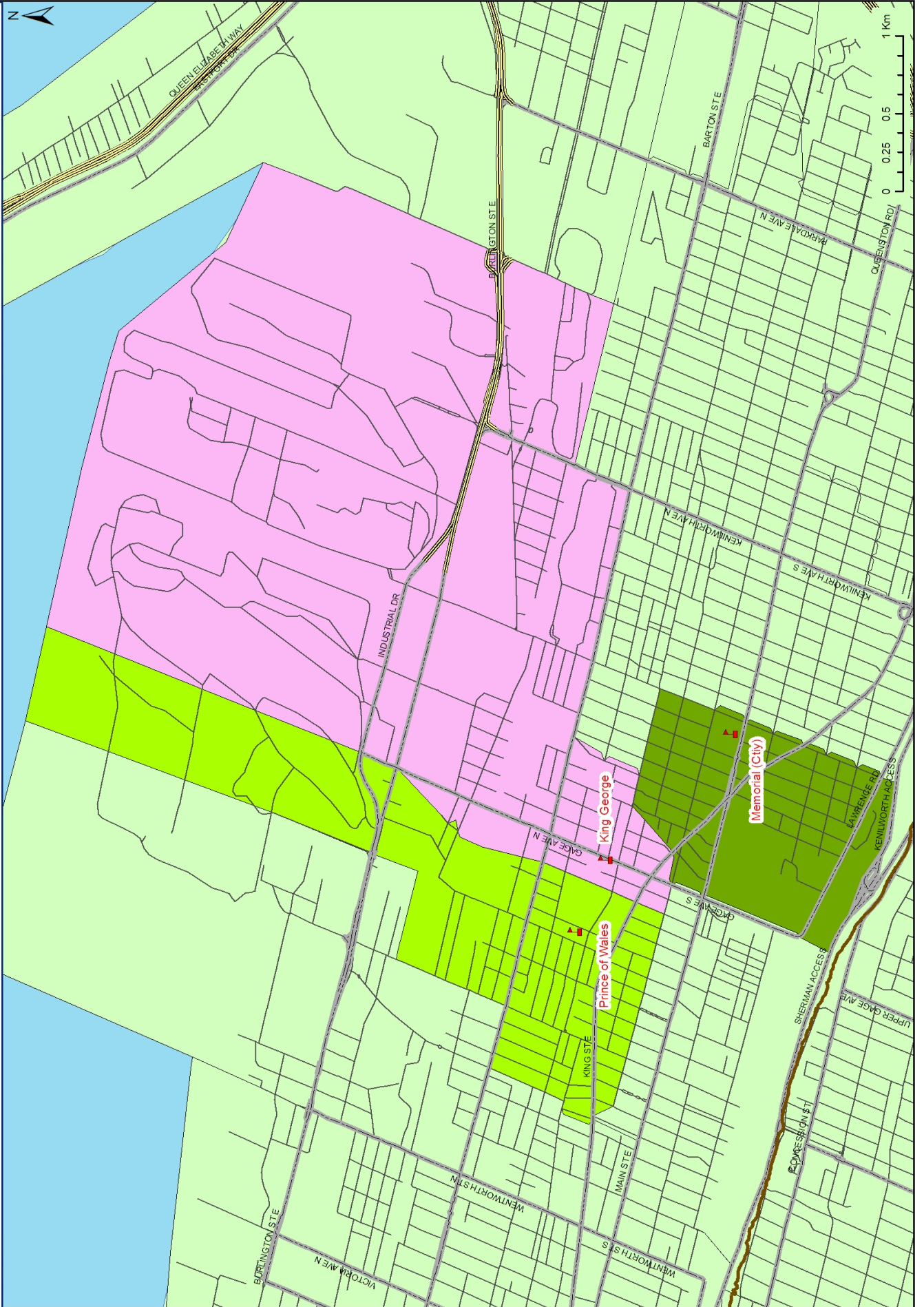
- Confirm to the Minister of Education that the names on the petition are parents/guardians of students enrolled at the affected school and/or individuals who participated in the review process.
- Prepare a response to the individual's or individuals' submission regarding the process and forward the board's response to the Minister of Education within thirty (30) days of receiving the petition.

If the conditions set out above have been met, the Ministry would be required to:

- Undertake a review by appointing a facilitator to determine whether the school board accommodation review process was undertaken in a manner consistent with the board's accommodation review policy within thirty (30) days of receiving the school board's response.

¹ Information contained in the petition is subject to the *Freedom of Information and Protection of Privacy Act, 1990*.

Elementary ARC - King George Review Area



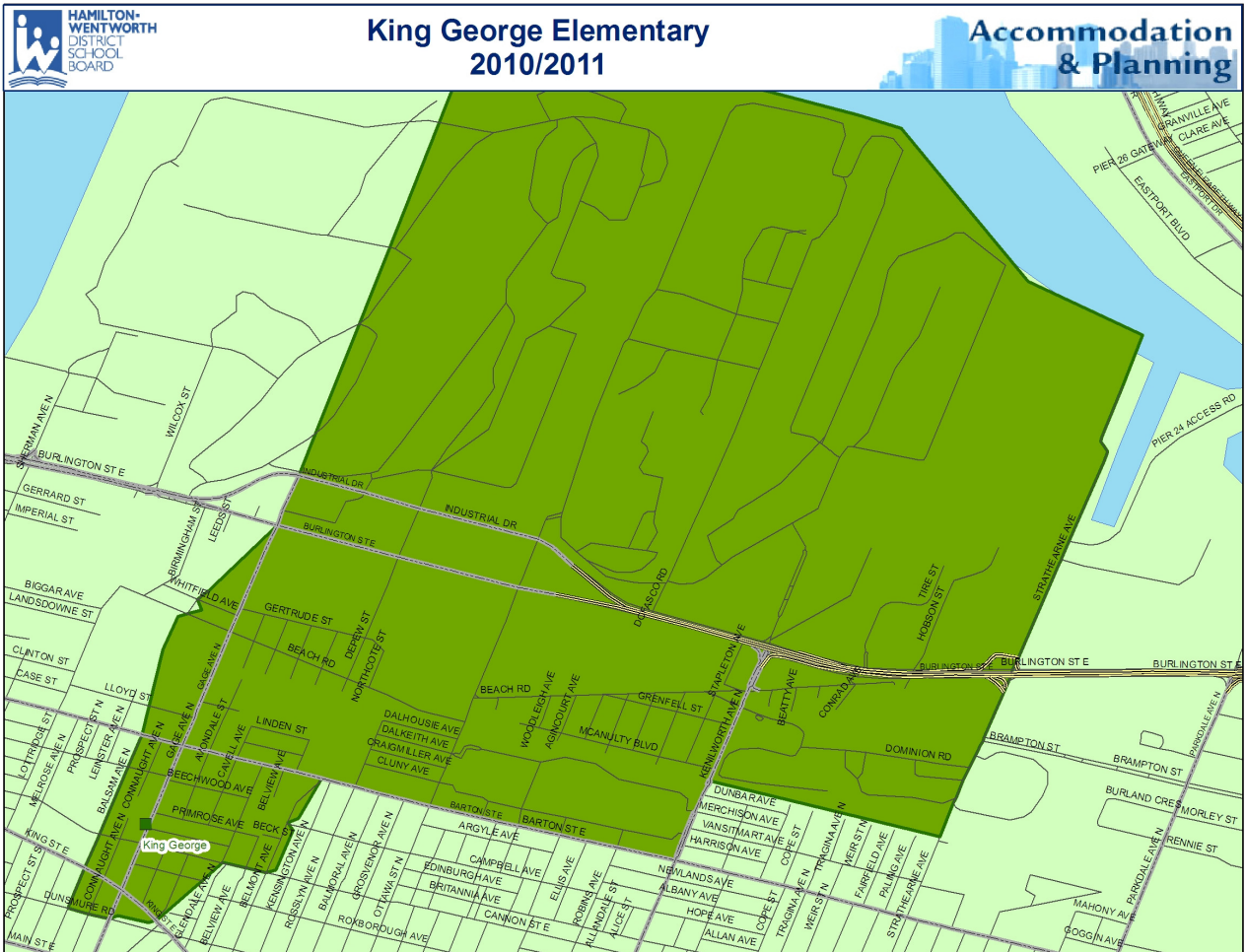
School Overview

King George Review Area – King George Elementary



Total sq/ft:
- 51,726

Associated Facilities:
- None



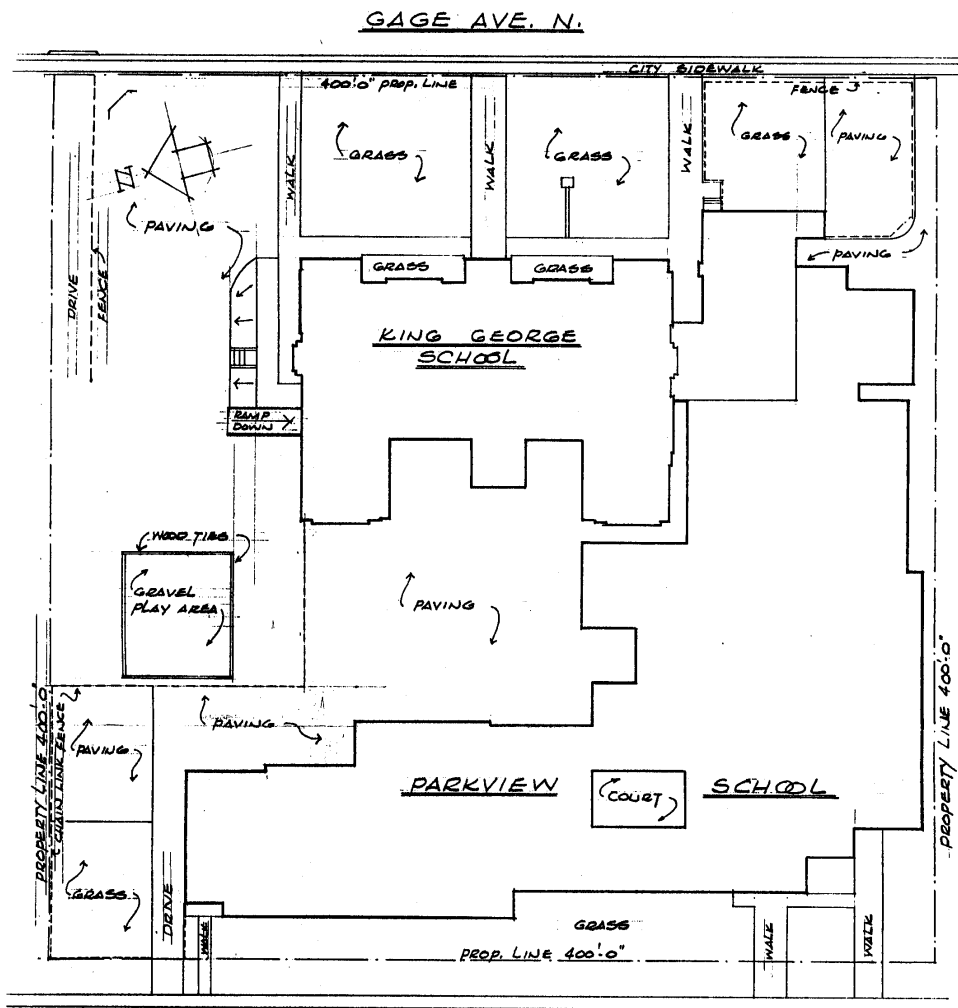
#9-44
APPENDIX A-5



Hallway



Hallway



GAGE AVE. N.
BALSAM AVE.
SITE PLAN - KING GEORGE & PARKVIEW SCHOOLS
MAR. 21/90 SCALE: 1" = 40'0" 0 10 20 30 40 50 60

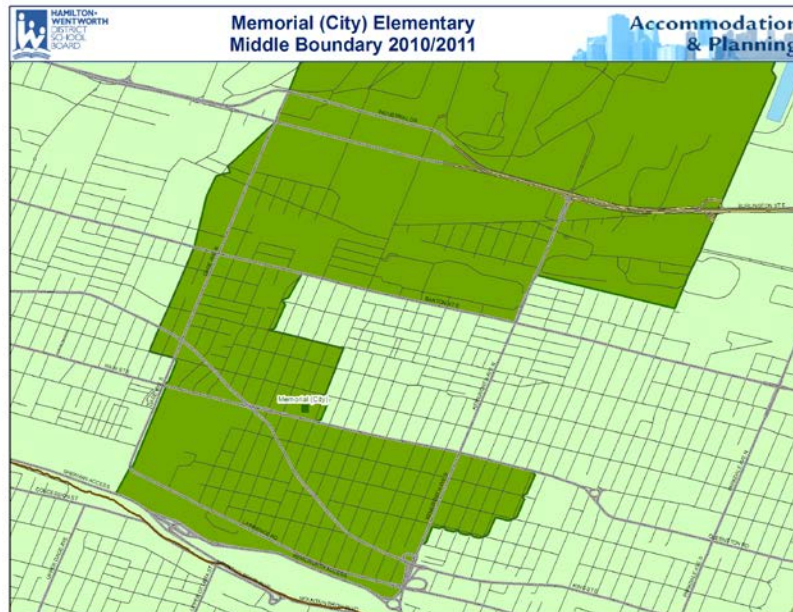
School Overview

King George Review Area – Memorial (City) Elementary



Total sq/ft:
- 100,913

Associated Facilities:
- None



#9-47
APPENDIX A-6

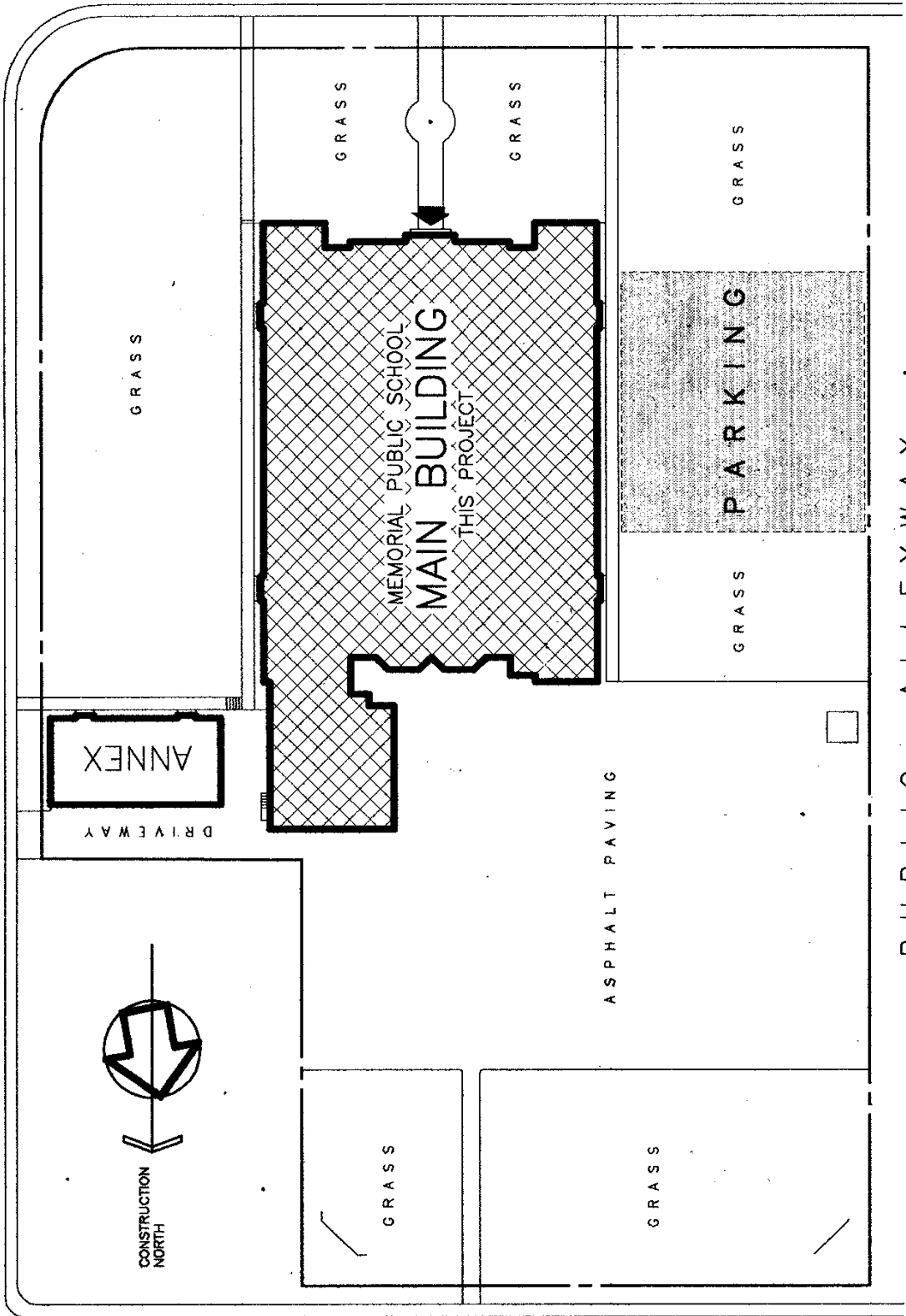


Auditorium

APPENDIX A-6

MAIN STREET EAST

OTTAWA STREET NORTH

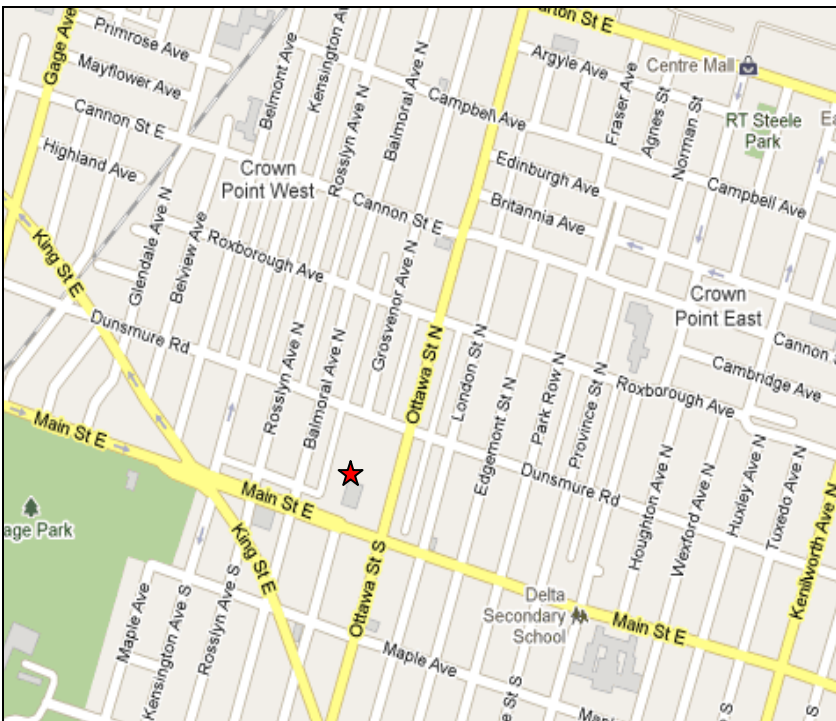


DUNSMORE ROAD

PUBLIC ALLEYWAY

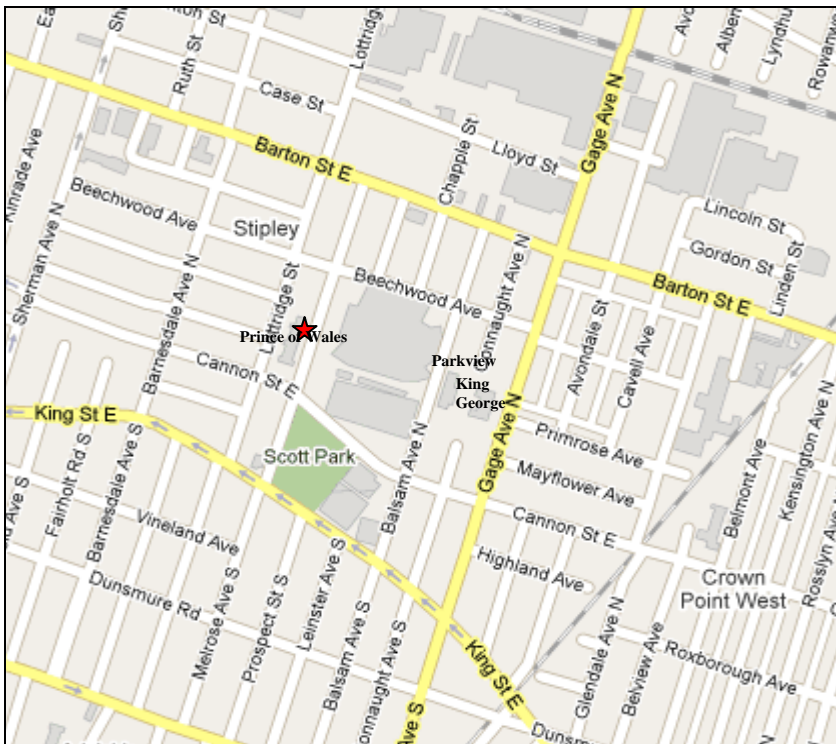
LOCATION MAP

#9-49
APPENDIX A-6
MEMORIAL (CITY)
1175 MAIN ST. E., HAMLTON
5.33 ACRES



PROPERTY INFORMATION	
LOCATION	1153 Main St. E.
PROPERTY NUMBER	251804028100010
FRONTAGE	418.16 ft. +/-
DEPTH	626.0 ft. +/-
BLDG. SIZE	100,913 ft ² +/-
BUILT	1918
ADDITIONS	1919, 1969 & 1992
SITE AREA	5.33 +/- Acres
LEGAL TEXT	Barton Con 2 Pt Lot 5
MUNICIPALITY	Hamilton

#9-50
APPENDIX A-7
PRINCE OF WALES
77 MELROSE AVE. N., HAMLTON
2.85 ACRES



PROPERTY INFORMATION

LOCATION	77 Melrose Ave. N. (A) 829 Cannon St. E. (B)
PROPERTY NUMBER	251803026609290 (A) 251803026401630 (B)
FRONTAGE	475 ft. +/- 140.0 ft. +/-
DEPTH	178 ft. +/- 291.8 ft. +/-
BLDG. SIZE	75,587 ft ² +/- -
BUILT	2009 Parking Lot
ADDITIONS	None -
SITE AREA	1.94 +/- 0.91 +/- <i>Acres</i>
LEGAL TEXT	(A) Plan 619 Lots 18 to 36; Lots 88 to 116 (B) Con 2 Pt Lot 7 BTN HAM
MUNICIPALITY	Hamilton
AGREEMENTS	Use of Parking Lot(s) during Ti-Cat Season

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



1. Enrolment vs. Available Space		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Current Average Daily Enrolment (ADE)	268.0	508.0	504.0	1280.0
2	Projected Average Daily Enrolment (ADE) in 5 years (assuming no operational changes)	220	438	404	1062
3	Projected Average Daily Enrolment (ADE) in 10 years (assuming no operational changes)	221	396	419	1036
4	Number of Classrooms Required (Current)	13	24	24	61
5	Projected Number of Classrooms Required in 5 years	10	21	19	51
6	Projected Number of Classrooms Required in 10 years	11	19	20	49
7	OTG Capacity (Pupil Places)	443	746	634	1823
8	Number of Classrooms Available	18	33	27	78
9	Current Utilization Rate (ratio of ADE to Capacity)	60%	68%	79%	70%
10	Projected Utilization Rate in 5 years	50%	59%	64%	58%
11	Projected Utilization Rate in 10 years	50%	53%	66%	57%
12	Current Space Surplus / Shortage (Pupil Places)	175	238	130	543
13	Projected Space Surplus / Shortage (Pupil Places) in 5 years	223	308	230	761
14	Projected Space Surplus / Shortage (Pupil Places) in 10 years	222	350	215	787
15	Current Space Surplus / Shortage (Classrooms)	5	9	3	17
16	Projected Space Surplus / Shortage (Classrooms) in 5 years	8	12	8	27
17	Projected Space Surplus / Shortage (Classrooms) in 10 years	7	14	7	29

Questions for the Accommodation Review Committee to address

- Are all of the schools in the area needed to accommodate current enrolment levels?
- Will all of the schools in the area be needed to accommodate projected enrolment in five years; in ten years?

ADE (Count): Average enrolment between Oct. 31 2009 and March 31 2010.

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	2. Cost of School Operations (Heating, Lighting, Cleaning and Routine Maintenance)	King George	Prince of Wales	Memorial (City)	Total
1	Data to be Provided to the ARC				
1	Expenditures on School Operations at School (1)	\$312,177	\$538,673	\$484,750	\$1,335,600
2	Imputed Grant for School Operations for School	\$196,197.82	\$371,897.35	\$368,989.03	\$937,064.20
3	Projected Imputed Grant for School Operations for School in 5 years (assuming no operational changes)	\$161,057.91	\$320,651.66	\$295,760.89	\$777,470.45
4	Projected Imputed Grant for School Operations for School in 10 years (assuming no operational changes)	\$161,789.99	\$289,904.24	\$306,742.11	\$758,436.34
5	Current Difference between Expenditures and Revenue for School Operations at School	-\$115,979.18	-\$166,775.65	-\$115,780.97	-\$398,535.80
6	Projected Difference between Expenditures and Revenue for School Operations at School in 5 years	-\$151,119.09	-\$218,021.34	-\$188,989.11	-\$558,129.55
7	Projected Difference between Expenditures and Revenue for School Operations at School in 10 years	-\$150,387.01	-\$248,768.76	-\$178,007.89	-\$577,163.66

Questions for the Accommodation Review Committee to address

- a. Are there any opportunities to lease space to appropriate external parties to fully offset the difference between expenditures and revenues to heat, light and clean the school?
- b. If a school were to close, and students relocated to other schools in the area, what would the net impact on expenditures for heating, lighting and cleaning – i.e. expenditure reductions at the closed school; additional expenditures (if any) at schools receiving the relocated students?
- c. If a school were to close, and students relocated to other schools in the area, what would the net impact on the board's overall Grants for School Operation?

Note (1): Includes cost of hydro, water/sewage, natural gas, district heating, routine maintenance (cost of materials, excludes internal staffing costs), cleaning supplies, care taking staff salaries.

Note (2): King George does not include charges for hydro. King George is attached to Parkview and there is only one hydro meter, all charges for hydro are billed to Parkview.

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	3. Cost of School Administration (Principals, Vice-Principals, Secretaries and Office Supplies)	King George	Prince of Wales	Memorial (City)	Total
	Data to be Provided to the ARC				
1	Expenditures on School Administration at School	\$175,490	\$350,857	\$350,714	\$877,061
2	Imputed Grant for School Administration for School	\$187,827.80	\$356,031.80	\$353,228.40	\$897,088.00
3	Projected Imputed Grant for School Administration for School in 5 years (assuming no operational changes)	\$154,187.00	\$306,972.30	\$283,143.40	\$744,302.70
4	Projected Imputed Grant for School Administration for School in 10 years (assuming no operational changes)	\$154,887.85	\$277,536.60	\$293,656.15	\$726,080.60
5	Current Difference between Expenditures and Revenue for School Administration at School	\$12,337.80	\$5,174.80	\$2,514.40	\$20,027.00
6	Projected Difference between Expenditures and Revenue for School Administration at School in 5 years	-\$21,303.00	-\$43,884.70	-\$67,570.60	-\$132,758.30
7	Projected Difference between Expenditures and Revenue for School Administration at School in 10 years	-\$20,602.15	-\$73,320.40	-\$57,057.85	-\$150,980.40

Questions for the Accommodation Review Committee to address

- a. If a school were to close, and students relocated to other schools in the area, what would the net impact on expenditures for school administration – i.e. expenditure reductions at the closed school; additional expenditures (if any) at schools receiving the relocated students?
- b. If a school were to close, and students relocated to other schools in the area, what would the net impact on the board's overall Grants for School Administration?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



4. Condition of School		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	What is the cost to address the current backlog of renewal projects at the school? (1)	\$3,578,432	\$0	\$4,370,960	\$7,949,392
2	What is the estimated cost to address additional renewal projects at the school as additional building components need to be repaired/replaced over the next 10 years? (1)	\$6,209,016	\$2,241,312	\$10,647,590	\$19,097,918
3	Assuming no repair work is undertaken in the interim, what is total cost of repair work in the School expected to be 10 years from now? (2)	\$4,362,089	\$2,241,312	\$5,328,176	\$11,931,577
4	What is the replacement value of the School? (3)	\$7,758,900	\$11,338,050	\$15,136,950	\$34,233,900
5	Current Facilities Condition Index (FCI) for the School? (1)	46.12%	0.00%	28.88%	
6	Expected Facilities Condition Index (FCI) for the School in 10 years	80.02%	19.77%	70.34%	
7	What is the estimated cost of upgrading the school so that it can meet student objectives? (4)	\$2,509,491	\$0	\$2,950,922	\$5,460,413
8	Ratio of estimated upgrading costs to replacement value of the School	32.34%	0.00%	19.49%	
9	Over the next 10 years how much revenue does the board expect to receive to support school renewal projects for all of its schools? (5)	\$76,673,280	\$76,673,280	\$76,673,280	\$76,673,280
10	Ratio of estimated renewal needs 10 years from now to total school renewal funding	8.10%	2.92%	13.89%	
11	Ratio of estimated upgrading costs to total school renewal funding	3.27%	0.00%	3.85%	

Questions for the Accommodation Review Committee to address

- How does the condition of the school currently compare with the condition of other schools in the area? If a school were to close, would relocated students be moving to schools that are in better condition than their current school?
- As additional renewal projects may become necessary as time goes by and building components need to be replaced, how is the condition of the school expected to compare with other schools in the area 10 years from now? If a school were to close, would relocated students be moving to schools that would be in better condition 10 years from now than their current school would be at that time?
- If a school were to close, does the board intend to undertake any capital projects to improve condition or enhance the learning environment at the school(s) which would be receiving the relocated students?

Note (1): Includes all occurrences included in RECAPP 2003 - 2010 and for 2003 - 2020.

Note (2): Repair = Renewal with 2% Inflation/Year Inflation.

Note (3): Current Ministry benchmark costs for elementary construction \$150/sqft.

Note (4): Definition of "Student Objectives" is: Safe, clean environment for learning, Cost = critical items listed in RECAPP + Asbestos remediation.

Note (5): Based on 2010/11 School Renewal Grant with no reduction for declining enrolment and no increase.

Note: Prince of Wales built 2009 therefore some vales will be zero (\$0, 0%).

FCI:

- Good = < 5%
- Fair = 5% - 10%
- Poor = 10% - 30%
- Critical = > 30%

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	5. Quality of the Learning Environment at the School / Adequacy of the School's Physical Space to Support Student Learning	King George	Prince of Wales	Memorial (City)	Total
	Data to be Provided to the ARC				
1	Enrollment	257	521	478	1256
2	On-the-Ground Capacity	443	746	634	1823
3	Utilization Rate	58%	70%	75%	68%
4	Number of Portables on site	0	0	0	0
5	Number of Students per computer	8.6	5.1	4.6	6.1
6	Results of Student satisfaction surveys (where available)	n/a	n/a	n/a	
7	Results of Parent satisfaction surveys (where available)	n/a	n/a	n/a	
8	Quality of Classroom Space (1)	2	5	5	
9	Does the School have a Library/Resource Centre?	Yes	Yes	Yes	
10	Does the School have at least one dedicated Science Room?	No	Yes	Yes	
11	Number of Science Rooms in School (and adequacy of each to support student learning)	0	1	1	2
12	Does the School have a Gymnasium?	Yes	Yes	Yes	
13	Is there a stage in the Gymnasium	Yes	Yes	No	
14	Number of Gymnasias in School (and adequacy of each to support student learning) (2)	1	1	1	3
15	Does the School have a General Purpose Room?	Yes	Yes	Yes	
16	Does the School have a dedicated Instrumental Music Room?	No	Yes	Yes	
17	Does the School have a dedicated Vocal Music Room?	No	No	Yes	
18	Does the School have dedicated Resource Withdrawal space?	Yes	Yes	Yes	
19	Does the School have a Cafeteria?	No	No	No	
20	Does the School have a dedicated Auditorium?	No	No	Yes	
21	Does the School have a Cafetorium?	No	No	No	
22	Is there a stage in the Cafetorium?	No	No	No	
23	Does the School have a Swimming Pool?	No	No	No	
24	Does the School have dedicated facilities for Communications Technology programs?	n/a	n/a	n/a	
25	Does the School have dedicated facilities for Construction Technology programs?	n/a	n/a	n/a	
26	Does the School have dedicated facilities for Health and Personal Services programs?	n/a	n/a	n/a	
27	Does the School have dedicated facilities for Hospitality and Tourism programs?	n/a	n/a	n/a	

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



28	Does the School have dedicated facilities for Manufacturing Technology programs?	n/a	n/a	n/a
29	Does the School have dedicated facilities for Technological Design programs?	n/a	n/a	n/a
30	Does the School have dedicated facilities for Transportation Technology programs?	n/a	n/a	n/a
31	Does the School have dedicated facilities for Computer Studies programs?	No	No	Yes
32	Does the School have dedicated facilities for Theatre Arts programs?	n/a	n/a	n/a
33	Does the School have dedicated facilities for Visual Arts programs?	n/a	n/a	n/a
34	Does the School have dedicated facilities for students with special needs	No	No	Yes
35	Do these dedicated special needs rooms include change tables; student hoists and shower facilities?	n/a	No	Yes
36	Does the School have a dedicated Child Care Centre?	No	No	No
37	Does the School have any other specialized facilities?	No	No	No
38	Please specify	n/a	n/a	n/a

Questions for the Accommodation Review Committee to address

- Is there sufficient permanent space to accommodate all students (i.e. is enrolment at the school (ADE) less than the On-the-Ground Capacity of the school)?
- How many portables are at the school? What are they used for?
- If a school were to close, would relocating the students mean that more portables would be necessary at their new schools?
- What is the ratio of enrolment to the number of computers available for student use? How does this compare with other schools in the area; with the board average?
- If a school were to close and students relocated to another school, could the board take steps ensure that the relocated students continue to have the same or improved access to computers in their new school as they currently have?
- If a school were to close, would relocated students have access to specialized facilities in their new schools that are not currently available to them?
- Are there specialized facilities at a school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to similar facilities in their new schools?
- Do the specialized facilities at a school better support student learning than similar facilities in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to facilities of this quality in their new schools?

Enrolment (Count): Oct. 31 2010.

Note (1): Determined by principals (Scale 1 to 5: 1 poor, 3 fair, 5 very good).

Note (2): Gross area meets Ministry standards.

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	6. Range of Program Offerings (and extent of student participation)	King George	Prince of Wales	Memorial (City)	Total
	Data to be Provided to the ARC				
1	Does the School offer a Communications Technology program?	n/a	n/a	n/a	
2	Does the School offer a Construction Technology program?	n/a	n/a	n/a	
3	Does the School offer a Health and Personal Services program?	n/a	n/a	n/a	
4	Does the School offer a Hospitality and Tourism program?	n/a	n/a	n/a	
5	Does the School offer a Manufacturing Technology program?	n/a	n/a	n/a	
6	Does the School offer a Technological Design program?	n/a	n/a	n/a	
7	Does the School offer a Transportation Technology program?	n/a	n/a	n/a	
8	Does the School offer a Computer Studies program?	No	Yes	Yes	
9	Does the School offer a Dance program?	No	No	Yes	
10	Does the School offer a Dramatic Arts program?	No	No	Yes	
11	Does the School offer a Media Arts program?	n/a	n/a	n/a	
12	Does the School offer an Instrumental Music program?	No	Yes	Yes	
13	Does the School offer a Vocal Music program?	Yes	Yes	Yes	
14	Does the School offer a Visual Arts program?	Yes	Yes	Yes	
15	Does the School offer an English-as-a-Second-Language (ESL) program?	No	No	No	
16	Does the School offer an Extended French program?	No	No	No	
17	Does the School offer a French Immersion program?	No	No	No	
18	Does the School offer Co-operative Education opportunities for students?	No	No	No	
19	How easy is it for students to get to the work site? (1)	n/a	n/a	n/a	
20	Does the School offer training opportunities for students with local employers?	No	No	No	
21	How easy is it for students to get to the work site? (1)	n/a	n/a	n/a	

Note (1): This varies from student to student. Current board policy does not provide transportation to/from coop placements. Students walk and make use of public and private transportation. Placements in rural areas are not reachable by public transportation.

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would they have access to specialized programs not currently available to them?
- Are there specialized programs offered at a school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to similar programs in their new schools?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	7. Range of Extracurricular Activities and Extent of Student Participation	King George	Prince of Wales	Memorial (City)	Total
1	Data to be Provided to the ARC Are Child Care services available for student drop-off before school?	No	No	No	
2	Are Child Care services available for student care after school?	Yes	Yes	No	
3	Is there a Breakfast / Nutrition program available for students at the school?	Yes	Yes	Yes	
4	List of Extracurricular Activities at each school	Basketball (24); Volleyball (24); Track and Field (30); Cross country (30); Choir (15); An Instrument for Every Child pilot program, Silver Birch reading club (10), boys book club (8), Guitar club (60)	Volleyball, Basketball, Cross Country, Swimming, Track & Field, Intramurals, Boys' Reading Club, Choir, Bands, Drama Club, baseball, craft club, Go Girls, games club	Volleyball (30), Basketball (30), Cross Country (75), Swimming (75), Soccer (30), Track & Field (100), Intramurals (150), Photography club (25), Boys' Reading Club (20), Choir (30), Bands (60), Drama Club (50), After School Floor Hockey club (30).	
5	Number of students participating in each activity	See above	See above	See above	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would they have access to extracurricular activities not currently available to them?
- Are there extracurricular activities offered at a school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to similar activities in their new schools?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	8. Adequacy of the School's Grounds for Healthy Physical Activity and Extracurricular Activity	King George	Prince of Wales	Memorial (City)	Total
1	Data to be Provided to the ARC Does the School have hard surfaced outdoor play area(s)?	Yes	Yes	Yes	
2	How adequate are the facilities for student activities?	Inadequate	Inadequate	Inadequate	
3	Does the School have a Playing Field?	No	No	Yes	
4	List types of playing fields available (e.g. baseball, football, soccer, track etc.)	n/a	n/a	Baseball, Soccer, Long Jump.	
5	How adequate are the facilities for student activities?	n/a	Inadequate	Adequate	
6	Does the School have formal arrangements to make use of offsite playing fields or recreational facilities to support co-curricular or extracurricular activities?	No	Yes	Yes	
7	List of offsite facilities	n/a	Jimmy Thompson, Scott Park, Scott Park Arena, Ti Cat stadium for track and field and football	YWCA Pool.	
8	How adequate are the facilities for student activities?	n/a	No Inadequacies Identified.	No Inadequacies Identified.	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would they have access to grounds that better support healthy physical activity and extracurricular activities than those that are currently available to them?
- Do the grounds at a school better support healthy physical activity and extracurricular activities than similar facilities in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to facilities of this quality in their new schools?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



9. Accessibility of the School for Students with Disabilities		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the school have at least one barrier-free entrance?	No	Yes	Yes	
2	Are all levels of the school wheelchair accessible?	No	Yes	No	
3	Does the school have appropriate communication systems for the visually impaired?	No	No	No	
4	Does the school have appropriate communication systems for the hearing impaired?	No	Yes	Yes	
5	Do students have access to barrier free washrooms?	No	Yes	Yes	

Questions for the Accommodation Review Committee to address

- a. If a school were to close and students relocated to another school in the area, would the new facilities be more accessible than their current school?
- b. Is a school more accessible to students with disabilities than other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students who are disabled would continue to have the same level of access to facilities in their new schools?

10. Safety of the School		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the school have an alarm/alert system in place to protect students and staff?	Yes	Yes	Yes	
2	Does the school have an alarm/alert system in place to protect the building itself?	Yes	Yes	Yes	
3	Is there a safe route for pedestrian flow on school grounds?	Yes	Yes	Yes	
4	Is there a safe route for vehicular flow on school grounds?	No	Yes	Yes	

Questions for the Accommodation Review Committee to address

- a. If this school were to close and students relocated to another school in the area, would the students have access to safety features that are not available in their current school?
- b. Are there safety features in the school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have the same level of protection in their new schools as they currently have?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



11. Location of School (relative to where students live)		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	What percentage of the students are provided transportation services to and from school?	28%	3%	0%	
2	Longest bus ride to school (minutes)	14min	13min	n/a	
3	Shortest bus ride to school (minutes)	2min	3min	n/a	
4	Average bus ride to school (minutes)	8.5min	7.9min	n/a	
5	What percentage of the students live outside the school's catchment area?	7.5%	4.5%	14.1%	
6	Is the school on a municipal bus route?	Yes	Yes	Yes	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would transportation services be provided to the relocated students?
- If so, what increases in the length of the bus ride can be expected for students that are currently being bused to school; how long would the longest, shortest and average bus rides be for students that are currently walking to school; what would the additional transportation services provided cost the board?
- If not, what steps could the board take to ensure that the longer walk to school that will be necessary for the relocated students is as safe as their current walk to school?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



12. Student Outcomes at the School		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	EQAO Test Results -- Grade 3 (Reading)	29	39	33	
2	EQAO Test Results -- Grade 3 (Writing)	32	51	54	
3	EQAO Test Results -- Grade 3 (Mathematics)	29	49	29	
4	EQAO Test Results -- Grade 6 (Reading)	44	47	51	
5	EQAO Test Results -- Grade 6 (Writing)	44	47	37	
6	EQAO Test Results -- Grade 6 (Mathematics)	16	14	22	
7	Developmental Reading Assessment Results -- Junior Kindergarten	n/a	n/a	n/a	
8	Developmental Reading Assessment Results -- Kindergarten	1.0	33.2	21.0	
9	Developmental Reading Assessment Results -- Grade 1	9.1	42.4	34.5	
10	Developmental Reading Assessment Results -- Grade 2	20.8	52.1	50.9	
11	Developmental Reading Assessment Results -- Grade 3	32.1	62.4	61.9	
12	Developmental Reading Assessment Results -- Grade 4	61.6	64.3	67.4	
13	Developmental Reading Assessment Results -- Grade 5	72.4	74.2	80.7	
14	Developmental Reading Assessment Results -- Grade 6	75.0	80.3	78.9	
15	Developmental Reading Assessment Results -- Grade 7	n/a	n/a	68.8	
16	Developmental Reading Assessment Results -- Grade 8	n/a	n/a	111.5	
17	EQAO Test Results -- Grade 9 (Academic Mathematics)	n/a	n/a	n/a	
18	EQAO Test Results -- Grade 9 (Applied Mathematics)	n/a	n/a	n/a	
19	Ontario Secondary School Literacy Test (OSSLT) Results	n/a	n/a	n/a	
20	Average Credit Accumulation after Grade 9	n/a	n/a	n/a	
21	Average Credit Accumulation after Grade 10	n/a	n/a	n/a	
22	Average Credit Accumulation after Grade 11	n/a	n/a	n/a	
23	Average Credit Accumulation after Grade 12	n/a	n/a	n/a	
24	Graduation Rate	n/a	n/a	n/a	

Questions for the Accommodation Review Committee to address

- How do the student outcomes at a school compare with other schools in the area; with the average for the Boards; with the average for the Province as a whole?
- If a school were to close and students relocated to a school with better test results, could the board take steps to provide assistance to the relocated students to assist them to perform at the same level?
- If a school were to close and students relocated to a school with worse test results, could the board take steps to ensure that the relocated students can continue to perform at the same level?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



13. Location of the School (within community)		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	How far is the school from its nearest neighbouring school?	0.5km	0.5km	1.4km	
2	Is the school the only school of the board within the community?	No	No	No	
3	Is the school the only school of any board within the community?	No	No	No	

Questions for the Accommodation Review Committee to address

- How important is having a school in the community?
- How important to the local economy is having the school in the community?
- What is the demographic profile of the school?
- Does the demographic profile demonstrate a unique demographic in the area of language, culture and/or faith?

14. Facility for Community Use		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	List of co-curricular or extracurricular activities in which community members actively participate on a regular basis	After School Programs, Youth Group.	After School Programs, Basketball, Youth Group.	After School Programs, Sea Cadets,	
2	Average Number of Hours per Week that School Grounds are scheduled for use by Community Groups (1)	0.6	1.3	0.2	0.7
3	Average Number of Hours per Week that School Building is scheduled for use by Community Groups	11	25	41	26
4	Does the School have a pool that is available for community use?	No	No	No	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to other schools in the area, what steps could be taken to ensure that community members currently participating in co-curricular or extracurricular activities could continue to provide and/or receive similar assistance in the new schools?
- What community groups are currently using the school grounds for recreational activities on a regular basis?
- How extensively do community groups make use of the school grounds for recreational purposes?
- If the school were to close, are there other grounds in the vicinity that could be used by these community groups?
- What community groups are currently using the school building on a regular basis?
- How extensively do community groups make use of the school facilities?
- If the school were to close, are there other facilities in the vicinity that could be used by these community groups?

Note (1): City Hall issues permits (over 20 week period spring summer 2010).



Hamilton-Wentworth District School Board School Information Profile - King George Review Area

15. School Grounds As Green Space and/or Available for Recreational Use		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	How extensively do members of the community make use of the school grounds for informal recreational activity?	Used, but not ever very busy	Used, but not ever very busy	Very extensively	
Questions for the Accommodation Review Committee to address					
a. If the school were to close, are there other grounds in the vicinity that could be used by community members for informal recreational activity?					

16. Range of Program Offerings at the School that Serve both Students and Community Members		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the School offer programs that serve both students and community members?	No	Yes	No	
2	Please specify	n/a	Scholars program - parents come in (twice a week) for workshops and dinner at the school with their children who have been engaged in literacy learning.	n/a	
Questions for the Accommodation Review Committee to address					
a. If a school were to close and students relocated to other schools in the area, would these students and community members continue to have access to the same range of program offerings that are currently available?					

17. School as Partner in Other Government Initiatives		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Is the School a partner in other government initiatives within the community?	No	Yes	Yes	
2	Please specify	n/a	Parent and Family Literacy Centres, Kiwanis after school program.	Parent and Family Literacy Centre.	
Questions for the Accommodation Review Committee to address					
a. If the school were to close and students relocated to other schools in the area, would these students and community members continue to have access to the same range of government initiatives that are currently available?					

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



18. School as Local Employer		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the School have a Full-time Principal?	Yes	Yes	Yes	
2	Number of Vice-Principals at the School (FTE)	0.00	1.00	1.00	2.0
3	Number of Secretaries at the School (FTE)	1.00	2.00	2.00	5.0
4	Number of Teachers at the School (FTE)	15.70	30.10	27.00	72.8
5	Number of Paraprofessionals at the School (FTE)	0.00	0.00	0.00	0.0
6	list specific areas (e.g. speech)	n/a	n/a	n/a	
7	Number of Education Assistants at the School (FTE)	3.50	12.00	7.00	22.5
8	Number of Caretaking Staff at the School (FTE)	3.25	4.25	4.50	12.0
9	Number of Other Staff at the School (FTE)	0.00	0.00	0.00	0.0
10	Total Number of Employees at the School (FTE)	23.45	49.35	41.50	114.3

Questions for the Accommodation Review Committee to address

a. What percentage does the employment at the school make up of the total number of full time jobs within the community?

Paraprofessional - Classification of staff for funding purposes as outlined by the Ministry (Lib. Tech., Youth Care Worker, Social Worker, Native YCW). As at Oct.31 2010.

19. Availability of Cooperative Education		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Number of students enrolled in Cooperative Education programs in the school	n/a	n/a	n/a	n/a
2	Percentage of total enrolment that is enrolled in Cooperative Education programs in the school	n/a	n/a	n/a	n/a

Questions for the Accommodation Review Committee to address

a. If the school were to close and students relocated to other schools in the area, would students in cooperative programs still be able to obtain cooperative work placements with employers in the vicinity of their current school?

b. If so, would attending a different school have any negative impacts on the students' ability to get to the work site?

c. If not, could the board take steps to ensure that the relocated students will continue to obtain relevant cooperative work placements with other employers?

d. What impact would this have on the students' ability to get to the work site?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



20. Availability of Training Opportunities or Partnerships with Business	King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC			
1	List of formal partnership arrangements between school and local Community / Businesses / Organizations	Wesley Urban Ministries – Ministry of Health Promotion after school program; Big Brothers/Big Sisters of Hamilton/Burlington – in-school mentoring program; Hamilton Tiger Cats - parking arrangement.	Big Brothers/Big Sisters of Hamilton/Burlington - in-school mentoring program; Boys and Girls Clubs of Hamilton - Ministry of Health Promotion after school program; Umbrella – in-school day care; Hamilton Tiger Cats – money to the school in return for parking privileges; Running and Reading (Kidsfest) - recreation and literacy after school program; Westminster Presbyterian Church (exchange of use of school space for contributions to the school's graduation ceremony/celebration).	Sea Cadets – after school specialty program; YWCA Hamilton – Ministry of Health Promotion after school program; HARRRP – Ministry of Health Promotion after school program; Redeemer University College Story Telling Project – literacy during regular school hours; YWCA Hamilton – after school care (students taken from school to YWCA site); Big Brothers/Big Sisters of Hamilton/Burlington – in-school mentor program; After School Scholars – HWDSB Community and Continuing Education.
2	List of formal sponsorship arrangements between school and local Community / Businesses / Organizations	Partners in Nutrition and Breakfast for Learning – nutrition program funding; Assante Capital Management - funding for school's "Dream Team" initiative; Lions Club International - funding for snack program and Christmas dinner for all King George students; Wesley Urban Ministries – monthly food donation for the school snack program; Crowne Pointe Church and Kiwanis Boy's and Girls Clubs.	Partners in Nutrition, Breakfast for Learning - funding for the nutrition program; Private donation for 2 graduation bursaries; Kidsfest - school bags and supplies for students.	Partners in Nutrition for nutrition program; Redeemer University College for books and snacks through the Story Telling Project, sponsored by Dofasco; Donations for school signage, Kiwanis and the Sea Cadets.
3	List of formal training opportunities available to students at the school with employers in the community	n/a	n/a	n/a
4	List of formal arrangements to provide training to employees of local employers in the school	n/a	n/a	n/a

Questions for the Accommodation Review Committee to address

- a. If a school were to close and students relocated to other schools in the area, what steps could be taken to ensure that existing partnership arrangements with the local community / business / organizations could continue in the new schools?
- b. If a school were to close and students relocated to other schools in the area, what steps could be taken to ensure that existing sponsorship arrangements with the local community / business / organizations could continue in the new schools?
- d. If a school were to close and students relocated to other schools in the area, would students still be able to obtain training opportunities with employers in the vicinity of their current school?
- e. If so, would attending a different school have any negative impacts on the students' ability to get to the work site?
- f. If not, could the board take steps to ensure that the relocated students will continue to obtain training opportunities with other employers?
- g. What impact would this have on the students' ability to get to the work site?
- h. If a school were to close and students relocated to other schools in the area, could the board take steps to ensure that training opportunities for employees of local employers can continue in the new school(s)?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



21. Attracts or Retains Families in the Community		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	No data elements identified				
Questions for the Accommodation Review Committee to address a. What will be the effect on population in the area if the school were to close and students relocated to other schools?					



Elementary ACCOMMODATION Review Committee



Accommodation Review Committee - King George Committee Members

Position	Name
Chair & Superintendent of Student Achievement	Pat Rocco
Voting Members	
One Principal Representative	Brian Seamans
One Teacher Representative	
Two Student Leader Representatives	
Two Public School Community Leader Representatives	Lisa Cameron Anna Macky
Two Parent Representatives King George	Felicia Guarascia Agnes Clarke
Two Parent Representatives Prince of Wales	Jennifer Drahusz Dianna Gillespie
Two Parent Representatives Memorial	Brenda Reid Crystal Provo
Non-Voting Representatives	
Area Trustee	Tim Simmons
Area Ward Councillor	Bernie Morelli
Principal - Prince of Wales	Janet VanDuzen
Principal - Memorial (City)	John Bradley
Principal - King George	Susan Neville
Teacher from Prince of Wales	Michelle Pickett
Teacher from Memorial (City)	Lori Helt
Teacher from King George	Karen Bikinas
Non-Teaching Staff Rep - Prince of Wales	Irma Belanger
Non-Teaching Staff Rep - Memorial (City)	
Non-Teaching Staff Rep - King George	Linda Wilson

ARC Resource Staff - Ellen Warling, Todd Salerno and Daniel Del Bianco
Recording Secretary - Claire Vander Beek

Glossary of Terms

Enrolment:

Average Daily Enrolment (ADE) is the calculation of the number of students enrolled in a school based on two count dates within the academic year – October 31st and March 31st. The ADE total is calculated by averaging enrolment at the school during these two time periods and is meant to capture the second semester decline in enrolment as a result of students who graduated at the end of the first semester and have left the system.

Head Count is the actual number of students attending a school at any given time for any given program.

Full Time Equivalent (FTE) is the adjusted Head Count enrolment to take into account part-time students.

Facility Condition Index (FCI):

A ratio used to measure the relative condition of a building taking into account all building systems. It is calculated by dividing the cost of repairs for the building by the replacement value.

Prohibitive-to-Repair (PTR):

Designation attached to a building when the FCI (see above) is equal to or greater than 65%. A high FCI is indicative of the cost of repairs to the building compared to the cost to rebuild the facility. The 65% FCI threshold that results in the designation of a school as PTR was set by the Ministry of Education.

Gross Floor Area (GFA):

The total constructed area of a building.

On-The-Ground Capacity (OTG):

The rated capacity for a facility (number of students the permanent structure can accommodate) as indicated on the Ministry of Education's School Facilities Inventory System which is a web-based database containing facility-related data of all schools in Ontario. Depending on the type of room, the space will have a different loading (i.e. secondary classroom @ 21 pupil places). It does not represent the physical limit of the space.

Utilization Rate:

The measurement of the physical use of the permanent school facility based on the comparison of *Enrolment* to the *On-The-Ground (OTG) Capacity* of the school.

Operating Costs:

These encompass all of the expenditures required to operate and maintain the school including heating, lighting, cleaning and routine maintenance.

Administrative Costs:

These include all of the expenditures associated with a school's administration staff including the salaries of the principal, vice-principal(s), secretaries, etc.



Elementary APPENDIX B-1
**ACCOMMODATION
Review Committee**



**King George Review Area
Accommodation Review Committee (ARC)
Public Meeting # 1
March 30, 2011
7:00 pm**

Prince of Wales Elementary School

AGENDA

1. **Welcome and Introductions**
2. **Purpose of Meeting**
3. **Explanation of ARC Process**
4. **School Information Profile Overview**
5. **Data Availability on the Web**
6. **Next Steps**
7. **Questions/Comments From the Public**




Elementary ACCOMMODATION Review Committee




Committee Norms

- **A member shall promote a positive environment in which individual contributions are encouraged and valued.**
- **A member shall treat all other members and guests with respect and allow for diverse opinions to be shared without interruption.**
- **A member shall recognize and respect the personal integrity of each member of the committee, and of all persons in attendance at the meetings.**
- **A member shall acknowledge democratic principles and accept the consensus and votes of the committee.**
- **A member shall use established communication channels when questions or concerns arise.**
- **A member speaks for him/herself not for the committee.**
- **A member shall promote high standards of ethical practice at all times.**




*Elementary Accommodation
Review Committee*




Elementary Pupil Accommodation Review Committee

**King George
Accommodation Review Committee
Public Meeting #1**

Prince of Wales Public School
March 30, 2011




*Elementary Accommodation
Review Committee*




Why we are here tonight?

- Review the challenges facing the schools included in the King George review
- Provide an overview of the ARC process
- Address any questions pertaining to the ARC process



Elementary Accommodation Review Committee




Schools included as part of the King George ARC


- King George
- Prince of Wales
- Memorial (City)

Challenges faced by the schools

- Declining enrolment
- Increased renewal needs
- Ability to offer programming consistent with the HWDSB direction



Elementary Accommodation Review Committee

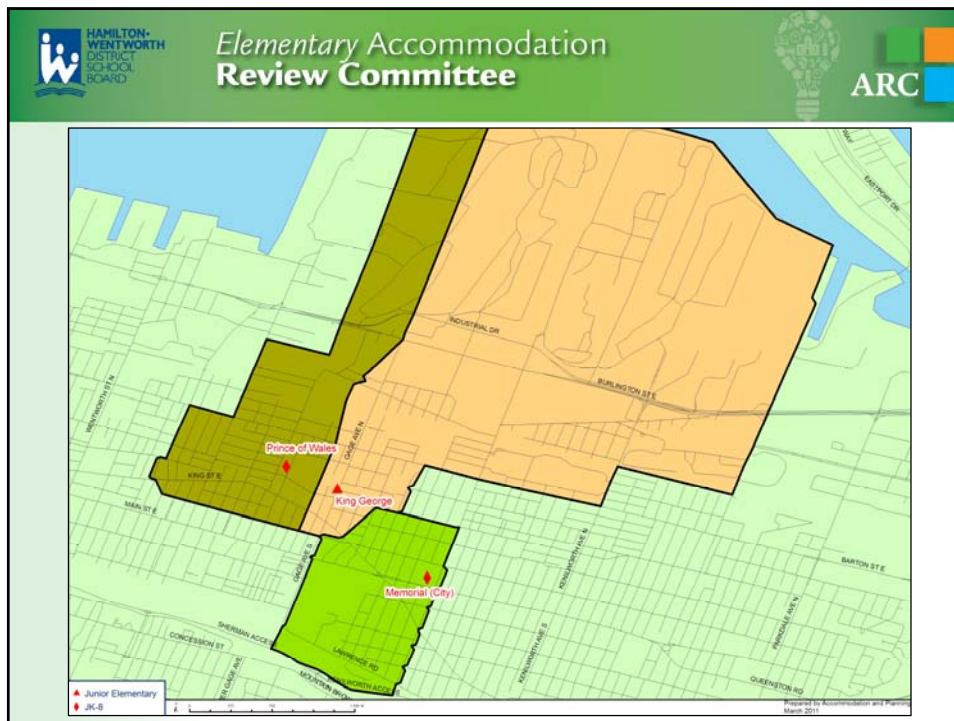
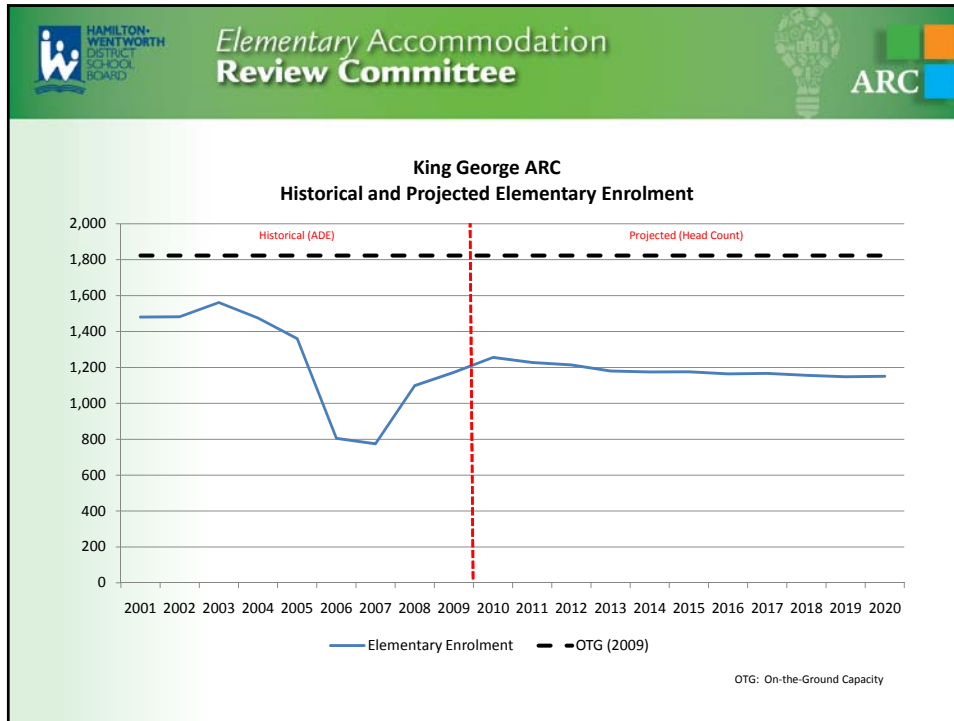



Current Situation:

School	Year of Construction	2009 OTG Capacity	2009 Enrolment (Utilization)	2015 Enrolment (Utilization)	2020 Enrolment (Utilization)	Current FCI	10 Yr FCI
King George	1912	443	268 (60%)	220 (50%)	221 (50%)	46%	80%
Prince of Wales	2009	746	508 (68%)	438 (59%)	396 (53%)	0%	20%
Memorial (City)	1918	634	504 (79%)	404 (64%)	419 (66%)	29%	70%
TOTAL		1,823	1,280 (70%)	1,062 (58%)	1,036 (57%)		

- Enrolment is projected to decline by approximately 240 students over the course of the next 10 years
 - Currently there are approximately 540 surplus pupil spaces between the 3 schools
 - Surplus pupil spaces projected to increase to approximately 787 by 2020
- FCI will increase at all facilities over the next 10 years


OTG Capacity: On-the-Ground Capacity
 FCI: Facility Condition Index





HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation
Review Committee



ARC


The Accommodation Review Process

- The process follows Ministry of Education guideline, Board Policy and the Terms of Reference
- There will be committee working meetings and public meetings.
 - All meetings are open to the public
- The Accommodation Review Committee (ARC) provides advice to the Board of Trustees through a report that includes recommendations on facilities and program



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee



ARC

ARC Recommendations




- The ARC will prepare a report that will be presented to the Board of Trustees
 - This report will include the ARC's recommendations
- The Trustees will also receive a report from Senior Administration with their recommendations to the Board of Trustees
- The Board of Trustees will make the final decisions



This slide features the same header as the flowchart above. The main content is a bulleted list under the heading "Information for the ARC".

Information for the ARC

- The ARC will receive the recommendations of senior administration for their consideration.
 - These recommendations provide a foundation for the ARC to build on
- The ARC will review the School Information Profiles (SIP)
- **These profiles consider the value of schools to the student, the community, the Board and the local economy**








School Information Profiles

Hamilton-Wentworth District School Board

School Information Profile - King George Review Area

1. Enrolment vs. Available Space	King George	Prince of Wales	Memorial (City)
Data to be Provided to the ARC			
Current Average Daily Enrolment (ADE)	268	508	504
Projected Average Daily Enrolment (ADE) in 5 years (assuming no operational changes)	220	438	404
Projected Average Daily Enrolment (ADE) in 10 years (assuming no operational changes)	221	396	419
Number of Classrooms Required (Current)	12	22	22
Projected Number of Classrooms Required in 5 years	10	19	18
Projected Number of Classrooms Required in 10 years	10	17	18
Capacity (Pupil Places)	414	644	552
Number of Classrooms Available	18	28	24
Current Utilization Rate (ratio of ADE to Capacity)	65%	79%	91%
Projected Utilization Rate in 5 years	53%	68%	73%
Projected Utilization Rate in 10 years	53%	61%	76%
Current Space Surplus / Shortage (Pupil Places)	146	136	48
Projected Space Surplus / Shortage (Pupil Places) in 5 years	194	206	148
Projected Space Surplus / Shortage (Pupil Places) in 10 years	193	248	133
Current Space Surplus / Shortage (Classrooms)	6	6	2
Projected Space Surplus / Shortage (Classrooms) in 5 years	8	9	6
Projected Space Surplus / Shortage (Classrooms) in 10 years	8	11	6

- 
- 
- 
- What will the ARC consider when developing their options?**
- Reference Criteria (as outlined in the Board policy):
- a) Facility Utilization
 - b) Permanent and Non-Permanent Accommodation
 - c) Program Offerings
 - d) Quality of Teaching and Learning Environments
 - e) Transportation
 - f) Partnerships
 - g) Equity



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation
Review Committee



ARC


Next Steps

- Board option will be presented at the next Working Group Meeting (April 20, 2011)
- ARC committee will begin to develop their own options
- Meet with the community throughout the process to keep them informed and receive input on the process and proposed scenarios



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee




ARC

Keeping Informed


- All information is posted on the Board's website:

<http://www.hwdsb.on.ca/arcelementary/>
- All meetings are open to the public



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee



ARC

Questions and Answers

Why we are here tonight?

- ✓ Review the challenges facing the schools included in the King George review
- ✓ Provide an overview of the ARC process
- Address any comments or questions related to the ARC process

King George Elementary Accommodation Review Committee Meeting

Prince of Wales School

March 30, 2011

Minutes (Public Meeting #1)

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members –Lisa Cameron, Agnes Clarke, Jennifer Drahusz, Dianna Gillespie, Felicia Guarascia, Anna Macky, Brenda Reid, Crystal Provo, Brian Seamans

Non-Voting Members – Karen Bikinas, John Bradley, Laura Helt, Bernie Morelli, Susan Neville, Michelle Pickett, Tim Simmons, Janet VanDuzen

Regrets

Voting Members –

Non-Voting Members –Bernie Morelli, Linda Wilson

Resource Staff

Ellen Warling, Daniel Del Bianco, Michael Slee, Ron Gowland

Recording Secretary

Tracy McKillop

1. Welcome and Introductions

Superintendent Pat Rocco welcomed everyone, introduced himself and shared his role as Chair of the King George Accommodation Review Committee (ARC). He commenced the meeting by introducing the members of the Committee and each person stood as their names were read. The Board staff were then introduced which included Ellen Warling and Michael Slee from the Accommodation and Planning Department, Ron Gowland from the Facilities Department, Daniel Del Bianco acting as Support Staff to the ARC and Tracy McKillop, the Recording Secretary who was sitting in for Claire VanderBeek.

2. Purpose of Meeting

Superintendent Rocco began the meeting by providing a bit of background about the Accommodation Review Process. He stated that in February of this year, the Board of Trustees approved the terms of Reference for the King George ARC. There are four key reasons behind any accommodation review and they include:

- To ensure efficient use of available space to accommodate students appropriately as it relates to long term enrolment demands and facility utilization.
- To ensure the long term viability and sustainability of our school facilities.
- To continue the revitalization of our schools by reducing long term capital renewal requirements.
- To continue the implementation of the Board's evolving program strategy.

As an organization the Hamilton-Wentworth District School Board must address these challenges so that funding can be directed to students and programming. Superintendent Rocco stated that the night's meeting will do three things:

- The first is to provide an overview of the Accommodation Review Process, share timelines and discuss the work of the Committee.
- The second is to offer a look at some of the information that the Committee will be working with.
- The third is to provide members of the Community the opportunity to ask questions and make comments about the process.

Superintendent Rocco spoke of the Public Meeting Norms which were listed on the back of the meeting Agenda. He shared the importance of having a robust dialogue about the matters before the Committee while adhering to the meeting norms.

3. Explanation of the ARC Process

The explanation of the ARC process was turned over to Mr. Daniel Del Bianco. He began by sharing that the presentation this evening would focus on explaining "what is an ARC process", "why did we start the ARC process" and "where do we go from here."

Why are we here tonight?

- To review the challenges facing the schools included in the King George review.
- To provide an overview of the ARC process.
- Address any question pertaining to the ARC process.

School included as part of the King George ARC are:

- King George
- Prince of Wales
- Memorial (City)

Mr. Del Bianco shared that the Board considers such things as enrolment, renewal needs and the programs being offered when making decisions. It is costly to renew older schools. He stated that the Ministry of

Education states that class size is loaded at 20 or 23 students depending on the grade. The utilization rate of the school refers to how full the school is and FCI – Facility Condition Index - is shown as a percentage and refers to how much it is going to cost to renovate a school relative to the replacement value of the facility. All of these were displayed on a slide showing the “current situation” of the three schools within the ARC.

Mr. Del Bianco spoke of enrolments and projections. He shared that projections are not an exact science. You take the best information that you have available to you - census information and live birth data – along with other data which supports you in making long term projections. You look at the trend and the consistency of the trend.

To reference this presentation please click on the following link: http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/HWDSB_KingGeorgeARC_Public_Meeting1_March30_2011.pdf

He next looked at the Accommodation Review Process:

- The process follows Ministry of Education guidelines, the Board Policy and the Terms of Reference.
- There will be Committee working meeting and public meetings.
- All meetings are open to the public.
- The Accommodation Review Committee (ARC) provides advice to the Board of Trustees through a report that includes recommendation on facilities and program.

Mr. Del Bianco indicated that the Ministry of Education outlines in its policy that the Board must provide a recommendation during the ARC process. The Committee has been tasked with coming up with their own option(s). They can take the Board option and throw it away, they can keep it or they can tweak it. Once the process has been completed the Committee will give a report to the Board of Trustees who will make the final decision.

Mr. Del Bianco shared a timelines chart with the Committee to give them some idea of what the upcoming meetings will consist of. All of the information that is shared with the Committee will be posted on the web site after the meeting has taken place. To view the ARC web site please click on the following link: http://www.hwdsb.on.ca/arcelementary/?page_id=5

4. **School Information Profile Overview**

Mr. Del Bianco also spoke of the School Information Profiles (SIPs). These profiles consider the value of schools to the student, the community, the Board and the local economy. An example was displayed on an overhead screen. A SIP consists of 21 sections and 182 items.

5. **Data Availability on the Web Site**

All of the information that is shared with the Committee will be posted on the web site after the meeting has taken place. To view the ARC web site please click on the following link: http://www.hwdsb.on.ca/arcelementary/?page_id=5

6. Next Steps

He next spoke of “What will the ARC consider when developing their options?” Reference Criteria (as outlined in the Board policy)”:

- Facility Utilization
- Permanent and Non-Permanent Accommodation
- Program Offerings
- Quality of Teaching and Learning Environments
- Transportation
- Partnerships
- Equity

Mr. Del Bianco ended his presentation by sharing that tonight was the start of the process. He touched on the importance of keeping informed on the process which could be done by the Board’s web site. He stated that **ALL** meetings are open to the public.

Superintendent Rocco spoke briefly of Prince of Wales School, which has only been open for just over two years. The Chair stated that the Board has to build projections and look at how best they can serve the students from an educational perspective. The Board will be presenting their option at the next working group meeting.

7. Questions/Comments from the Public

- The first question raised was asking how long the process would take and how immediate would the decision be. The Chair stated that the process will go until the Spring of 2012. New boundaries would need to be established and students moved. Potentially a closure would happen in June of a designated year.
- Can you build a new school and use the same name “King George” was the next question raised. The Chair indicated that a business case would have to be presented to the Ministry and they look at a number of things such as: are all of the schools full and have we exhausted all of our space.
- The next question raised dealt with boundaries. Superintendent Rocco shared that the boundaries would have to be redrawn. Ms. Warling indicated that the Board considers the major roads, major parks and what are safe walking distances. It was further asked if this includes schools outside of the ARC review. Ms. Warling shared that could be part of the recommendation from the ARC – closer walking distances to schools outside of this ARC.
- There was concern that once a school sells they sit empty for quite some time. Superintendent Rocco stated the once the property has been sold the Board no longer has control over how long they sit empty. He stated that all properties are sold at fair market value.

The Chair ended the evening by thanking everyone for coming out. He stated that the next meeting will be held on March 20, 2011 at which time they will discuss rescheduling the May 11, 2011 Public Meeting (#2) date. There is a conflict with that date due to a “Parent Volunteer Recognition” meeting that is being held on the same night. The meeting adjourned at 8:00 p.m.



Elementary ACCOMMODATION Review Committee




King George - Accommodation Review Committee
April 20, 2011, Hamilton-Wentworth District School Board, Board Room (6pm)

Agenda

1. Call to Order - Superintendent Pat Rocco, Chair
2. Agenda
 - 2.1 Additions/ Deletions
 - 2.2 Approval of Agenda
3. Committee Chair's Opening Remarks
4. Overview of the ARC Process
 - 4.1 Presentation - Daniel Del Bianco, ARC Resource
 - 4.2 Questions from the Committee
5. Setting Committee Operating Procedures and Meeting Norms
 - 5.1 Defining Consensus
 - 5.2 Voting Procedure and Quorum
 - 5.3 Meeting Dates and Times
 - 5.4 Committee Agendas and Minutes
 - 5.5 Alternate Representatives
 - 5.6 Meeting Norms
6. School Information Profiles
 - 6.1 Presentation - Daniel Del Bianco, ARC Resource
 - 6.2 Questions from the Committee
7. Review of Board Option
 - 7.1 Presentation - Ellen Warling, Manager of Accommodation and Planning
 - 7.2 Questions from the Committee
8. Minutes of Public Meeting #1 (March 30, 2011)
 - 8.1 Errors and Omissions
 - 8.2 Approval of Minutes
 - 8.3 Business Arising from Minutes
 - 8.3.1 Debriefing on Public Meeting #1
 - 8.3.2 Submissions to the ARC by members of the public
9. Other Business
10. Adjournment


Next Meeting - Public Meeting #2 - May 11, 2011, Memorial (City) - 6pm

All Accommodation Review Committee Meetings are open to the public



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee




ARC

Elementary Pupil Accommodation Review Committee


King George
Accommodation Review Committee
Working Group Meeting #1

April 20, 2011



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee



ARC

Overview of the Process



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation Review Committee



ARC

Overview of the Process

- Accommodation Reviews must conform to:
 - Ministry of Education Guidelines
 - Board Policy
 - Terms of Reference



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation Review Committee




ARC

Accommodation Review Committee (ARC)

- The ARC provides its advice to the Board of Trustees by preparing a report with recommendations for:
 - Accommodation changes (closures, new schools additions)
 - Improving facility conditions (repairs, renovations)
 - Strategic location of programs
 - Transportation implications
 - Funding strategy
 - Implementation timeframes



*Elementary Accommodation
Review Committee*



Stages of the ARC Process

- Preparation Stage
 - Committee is appointed (voting and non-voting members)
 - Board staff prepares data and school profiles (SIP)
 - Administrative recommendations are prepared
 - Board approves ARC and Terms of Reference which defines
 - Mandate
 - Reference Criteria
 - Committee Membership
 - Operating Procedures (include meeting dates)




*Elementary Accommodation
Review Committee*



Committee Membership


- Chair (member of HWDSB Executive Council)

Voting Members	Non-Voting Members
Principal Representative	Area Trustee
Teacher Representative	Area Ward Councillor
Student Leader Representative (x2)	Principal from each school
Public School Community Leader Representative (x2)	Teacher from each school
Parent Representative from each school (x2 per school)	Non-Teaching Representative from each school



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation Review Committee



ARC


Stages of the ARC Process (Continued)

- Community Review Stage
 - Senior Administration share recommendations for program delivery, school accommodation and facility improvements
 - ARC develops a set of recommendations that encompass the mandate in the Terms of Reference
 - Recommendation(s) will be submitted to the Board of Trustees through the Director of Education
 - Requirements
 - Minimum 90 days (4 public meetings)
 - Terms of Reference identifies 4 Public Meetings and 4 Working Group Meetings
 - Review and Customize the School Information Profiles (SIP)



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation Review Committee



ARC


Stages of the ARC Process (Continued)

- Board Review Stage
 - ARC report is presented to the Director of Education and Secretary of the Board, who presents it to the Board of Trustees
 - Senior administration reviews the ARC report and prepares a report with their own accommodation recommendations
 - This report is also presented to the Board of Trustees
 - Both reports are reviewed by the Board of Trustees
 - There will be a 60 day consultation period before the Board of Trustees makes a final decision



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee



ARC

Administrative Review

- An application to review the Board's process may be submitted to the Board and Ministry of Education upon completion of the ARC process
- Requires a petition from 30% of the school's supporters
- Ministry of Education will appoint a facilitator to conduct the review
- It is a review of the process and not the final decision made by the Board of Trustees



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation
Review Committee



ARC


Keeping the Community Informed

- All information will be posted on the HWDSB website:
www.hwdsb.on.ca
- All public meetings will be advertised
- Public Meetings will be held at the schools
- Working Group Meetings will be held at the Board office




HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation Review Committee




ARC

Committee Operating Procedures and Meeting Norms



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation Review Committee



ARC


Defining Consensus

- Suggested Method:
 - Consensus will be achieved if there is no stated dissent by any committee member when the chair asks if there is consensus*
- If consensus is not achieved the Chair will call for a vote which will only include the “voting members” of the ARC



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation
Review Committee



ARC


Voting Procedure

- Voting can be conducted by:
 1. Show of hands
 2. Ballot
- The committee must determine a voting method
- A vote can be called only when there is a quorum of voting members



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation
Review Committee



ARC


Meeting Dates and Times

- The meeting dates and times are defined in the Terms of Reference
- Meeting dates and times can be changed with the approval of the ARC



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation Review Committee



ARC


Committee Agendas and Minutes

- The recording secretary will take minutes of every meeting
- The agenda and minutes will be circulated to committee members at least 24 hours in advance of meeting
- The agenda may be amended by the ARC at the start of the meeting
- Minutes will be approved by the ARC prior to being made available to the public



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation Review Committee



ARC


Alternate Representative

- The Pupil Accommodation Review Policy (No. 12), Section 4.5 (f) states:
 - Should a member miss two consecutive meetings, the Chair of the ARC may invite an alternative member. The alternative member must meet the same criteria as outlined in parts (a), (b) or (c) above of the member being replaced (i.e. an alternative parent representative must be from the same school and be designated by the School Council of the member they are replacing)



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD


Elementary Accommodation
Review Committee



ARC


Meeting Norms

- A member shall promote a positive environment in which individual contributions are encouraged and valued
- A member shall treat all other members and guests with respect and allow for diverse opinions to be shared without interruption
- A member shall recognize and respect the personal integrity of each member of the committee, and of all persons in attendance at the meetings
- A member shall acknowledge democratic principles and accept the consensus and votes of the committee
- A member shall use established communication channels when questions or concerns arise
- A member speaks for themselves and not for the committee
- A member shall promote high standards of ethical practice at all times




HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee




ARC


School Information Profiles (SIP)




Elementary Accommodation
Review Committee




- SIP is intended to be used as a tool by the ARC
 - Familiarize the ARC members and the community with the schools under review
 - Help ARC members and the community to understand how well the schools meet the objectives of the *Reference Criteria* as outlined in the *Terms of Reference*
 - Provide the foundation for discussion and analysis of accommodation options



Elementary Accommodation
Review Committee




- SIP includes data for each of the following considerations about the schools:
 - a) Value to the student
 - b) Value to the school board
 - c) Value to the community
 - d) Value to the local economy
- Value to the student takes top priority over other considerations
- SIP consists of 21 sections and addresses 182 items




HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee




ARC

- SIP template is included in the Board policy
 - Consistent with Ministry of Education Pupil Accommodation Review Guidelines (June 2009)
 - Completed by Board administration
 - Presented to the ARC
 - Discuss
 - Consult
 - Modify
 - Finalize




HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee




ARC

- Next Steps
 - Review the information contained within the SIP
 - ARC needs to answer (Section 15, Question #1):
 - “How extensively do members of the community make use of the school grounds for informal recreational activity?”
 - Scale 1-5 with 5= Very Extensively and 1=Never
 - Working Group Meeting #2 (June 1, 2011)
 - Review/ discuss each section
 - Add additional questions (if required)



Elementary Accommodation
Review Committee



ARC

Questions

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	1. Enrolment vs. Available Space Data to be Provided to the ARC	King George	Prince of Wales	Memorial (City)	Total
1	Current Average Daily Enrolment (ADE)	268	508	504	1280
2	Projected Average Daily Enrolment (ADE) in 5 years (assuming no operational changes)	254	499	430	1183
3	Projected Average Daily Enrolment (ADE) in 10 years (assuming no operational changes)	256	449	447	1152
4	Number of Classrooms Required (Current)	12	22	22	56
5	Projected Number of Classrooms Required in 5 years	11	22	19	51
6	Projected Number of Classrooms Required in 10 years	11	20	19	50
7	Capacity (Pupil Places)	414	644	552	1610
8	Number of Classrooms Available	18	28	24	70
9	Current Utilization Rate (ratio of ADE to Capacity)	65%	79%	91%	80%
10	Projected Utilization Rate in 5 years	61%	77%	78%	73%
11	Projected Utilization Rate in 10 years	62%	70%	81%	72%
12	Current Space Surplus / Shortage (Pupil Places)	146	136	48	330
13	Projected Space Surplus / Shortage (Pupil Places) in 5 years	160	145	122	427
14	Projected Space Surplus / Shortage (Pupil Places) in 10 years	158	195	105	458
15	Current Space Surplus / Shortage (Classrooms)	6	6	2	14
16	Projected Space Surplus / Shortage (Classrooms) in 5 years	7	6	5	19
17	Projected Space Surplus / Shortage (Classrooms) in 10 years	7	8	5	20

Questions for the Accommodation Review Committee to address

- Are all of the schools in the area needed to accommodate current enrolment levels?
- Will all of the schools in the area be needed to accommodate projected enrolment in five years; in ten years?

* Current and Projected Enrolment is Based on Headcount to Account for Full Implementation of Early Learning Program

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	2. Cost of School Operations (Heating, Lighting, Cleaning and Routine Maintenance)	King George	Prince of Wales	Memorial (City)	Total
1	Data to be Provided to the ARC				
1	Expenditures on School Operations at School (1)	\$312,177	\$538,673	\$484,750	\$1,335,600
2	Imputed Grant for School Operations for School	\$196,197.82	\$371,897.35	\$368,969.03	\$937,064.20
3	Projected Imputed Grant for School Operations for School in 5 years (assuming no operational changes)	\$185,948.68	\$365,308.62	\$314,795.01	\$866,052.30
4	Projected Imputed Grant for School Operations for School in 10 years (assuming no operational changes)	\$187,412.84	\$328,704.55	\$327,240.39	\$843,357.78
5	Current Difference between Expenditures and Revenue for School Operations at School	-\$115,979.18	-\$166,775.65	-\$115,780.97	-\$398,535.80
6	Projected Difference between Expenditures and Revenue for School Operations at School in 5 years	-\$126,228.32	-\$173,364.38	-\$169,954.99	-\$469,547.70
7	Projected Difference between Expenditures and Revenue for School Operations at School in 10 years	-\$124,764.16	-\$209,968.45	-\$157,509.61	-\$492,242.22

Questions for the Accommodation Review Committee to address

- Are there any opportunities to lease space to appropriate external parties to fully offset the difference between expenditures and revenues to heat, light and clean the school?
- If a school were to close, and students relocated to other schools in the area, what would the net impact on expenditures for heating, lighting and cleaning – i.e. expenditure reductions at the closed school; additional expenditures (if any) at schools receiving the relocated students?
- If a school were to close, and students relocated to other schools in the area, what would the net impact on the board's overall Grants for School Operation?

Note (1): Includes cost of hydro, water/sewage, natural gas, district heating, routine maintenance (cost of materials, excludes internal staffing costs), cleaning supplies, care taking staff salaries.

Note (2): King George does not include charges for hydro. King George is attached to Parkview and there is only one hydro meter, all charges for hydro are billed to Parkview.

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	3. Cost of School Administration (Principals, Vice-Principals, Secretaries and Office Supplies)	King George	Prince of Wales	Memorial (City)	Total
	Data to be Provided to the ARC				
1	Expenditures on School Administration at School	\$175,490	\$350,857	\$350,714	\$877,061
2	Imputed Grant for School Administration for School	\$187,827.80	\$356,031.80	\$353,228.40	\$897,088.00
3	Projected Imputed Grant for School Administration for School in 5 years (assuming no operational changes)	\$178,015.90	\$349,724.15	\$301,365.50	\$829,105.55
4	Projected Imputed Grant for School Administration for School in 10 years (assuming no operational changes)	\$179,417.60	\$314,681.65	\$313,279.95	\$807,379.20
5	Current Difference between Expenditures and Revenue for School Administration at School	\$12,337.80	\$5,174.80	\$2,514.40	\$20,027.00
6	Projected Difference between Expenditures and Revenue for School Administration at School in 5 years	\$2,525.90	-\$1,132.85	-\$49,348.50	-\$47,955.45
7	Projected Difference between Expenditures and Revenue for School Administration at School in 10 years	\$3,927.60	-\$36,175.35	-\$37,434.05	-\$69,681.80

Questions for the Accommodation Review Committee to address

- If a school were to close, and students relocated to other schools in the area, what would the net impact on expenditures for school administration – i.e. expenditure reductions at the closed school; additional expenditures (if any) at schools receiving the relocated students?
- If a school were to close, and students relocated to other schools in the area, what would the net impact on the board's overall Grants for School Administration?

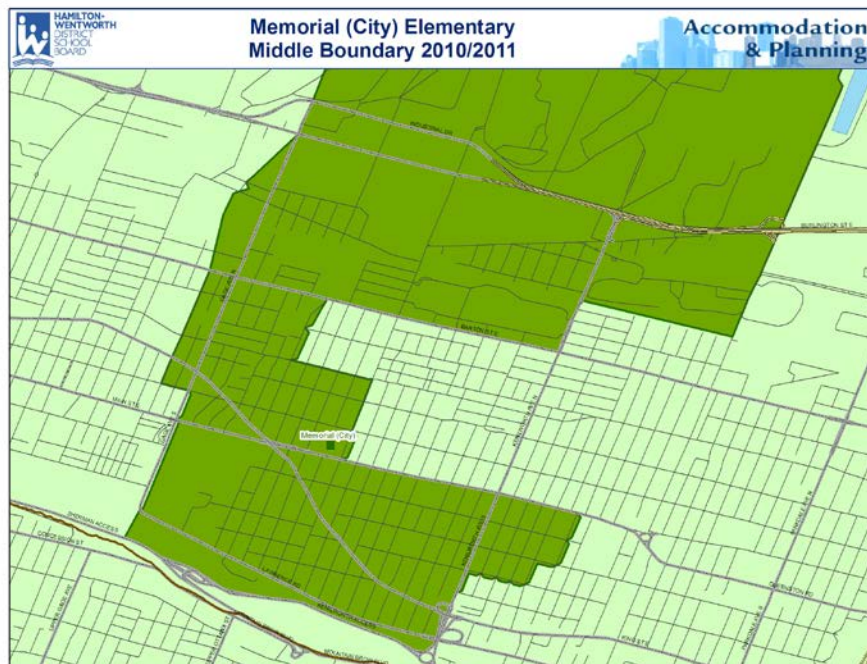
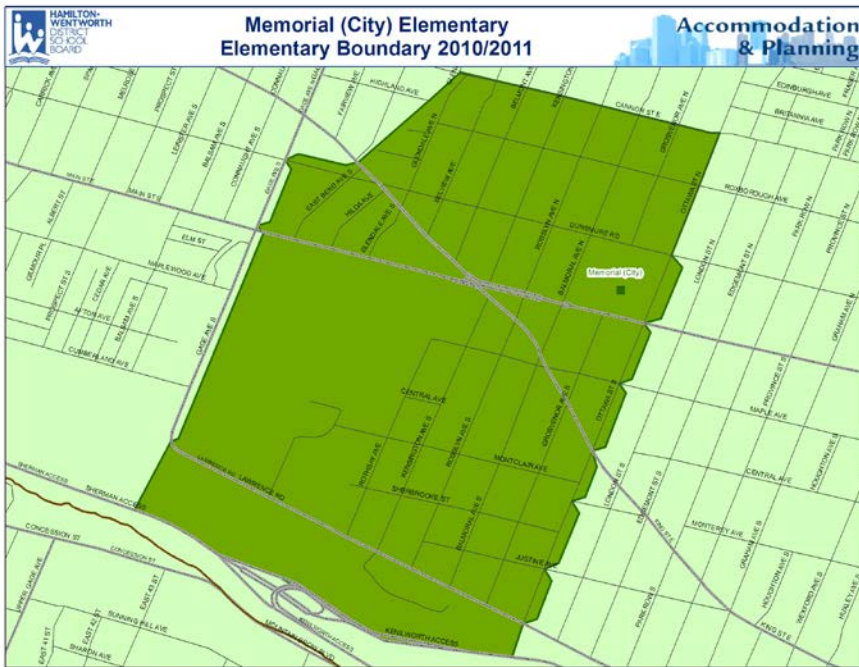
School Overview

King George Review Area – Memorial (City) Elementary



Total sq/ft:
- 100,913

Associated Facilities:
- None



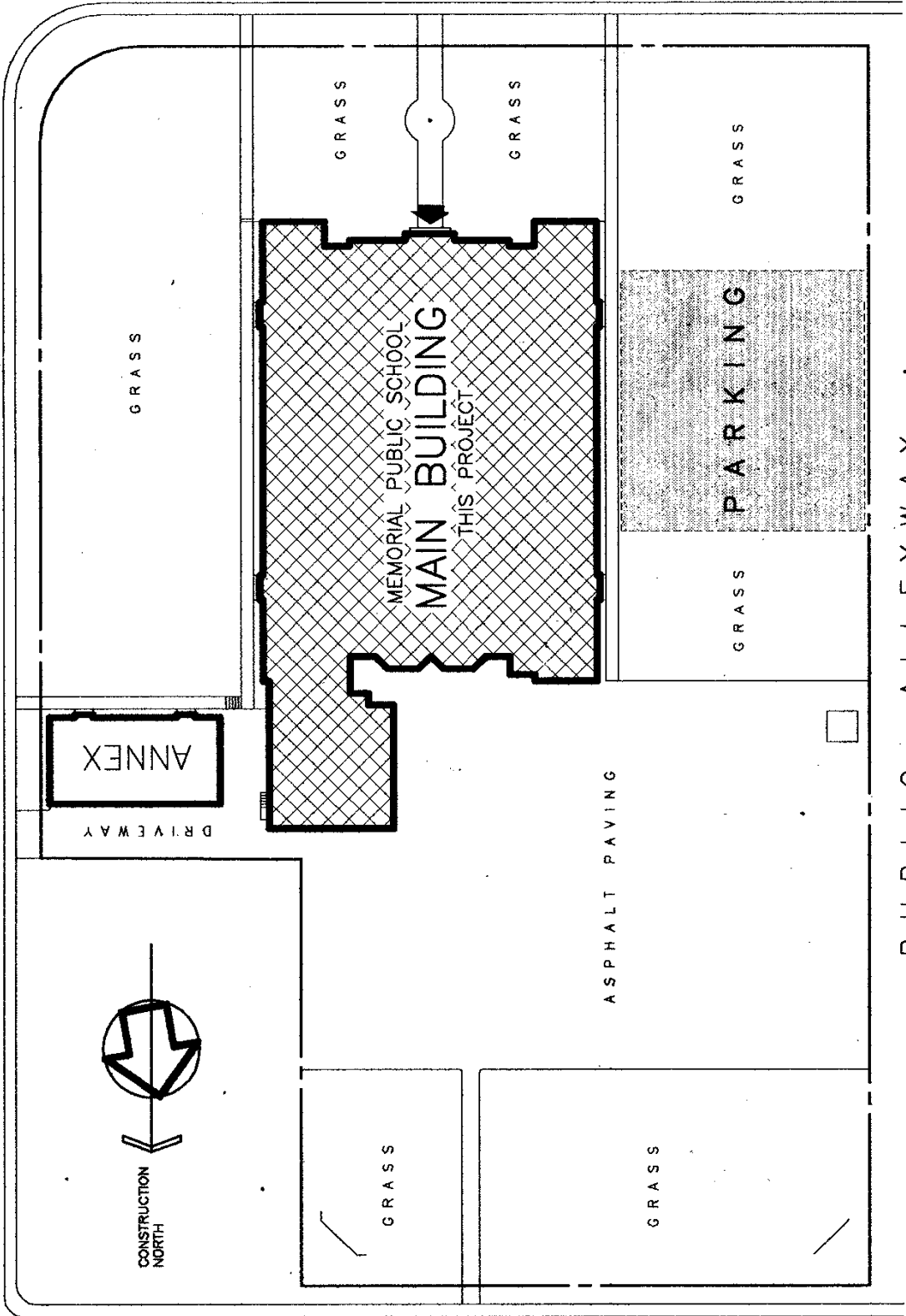


Auditorium

MAIN STREET EAST


OTTAWA STREET NORTH

DUNSMURE ROAD




PUBLIC ALLEYWAY

LOCATION MAP



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation Review Committee




ARC

Elementary Pupil Accommodation Review Committee


King George ARC
Accommodation Option
Prepared by Board Administration

King George ARC – Working Group Meeting #1
April 20, 2011



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation Review Committee



ARC

Why an Accommodation Review?

- Program Benefits
- Financial Benefits

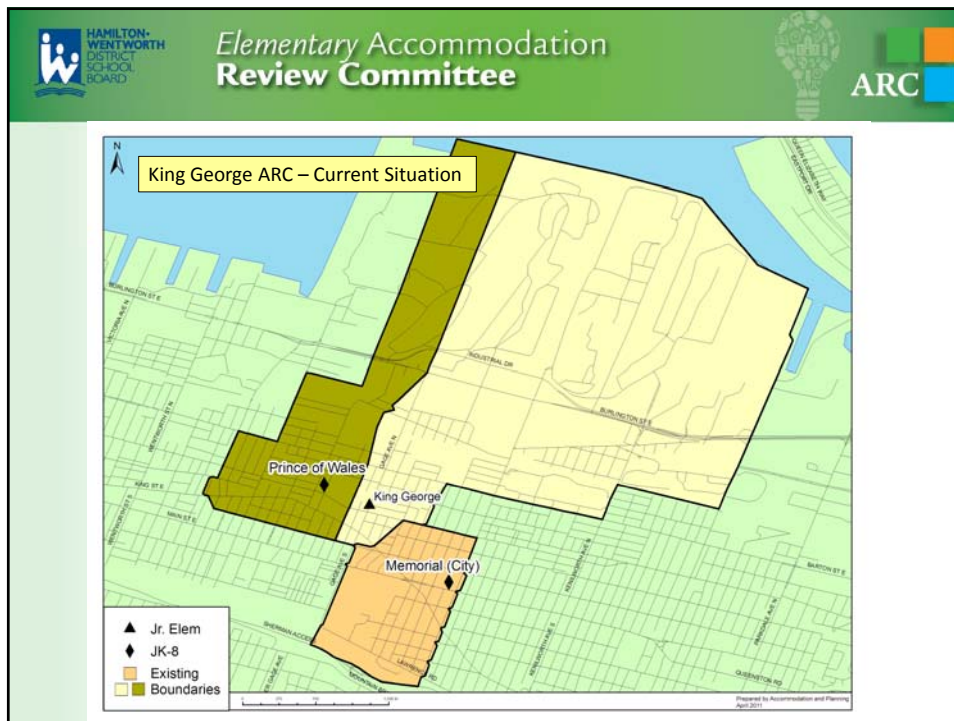
Elementary Accommodation Review Committee

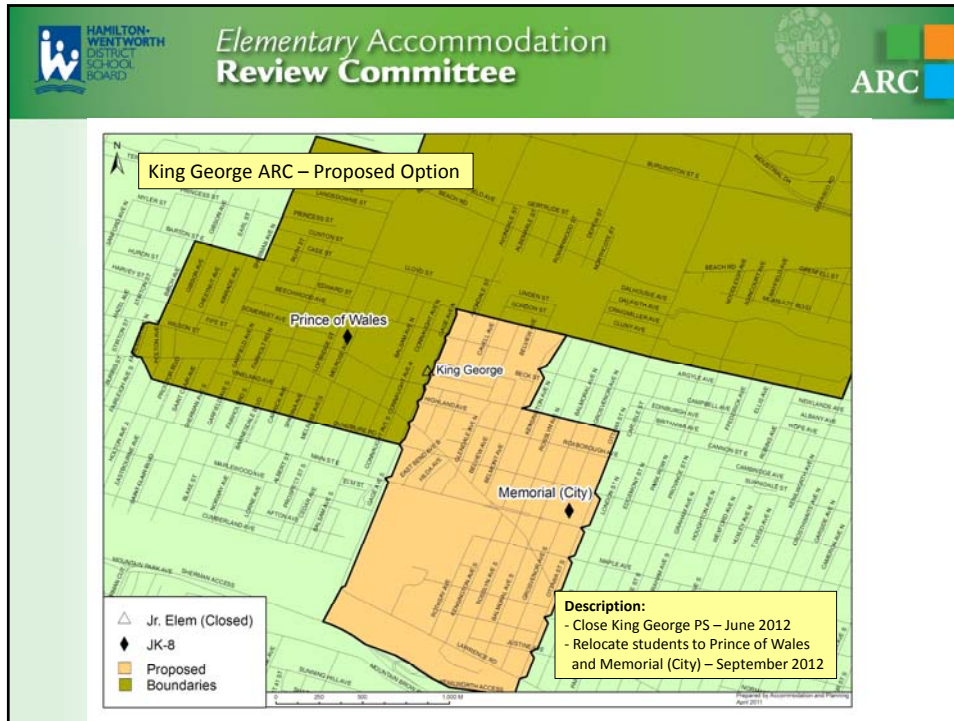
Current Situation:

School	Year of Construction	2009 OTG Capacity	2009 Enrolment (Utilization)	2015 Enrolment (Utilization)	2020 Enrolment (Utilization)	Current FCI	10 Yr FCI
King George	1912	443	268 (60%)	254 (57%)	256 (58%)	46%	80%
Prince of Wales	2009	746	508 (68%)	499 (67%)	449 (60%)	0%	20%
Memorial (City)	1918	634	504 (79%)	430 (68%)	447 (71%)	29%	70%
TOTAL		1,823	1,280 (70%)	1,183 (65%)	1,152 (63%)		

- Enrolment is projected to decline by approximately 128 students over the course of the next 10 years
 - Currently there are approximately 543 surplus pupil spaces between the 3 schools
 - Surplus pupil spaces projected to increase to approximately 671 by 2020
- FCI will increase at all facilities over the next 10 years

OTG Capacity: On-the-Ground Capacity
 FCI: Facility Condition Index
 NOTE: Utilization rate calculated using OTG Enrolment is based on headcount.

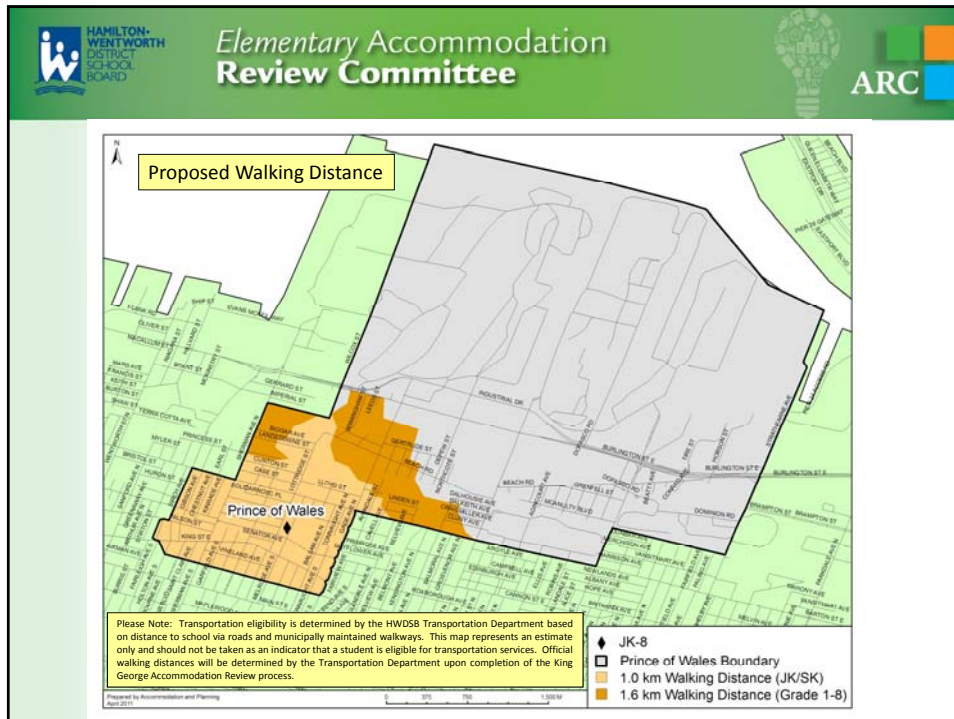
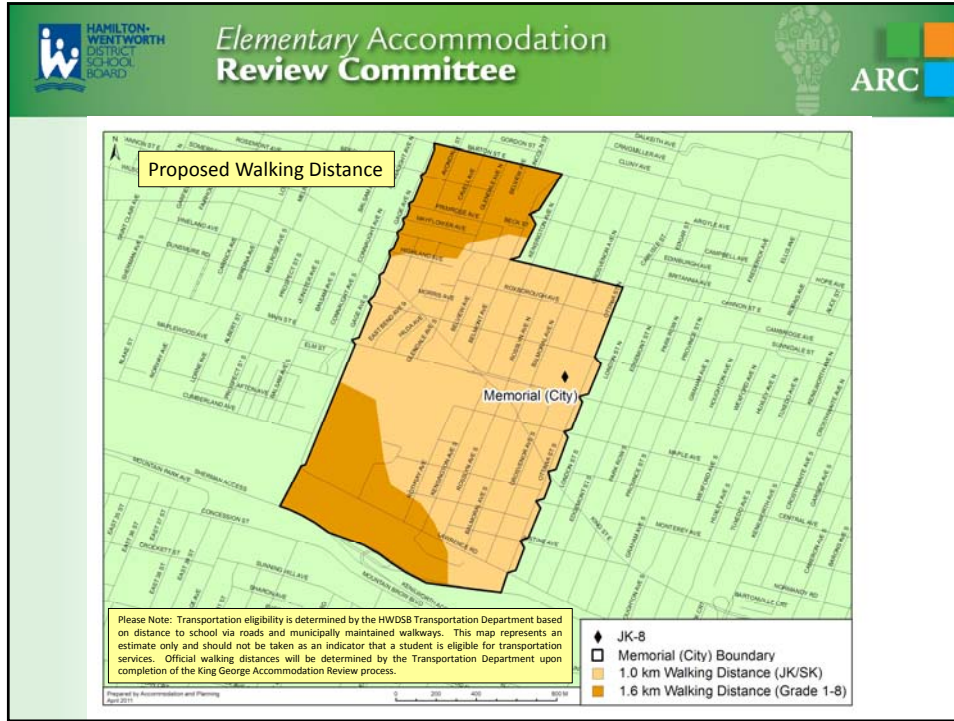





Proposed Option:

Current Situation					Proposed Option			
School	2009 OTG Capacity	2009 Enrolment (Utilization)	2015 Enrolment (Utilization)	2020 Enrolment (Utilization)	2012 OTG Capacity	2012 Enrolment (Utilization)	2015 Enrolment (Utilization)	2020 Enrolment (Utilization)
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Memorial (City)	634	504 (79%)	430 (68%)	447 (71%)	634	508 (80%)	463 (73%)	495 (78%)
TOTAL	1,823	1,280 (70%)	1,183 (65%)	1,152 (63%)	1,380	1,225 (89%)	1,183 (86%)	1,152 (83%)


OTG Capacity: On-the-Ground Capacity
 NOTE: Utilization rate calculated using OTG
 Enrolment is based on headcount






HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee




ARC

- **Summary of Options**
 - Close King George PS in June 2012
 - Relocate students to existing facilities in September 2012
 - Existing Grade 7 students will be grandfathered in order to allow them the opportunity to graduate with their peers
 - Stabilizes long-term enrolments at the remaining facilities
 - Increases overall utilization rate for these schools from 63% to 83% by year 10
 - Provides opportunities for enhanced programming
 - Results in a positive impact on the long-term maintenance, operational and renewal costs of the Board



HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Elementary Accommodation
Review Committee



ARC

Questions

King George Elementary Accommodation Review Committee Meeting

Education Centre Board Room

April 20, 2011

Minutes (Working Meeting #1)

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members –Lisa Cameron, Agnes Clarke, Jennifer Drahusz, Dianna Gillespie, Felicia Guarascia, Anna Macky, Brenda Reid, Crystal Provo, Brian Seamans

Non-Voting Members – Karen Bikinas, John Bradley, Lori Helt, Susan Neville, Tim Simmons, Janet VanDuzen, Irma Belanger

Not Present:

Non-Voting Members – Bernie Morelli, Michelle Pickett, Linda Wilson

Resource Staff

Ellen Warling, Daniel Del Bianco, Michael Slee, Todd Salerno

Recording Secretary

Claire Vander Beek

1. Call to Order – Superintendent Pat Rocco

Chair Pat Rocco welcomed members to the working group meeting. He introduced himself and resource staff. Members were given the opportunity to introduce themselves. The Chair stated the purpose of the ARC is to address the future of elementary education by developing a recommendation on accommodation and program. All meetings are open to the public and documentation presented to the committee will all be posted on the Board's website for transparency.

2. Agenda http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KGWorkingGroup1_Agenda_April20_2011.pdf

2.1 Additions/ Deletions

None

2.2 Approval of Agenda

The Chair asked for and received approval of the agenda.

3. Committee Chair's Opening Remarks

Chair Rocco indicated that the information presented this evening will form the basis for the committee's work. Furthermore, the work of the committee will help the Trustees of the Hamilton-Wentworth District School make the decisions necessary address the challenges faced by the schools in the ARC and to shape the future of elementary education in the community.

4. Overview of the ARC Process

4.1 Presentation – Daniel Del Bianco, ARC Resource

http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorgeARC_WorkingGroup1_Overview-Presentation_April20.pdf

Mr. Del Bianco advised that the Board's accommodation review process must adhere to Ministry of Education guidelines. The Board's policy mandates membership and purpose. The role of the ARC is to review the information and provide a recommendation to Trustees. Trustees ultimately make the final decision, but the ARC members bring their input to the table on the issue. This process is anticipated to conclude by the end of the year, with a report going forward to Trustees for their decision sometime early next year.

Mr. Del Bianco advised the ARC can provide its advice and recommendations by looking at transportation, opening/closing of schools, location of programs, funding and implementation timelines.

Voting privileges were outlined. Decisions can be made by consensus if all members agree. Issues involving a dissent will default to vote by only the voting members. This is also outlined in the Terms of Reference.

Community Review Stage – wherein an accommodation option will be provided by board staff to the committee as a starting point for the committee's consideration. The accommodation option can be modified, changed or rejected. The intent is to initiate the discussion process. There are four public and four working group meetings scheduled. Although all meetings are open to public, participation by the community is restricted to the "public meetings".

School Information Profiles – will be reviewed in detail at another meeting at which members can suggest information to be added or amended to the profile. The profiles are meant to be a tool to help with the process, not a ranking schools. A School tour will also be planned.

Once completed, the report and recommendation from the ARC committee will be sent to the Director who will forward the report to the trustees along with the staff recommendation for a final decision. The ARC's recommendation will come about through a learning experience and may change over the period of the review.

Once the Trustees receive the report, there must be no less than 60 days prior to the meeting where the Trustees will vote on the recommendations.

Administrative Review – at the end of the process, public or ARC members can initiate an Administrative Review. The Ministry will appoint a review to see if the HWDSB was in violation of the process set out in the policy, not the decision.

All of the information presented to the ARC members will also be available on the HWDSB website. Information will be made available in advance of public meetings in order for public to ask questions.

4.2 Questions from the Committee

There were no questions on Mr. Del Bianco's presentation.

5. Setting Committee Operating Procedures and Meeting Norms

5.1 Defining Consensus – Consensus will be achieved if there is no stated dissent by any committee member when the chair asks if there is consensus. Members with yellow name cards have voting privileges, those with blue name cards are non-voting members. If consensus cannot be reached among all members, a vote will take place and default to the members with voting privileges.

After listening to the procedure for consensus, the Chair asked for agreement on the consensus format and there was no dissent.

5.2 Voting Procedure and Quorum

Mr. Del Bianco presented two processes: a show of hands or use of ballots to vote.

Members agreed with a show of hands for voting.

Mr. Del Bianco confirmed a dissent will result in a vote of voting members by show of hands.

Quorum. Currently there are nine voting members. Quorum will be six – half plus one. If any other voting reps join the ARC, such as students, the quorum would change.

5.3 Meeting Dates and Times

Mr. Del Bianco indicated meeting dates and times can be changed by the members. Members confirmed a 6p start time and end time of 9p.

5.4 Committee Agendas and Minutes

The Recording Secretary will record the committee's discussion. Draft minutes will be distributed to members at least 24 hours in advance, with hard copies at the meeting. Once approved they will become public and posted on the website.

5.5 Alternate Representatives

Should a member miss two consecutive meetings, the Chair can invite another representative. This is to ensure members are up to date and knowledgeable throughout the process.

5.6 Meeting Norms

Mr. Del Bianco summed the norms as being respectful of each other and others' opinions.

6. School Information Profiles (SIP)

<http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KG-Revised-SIP.pdf>

6.1 Presentation – Daniel Del Bianco, ARC Resource

The SIP is a tool intended to gain a better understanding of the schools, their structure and community. It forms the foundation for discussion and analysis of accommodation options for the committee to use throughout the process.

Profiles include data in four areas of consideration: value to students, school board, community and the local economy. The SIP will be reviewed in total, but not tonight.

The SIP was populated with input from the school principals, Accommodation and Planning, and Facilities Management. ARC members may have other input to include or make changes to the information. The goal is to have accurate data that reflects your community.

Next steps is a public meeting.

At the next working group meeting, the ARC members will break out into small groups with facilitators to review the SIP. The SIP consists of 21 sections and addresses 182 items. Information you are provided may require that members go away and come back with questions about the sections. In particular, members were asked to be prepared to provide input into Section 15, Question #1 "How extensively does the community use the grounds for informal recreation activity". Input to this section will be done in the small breakout groups.

6.2 Questions from the Committee

Given the possibility of the implications of this ARCs recommendation impacting other schools in the vicinity, why were WH Ballard, Adelaide Hoodless and Queen Mary not included?

Trustees approved Terms of Reference with only the three schools as those most directly affected.

7. Review of Board Option

http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KG_WorkingGroup1_BoardOption-Apr-20.pdf

7.1 Presentation - Ellen Warling, Manager of Accommodation and Planning

Ms. Warling presented the staff option stating an accommodation review results in both program and financial benefits. Consolidation of schools result in larger schools which can accommodate more grades, team teaching opportunities, funding is on a per pupil basis not on per school basis.

She outlined the current situation of the three schools including date of construction, capacity, and current and projected enrolment and Facility Condition Index (FCI). The FCI figures assume no maintenance on these buildings and the higher the percentage, the poorer the condition of the facility.

She reviewed the current boundaries and population of these two K-8 and one K-6 schools. Students graduating from King George continue to Memorial at the present time.

The staff option recommends the closure of King George in June 2012 and a change of boundaries that would split the students between the two remaining K-8 schools. 165 to Prince of Wales and approx 70 to Memorial. Referring to the slide, identified Barton Street and Gage Avenue as the proposed new boundary between Memorial (city) and Prince of Wales. With students residing on both sides of Gage Avenue, between Dunsmure Road and Barton Street attending Prince of Wales. Ms. Warling did note that these schools are slated to have full-day early learning by 2012.

Ms. Warling referred to the chart on page three reflecting how this option would impact the utilization percentage based on enrolment. Memorial (city) school's enrolment is projected to decrease from 504 (79%) in 2009 to 430 (68%) in 2015 however the option would result in an enrolment of 508 in 2012. At Prince of Wales the enrolment in 2009 of 508 (68%) is projected to decrease to 499 in 2015 (67%) and would increase to 717 (96%) in 2012 under this option.

Ms. Warling then reviewed the anticipated walking distance to both Memorial and Prince of Wales. Students living in the dark orange areas should receive transportation for JK/SK based on a 1.0km walking distance. Those in the light orange would not qualify for a bus in grades 1-8 due to the 1.6km walking distance.

With the Prince of Wales boundaries, all students within the gray area would qualify for busing SK through grade 8. She clarified that the final determination for busing will rest with the Transportation Department.

Summary of option –

Under this option, students will relocate to their "new" schools in September 2012 based on their address. Students entering grade 8 that September will be given the opportunity to remain at their current school for graduation purposes. It is anticipated that this option will stabilize enrolment, provide enhanced programming and allow the concentration of available dollars into fewer buildings.

7.2 Questions from the Committee

In response to a question, Ms. Warling clarified the following:

A child in Memorial starting JK in the dark orange would get bused and would then walk in grade 1. She noted this is a result of the increased walking distance.

When asked why a north/south boundary was not recommended and instead this irregular boundary which directs students to Prince of Wales when other schools were closer, Ms. Warling noted Prince of Wales is larger, newer and increases its use. As to the students within the gray area, she commented that the ARC could recommend a boundary review be undertaken to look at moving students in the gray area to Queen Mary which is closer.

The Chair added the ARC has the authority to make a recommendation for boundary review, stating a total of 37 students live in the area which is mainly an industrial area. This is information for the committee to consider. Mr. Del Bianco advised that the ARC must focus on these three schools within the ARC. The ARC cannot make any definitive decisions for those schools outside, however, could recommend a boundary study be approved.

Mr. Bradley queried the impact of students Memorial will lose in addition to those coming from King George relative to the number of teachers and programming the school could offer in the junior division. He believed it would reduce the number of classes. Ms. Warling will verify her numbers in this regard.

The Chair indicated that the intent of the option was to increase utilization of the two schools and programming. Mr. Del Bianco assured the committee it is within their power to review the enrolment and consider options such as redrawing the boundary line differently to seek a greater balance in enrolment between the two schools.

8. Minutes of Public Meeting #1 (March 30, 2011)

Members were asked to review the draft minutes.

<http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/March-30-11-minutes.pdf>

8.1 Errors and Omissions

None identified.

8.2 Approval of Minutes

Consensus was received for the minutes as presented.

8.3 Business Arising from Minutes

None

8.3.1 Debriefing on Public Meeting #1

No issues were raised from the March 30, 2011 public meeting

8.3.2 Submissions to the ARC by members of the public

Nothing received from the public.

9. Other Business

Scheduling Conflict

Due to a conflict in scheduling with the Profiling Excellence Volunteer Awards event that could preclude the public and staff from attending the Awards event or ARC meeting, members were asked to consider an alternate date for the *public* meeting scheduled on May 11, 2011.

There was consensus to move the date. While members initially considered May 10, 2011, it was agreed to hold the next *public* meeting on Tuesday, May 17, 2011 at Prince of Wales School.

The next *working* group meeting is scheduled for June 1, 2011.

The Chair will reply to correspondence on the committee's behalf stating move from May 11, 2011 to May 17, 2011.

School tours

Members considered timing of school tours as part of the ARC process.

Tuesday, May 17, 2011 – tour of Prince of Wales at 5:30p with 6:15p start of the public meeting.

Wednesday, June 1, 2011 - Instead of meeting at the Education Centre, the working group meeting would start at Memorial, tour Memorial and follow up with tour at King George the same evening.

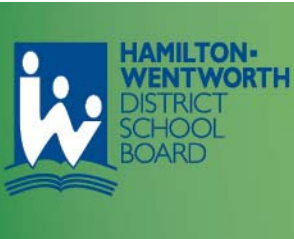
Members were asked to be prepared to confirm the June 1, 2011 logistics following the May 17, 2011 school tour.

Through a consensus vote, the ARC agreed to the proposed tour dates and a change in the location of the working group meeting.

Pat Rocco indicated that there should be sufficient natural light available to see the school grounds during the two school tours that evening.

10. Adjournment

Adjournment took place at 7:30p.m.



Elementary ACCOMMODATION Review Committee



**King George Review Area
Accommodation Review Committee (ARC)
Public Meeting #2
May 17, 2011 @ 6:15pm
Prince of Wales Public School**

Agenda

1. Welcome and Introductions
2. Purpose of the Meeting
3. Overview of the ARC Process
4. Presentation of Accommodation Option Created by HWDSB Senior Administration
 - Ellen Warling, Manager of Accommodation and Planning
 - Todd Salerno, Facilities Management
5. Next Steps
6. Questions/comments from the public



Elementary Pupil Accommodation Review Committee

**King George
Accommodation Review Committee
Public Meeting #2**

Prince of Wales Public School
May 17, 2011

Why we are here tonight?

- Provide an overview of the Accommodation Review Process
- Review the next steps of the Accommodation Review Committee (ARC)
- Presentation of accommodation option prepared by Board Administration
- Address any questions/ comments pertaining to the ARC process or option prepared by Board Administration



Overview of the Accommodation Review Process

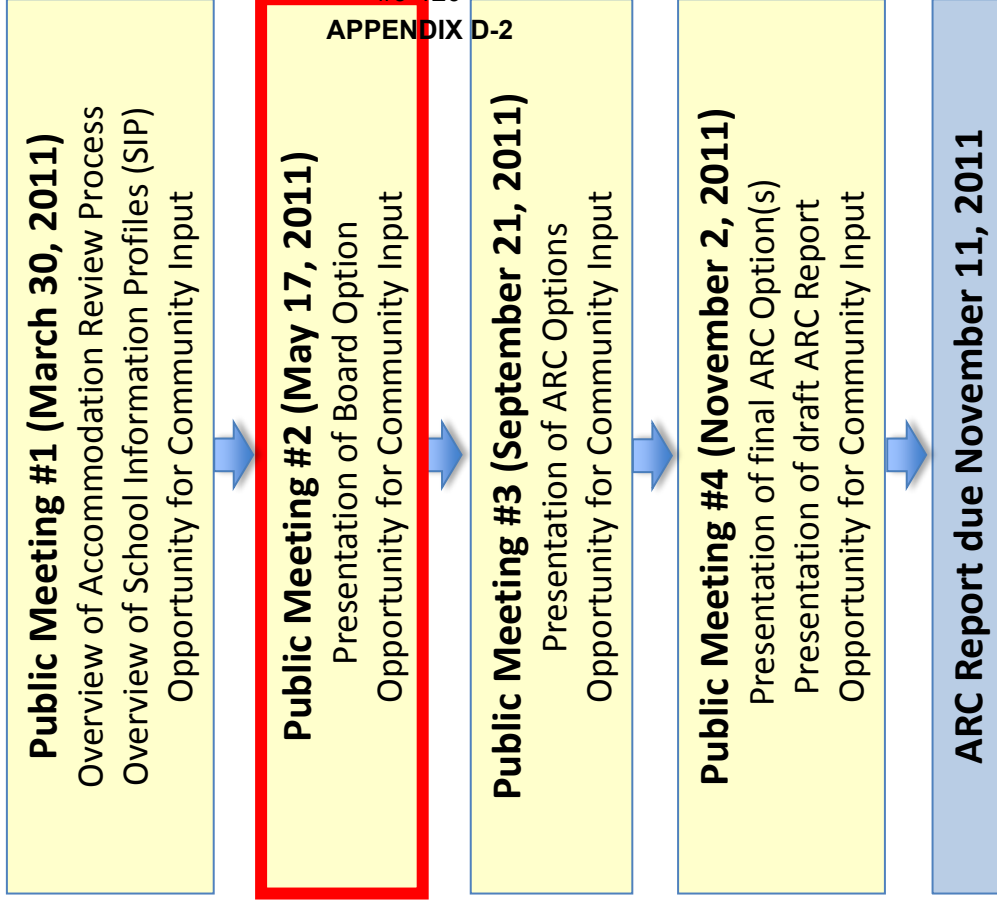
The Accommodation Review Process

- The process follows Ministry of Education guidelines, Board Policy and the Terms of Reference
- There are committee working meetings and public meetings.
 - All meetings are open to the public
- The Accommodation Review Committee (ARC) is tasked with developing an accommodation solution that will address the long-term requirements of the community

ARC Recommendations

- The ARC will prepare a report that will be presented to the Board of Trustees
 - This report will include the ARC's recommendations
- The Trustees will also receive a report from Senior Administration with their recommendations to the Board of Trustees
- The Board of Trustees will make the final decisions

- 4 Public Meetings
- 4 Working Group Meetings
- All meetings are open to the public



Information for the ARC

- The ARC will review the School Information Profiles (SIP)
- **These profiles consider the value of schools to the student, the community, the Board and the local economy**
- The ARC received the recommendations of senior administration for their consideration.
 - The recommendations provide a foundation for the ARC to build on
- Requests for additional information have already been submitted to the ARC
 - Agendas and minutes from previous meetings will be circulated to ARC members at least 24 hours prior to the ARC meeting



What will the ARC consider when developing their options?

Reference Criteria (as outlined in the Board policy):

- a) Facility Utilization
- b) Permanent and Non-Permanent Accommodation
- c) Program Offerings
- d) Quality of Teaching and Learning Environments
- e) Transportation
- f) Partnerships
- g) Equity

Next Steps

- Working Group Meeting #2
 - June 1, 2011 @ Memorial (City)
- Detailed review the data contained within the School Information Profiles
- Review of additional data requested by the ARC
- All information will be available on the Board's website

<http://www.hwdsb.on.ca/arcelementary/>



Accommodation Option Prepared by Board Administration



Why an Accommodation Review?

- Program Benefits
- Financial Benefits



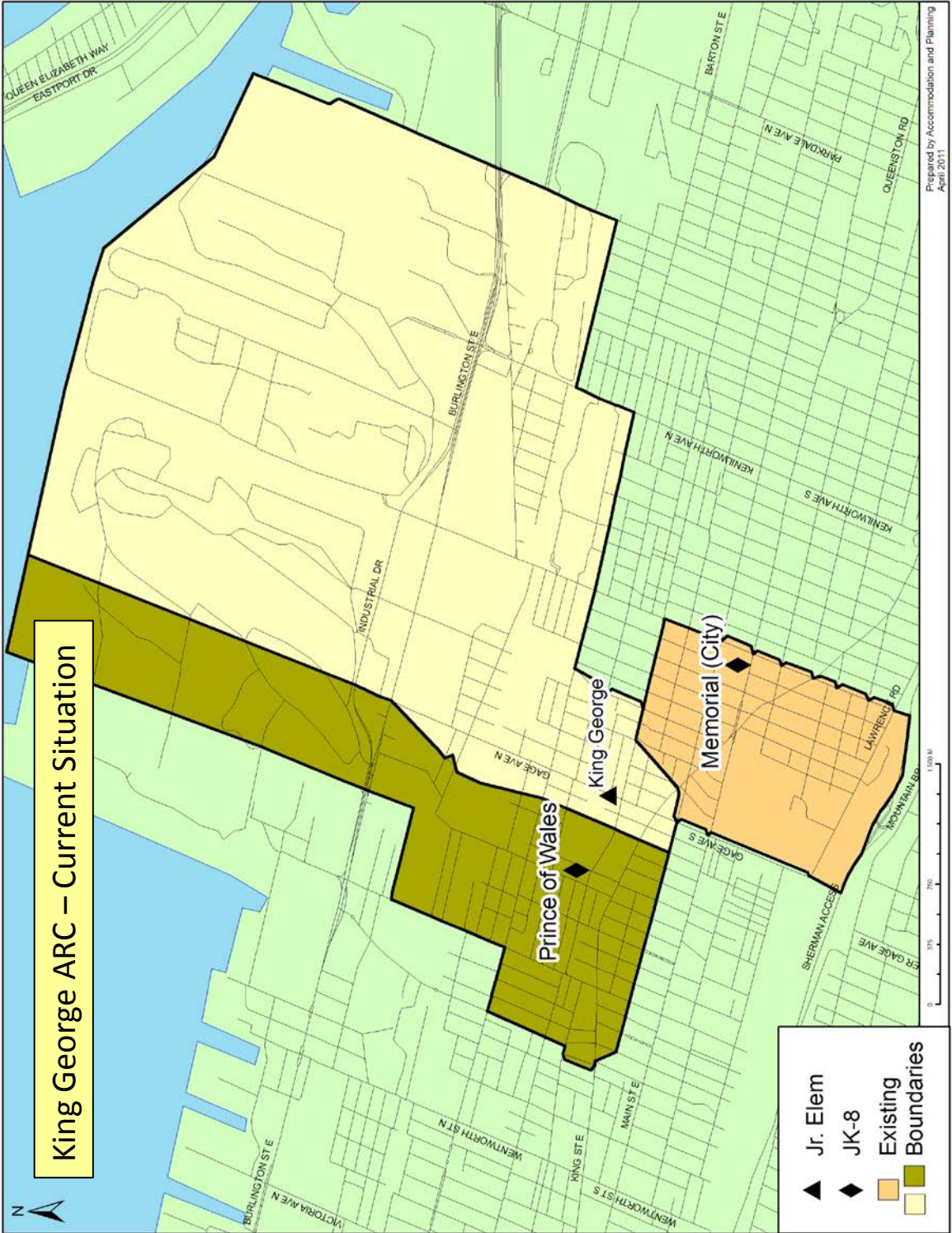
Current Situation:

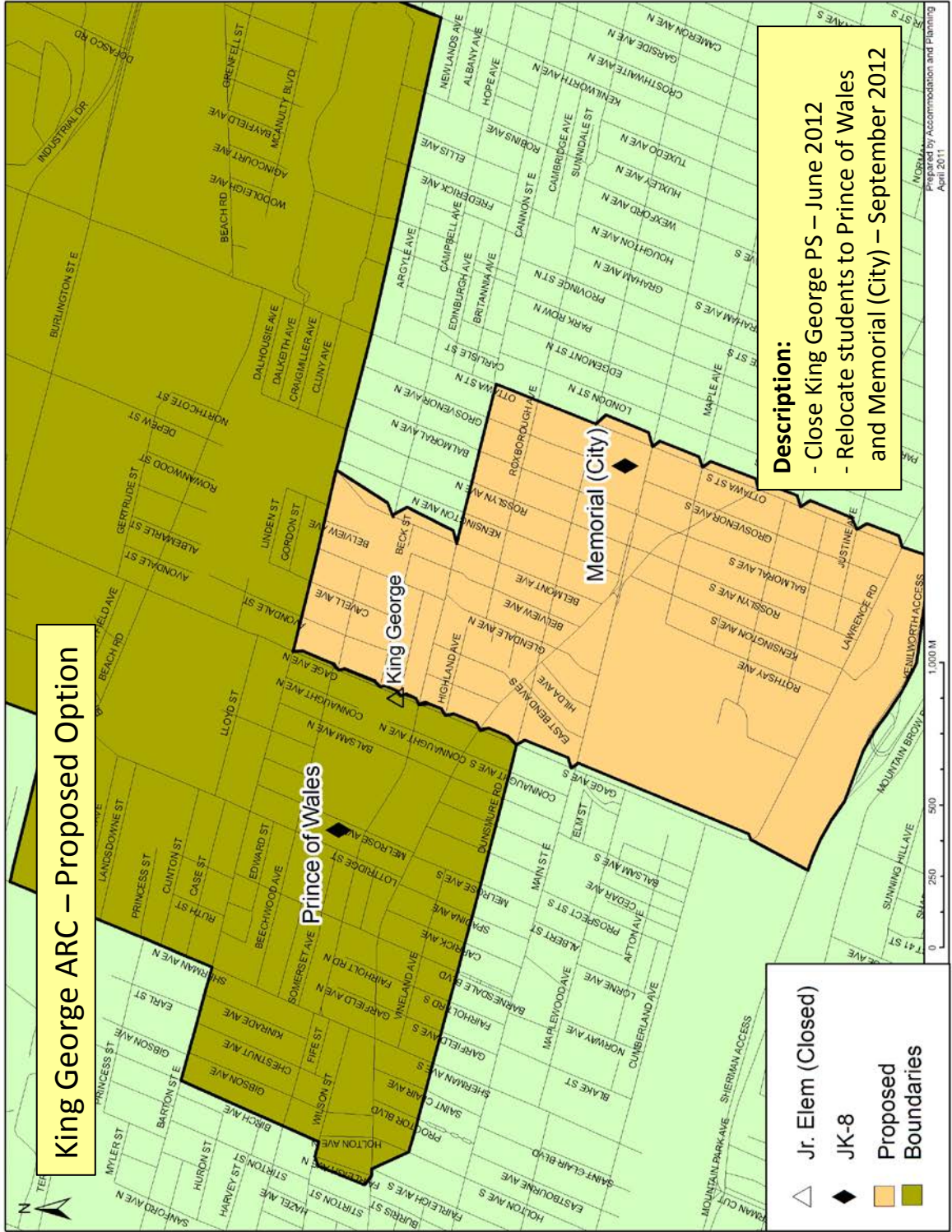
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APPENDIX D-2

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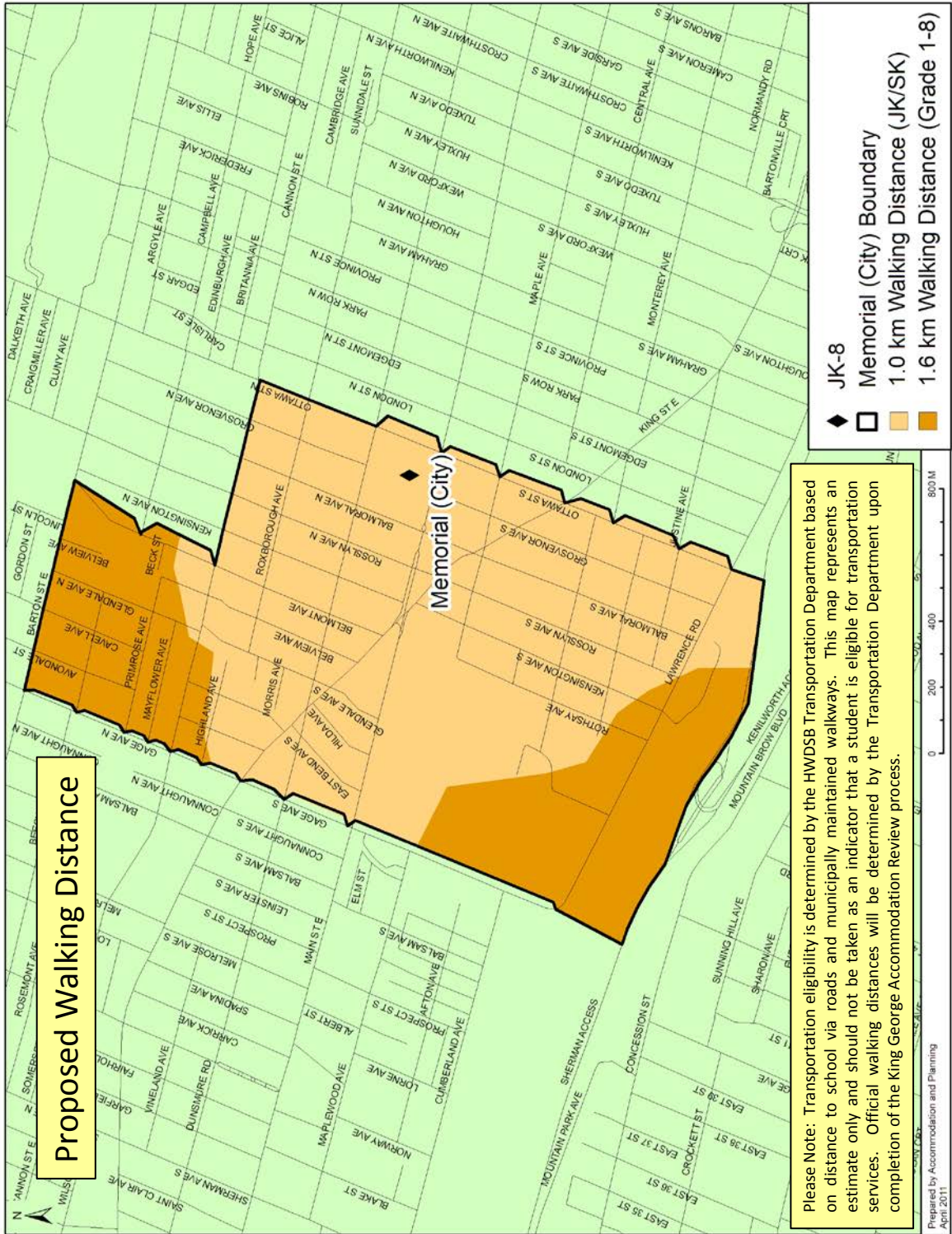




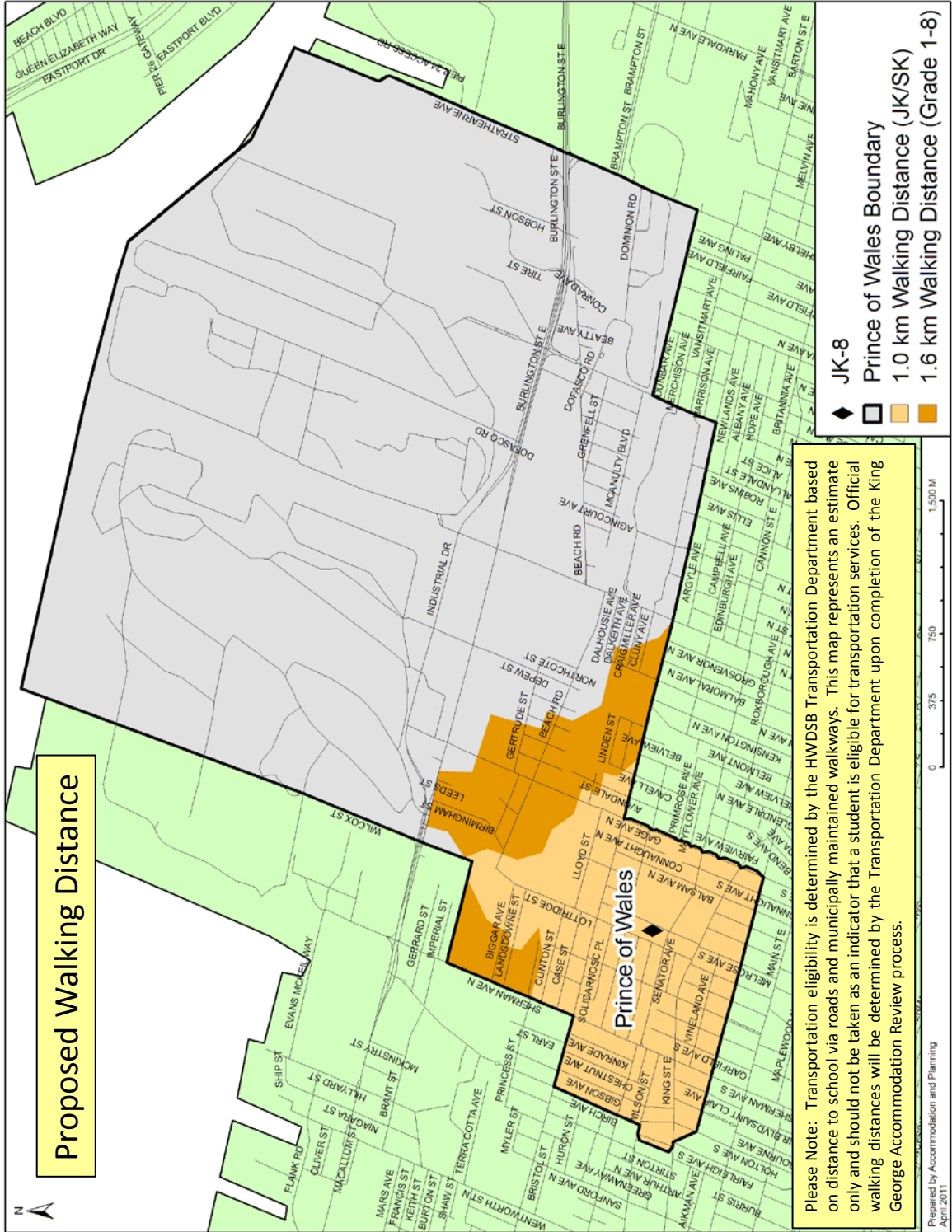
Proposed Option:

Current Situation		Proposed Option						
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APPENDIX D-2



Please Note: Transportation eligibility is determined by the HWDSB Transportation Department based on distance to school via roads and municipally maintained walkways. This map represents an estimate only and should not be taken as an indicator that a student is eligible for transportation services. Official walking distances will be determined by the Transportation Department upon completion of the King George Accommodation Review process.



Proposed Walking Distance

Please Note: Transportation eligibility is determined by the HWDSB Transportation Department based on distance to school via roads and municipally maintained walkways. This map represents an estimate only and should not be taken as an indicator that a student is eligible for transportation services. Official walking distances will be determined by the Transportation Department upon completion of the King George Accommodation Review process.

- **Summary of Options**

- Close King George PS in June 2012
- Relocate students to existing facilities in September 2012
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- ✓ Provide an overview of the Accommodation Review Process
- ✓ Review the next steps of the Accommodation Review Committee (ARC)
- ✓ Presentation of accommodation option prepared by Board Administration
- Address any questions/ comments pertaining to the ARC process or option prepared by Board Administration



Questions



BUDGET REPORT - Capital Expenses, From 2000 to 2010

BAS - 2000 data (extracted Jan 27, 2011)

School	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	Total
Prince of Wales	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,338	\$21,338
King George	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,804	\$1,514	\$12,598	\$0	\$19,917
Memorial (City)	\$0	\$68,636	\$0	\$0	\$611,980	\$0	\$178,104	\$2,379,264	\$606,081	\$4,586	\$184,921	\$4,033,572
Totals		\$68,636	\$0	\$0	\$611,980	\$0	\$178,104	\$2,385,068	\$607,595	\$17,185	\$206,259	\$4,074,826

Hamilton-Wentworth District School Board
 Facilities Management
 May 2011

School	Technical Category	Capital Renewal Description	Projected Implementation Year	Estimated Cost
King George, Campus ID 9092 - Site	00.1-010 Underground Utilities - Site	Replace [00.1-010 Underground Utilities - Site]	2010	\$264,264
King George, Campus ID 9092 - Site	00.1-010 Underground Utilities - Site	Study condition, remaining service life and cost of replacement/repair of underground utilities.	2010	\$6,607
King George, Campus ID 9092 - Site	00.1-016 Soft Landscaping - Site	Replace [00.1-016 Soft Landscaping - Site]	2010	\$7,699
King George, Campus ID 9092 - Site	00.2-012 Paved Playgrounds - Site	Replace [00.2-012 Paved Playgrounds - Site]	2010	\$39,640
King George, 9092	01.3-010 Exterior Walls - Original Building	Replace [01.3-010 Exterior Walls - Original Building]	2010	\$528,528
King George, 9092	01.3-010 Exterior Walls - Original Building	Study of exterior wall	2010	\$6,607
King George, 9092	01.3-040 Windows - Addition 1	Replace [01.3-040 Windows - Addition 1]	2010	\$79,279
King George, 9092	01.4 Roofing - Addition 1	Replace [01.4 Roofing - Addition 1]	2010	\$105,706
King George, 9092	01.5-010 Partitions - Original Building	Replace [01.5-010 Partitions - Original Building]	2010	\$455,990
King George, 9092	01.5-050 Interior Doors - Addition 1	Replace [01.5-050 Interior Doors - Addition 1]	2010	\$7,928
King George, 9092	01.5-055 Interior Door Hardware - Original Building	Replace [01.5-055 Interior Door Hardware - Original Building]	2010	\$43,572
King George, 9092	01.5-060C01 Paint Wallcovering	Replacement of paint wall covering	2010	\$105,706
King George, 9092	01.5-070C05 Vinyl Floor Tile - Original Building	Replace [01.5-070C05 Vinyl Floor Tile - Original Building]	2010	\$24,137
King George, 9092	01.5-070C07 Hardwood - Addition 1	Replace [01.5-070C07 Hardwood - Addition 1]	2010	\$86,319
King George, 9092	01.5-070C07 Hardwood - Original Building	Replace [01.5-070C07 Hardwood - Original Building]	2010	\$475,675
King George, 9092	01.5-070C09 Painted/Sealed Concrete Floor - Original Building	Replace [01.5-070C09 Painted/Sealed Concrete Floor - Original Building - basement]	2010	\$26,426
King George, 9092	01.5-080C03 Lath & Plaster Ceiling - Original Building	Replace [01.5-080C03 Lath & Plaster Ceiling - Original Building]	2010	\$52,853
King George, 9092	01.5-080C05 Painted Ceiling Structures	Repainting of painted ceiling structure	2010	\$39,640
King George, 9092	01.5-090 Window Coverings - Addition 1	Replace [01.5-090 Window Coverings - Addition 1]	2010	\$13,213
King George, 9092	01.5-090 Window Coverings - Original Building	Replace [01.5-090 Window Coverings - Original Building]	2010	\$105,564
King George, 9092	01.5-110 Interior Stairs - Addition 1	Replace [01.5-110 Interior Stairs - Addition 1]	2010	\$10,444
King George, 9092	01.5-110 Interior Stairs - Original Building	Replace one steam boiler.	2010	\$92,492
King George, 9092	03.1-010 (HW/S) Boilers - Original Building	Replace the boiler auxiliary system.	2010	\$33,033
King George, 9092	03.1-030 (HW/S) Boiler Auxiliary System	Replace one central station AHU.	2010	\$66,066
King George, 9092	03.1-160 Central Station AHU - Original Building - not working	Replace the heating piping systems in the building.	2010	\$79,279
King George, 9092	03.1-170 Heating Piping Systems	Study the heating piping system in the building.	2010	\$6,607
King George, 9092	03.1-170 Heating Piping Systems	Replace the terminal units in the building.	2010	\$99,099
King George, 9092	03.1-190 Terminal Units	Replace the terminal units in the building.	2010	\$26,426
King George, 9092	03.1-200 Gas Piping System	Replacement of gas piping system in the original and addition 1 buildings.	2010	\$2,643
King George, 9092	03.1-250 Ventilation Fans	Replace two rooftop exhaust fans.	2010	\$13,213
King George, 9092	03.1-260 Stacks & Breaching - Original Building	Replace the stack & breaching of one boiler.	2010	\$66,066
King George, 9092	03.2 Control Systems	Replace the pneumatic control system.	2010	\$2,643
King George, 9092	03.3-030 Domestic Water Heaters - Original Building	Replace one gas-fired domestic water heater.	2010	\$26,426
King George, 9092	03.5-010 Standpipe Systems - Addition 1	Replacement of standpipe systems in addition 1 building.	2010	\$55,642
King George, 9092	04.1-010 Primary Switchgear - Original Building	Replace [04.1-010 Primary Switchgear - Original Building]	2010	\$118,919
King George, 9092	04.2-060 Cabling, Raceways & Bus Ducts	Replacement of cabling, raceways & bus ducts.	2010	\$6,607
King George, 9092	04.2-060 Cabling, Raceways & Bus Ducts	Study the cabling, raceways & bus ducts.	2010	\$26,426
King George, 9092	04.3-020 Exterior Lighting	Replace the exterior lighting.	2010	\$64,219
King George, 9092	04.3-040 Emergency Lighting - Original Building	Replace [04.3-040 Emergency Lighting - Original Building]	2010	\$79,279
King George, 9092	04.5-040 Communication Systems - Original Building	Replace the public address system.	2010	\$71,441
King George, 9092	01.5-070C08 Rubber Floor - Original Building - steps	Replace [01.5-070C08 Rubber Floor - Original Building - steps]	2011	\$39,519
King George, 9092	01.5-100 Washroom Accessories - Original Building	Replace [01.5-100 Washroom Accessories - Original Building]	2011	\$34,875
King George, 9092	01.6 Fittings & Equipment - Addition 1	Replace [01.6 Fittings & Equipment - Addition 1]	2011	\$330,561
King George, 9092	01.5-020 Millwork - Original Building	Replace [01.5-020 Millwork - Original Building]	2012	\$13,097
King George, 9092	03.1-210 Chemical Feed System - Original Building	Replace [03.1-210 Chemical Feed System - Original Building]	2012	\$8,947
King George, 9092	01.5-060C01 Paint Wallcovering - Addition 1	Replace [01.5-060C01 Paint Wallcovering - Addition 1]	2013	\$131,833
King George, 9092	01.5-060C01 Paint Wallcovering - Original Building	Replace [01.5-060C01 Paint Wallcovering - Original Building]	2013	\$15,029
King George, 9092	01.5-060C08 Glazed Wall Coatings - Addition 1	Replace [01.5-060C08 Glazed Wall Coatings - Addition 1]	2013	\$52,048
King George, 9092	01.5-070C04 Carpeting - Original Building	Replace [01.5-070C04 Carpeting - Original Building]	2013	\$59,922
King George, 9092	04.1-020 Primary Transformer - Original Building	Replace [04.1-020 Primary Transformer - Original Building]	2013	\$43,800
King George, 9092	01.5-110 Interior Stairs - Original Building	Replace [01.5-110 Interior Stairs - Original Building]	2014	\$176,601
King George, 9092	01.6 Fittings & Equipment - Original Building	Replace [01.6 Fittings & Equipment - Original Building]	2014	

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King George, 9092	03.1-250 Ventilation Fans - Original Building	Replace [03.1-250 Ventilation Fans - Original Building]	2014	\$40,870
King George, 9092	01.5-050 Interior Doors - Original Building	Replace [01.5-050 Interior Doors - Original Building]	2017	\$115,518
King George, 9092	01.5-070C01 Ceramic Floor Tile - Original Building	Replace [01.5-070C01 Ceramic Floor Tile - Original Building]	2017	\$53,183
King George, 9092	01.5-080C02 Suspended Acoustic Panel Ceiling - Original Building	Replace [01.5-080C02 Suspended Acoustic Panel Ceiling - Original Building]	2017	\$16,631
King George, 9092	03.1-180 HVAC Pumps - Original Building	Replace [03.1-180 HVAC Pumps - Original Building]	2017	\$14,882
King George, 9092	03.3-010 Plumbing Fixtures - Original Building	Replace [03.3-010 Plumbing Fixtures - Original Building]	2017	\$293,429
King George, 9092	03.3-030 Domestic Water Heaters - Original Building	Replace [03.3-030 Domestic Water Heaters - Original Building]	2017	\$16,054
King George, 9092	03.3-040 Plumbing Pumps - Original Building	Replace [03.3-040 Plumbing Pumps - Original Building]	2017	\$10,703
King George, 9092	03.5-050 Fire Extinguishers - Original Building	Replace [03.5-050 Fire Extinguishers - Original Building]	2017	\$13,004
King George, 9092	04.5-050 Security System - Original Building	Replace [04.5-050 Security System - Original Building]	2017	\$16,054
King George, 9092	01.5-080C05 Painted Ceiling Structures - Addition 1	Replace [01.5-080C05 Painted Ceiling Structures - Addition 1]	2018	\$12,148
King George, 9092	01.5-080C05 Painted Ceiling Structures - Original Building	Replace [01.5-080C05 Painted Ceiling Structures - Original Building]	2018	\$135,155
King George, 9092	04.7 Information Technology Systems - Original Building	Replace [04.7 Information Technology Systems - Original Building]	2018	\$23,547
King George, 9092	01.3-030 Exterior Doors - Original Building	Replace [01.3-030 Exterior Doors - Original Building]	2019	\$10,968
King George, 9092	03.1-160 Central Station AHU - Original Building - not working	Replace [03.1-160 Central Station AHU - Original Building - not working]	2019	\$493,748
King George, 9092	01.4 Roofing - Original Building	Replace [01.4 Roofing - Original Building]	2020	\$278,661
King George, 9092	04.5-010 Fire Alarm System - Original Building	Replace [04.5-010 Fire Alarm System - Original Building]	2020	\$73,851
		Total		\$5,946,961

School	Technical Category	Capital Renewal Description	Projected Implementation Year	Estimated Cost
Memorial PS, 9099	01.5-060C01 Paint Wallcovering	Repaint interior walls.	2010	\$118,919
Memorial PS, 9099	01.5-050 Interior Doors	Replace interior doors in original building and Addition 2.	2010	\$105,706
Memorial PS, 9099	01.5-020 Millwork	Replace millwork.	2010	\$330,330
Memorial PS, 9099	01.3-040 Windows	Replace original single glazed windows.	2010	\$231,231
Memorial PS, 9099	03.1-250 Ventilation Fans	Repair or replace exhaust fans as required.	2010	\$66,066
Memorial PS, 9099	01.6 Fittings & Equipment	Replace lockers and chalkboards.	2010	\$330,330
Memorial PS, 9099	01.5-110 Interior Stairs	Replace/repair interior stairs.	2010	\$66,066
Memorial PS, 9099	01.5-080C05 Painted Ceiling Structures	Restore/repaint ceiling structures.	2010	\$105,706
Memorial PS, 9099	01.5-070C07 Hardwood	Replace hardwood flooring in the original building and Addition 1.	2010	\$198,198
Memorial PS, 9099	01.5-070C04 Carpeting	Replace carpet located in library, main office and staff room.	2010	\$79,279
Memorial PS, 9099	01.4 Roofing	Replace roof of original building and Addition 1.	2010	\$264,264
Memorial PS, Campus ID 9099 - Site	00.1-010 Underground Utilities - Site	Conduct a study of the condition of the underground utilities	2010	\$6,607
Memorial PS, Campus ID 9099 - Site	00.1-012 Signage - Site	Replace [00.1-012 Signage - Site]	2010	\$6,755
Memorial PS, Campus ID 9099 - Site	00.1-014 Site Related Stairs, Plazas & Decks - Site	Replace [00.1-014 Site Related Stairs, Plazas & Decks - Site] - Reconstruct/repair concrete stairs.	2010	\$13,213
Memorial PS, Campus ID 9099 - Site	00.1-016 Soft Landscaping - Site	Replace [00.1-016 Soft Landscaping - Site]	2010	\$13,508
Memorial PS, Campus ID 9099 - Site	00.2-012 Paved Playgrounds - Site	Replace [00.2-012 Paved Playgrounds - Site] - Reconstruct asphalt paved playgrounds.	2010	\$52,853
Memorial PS, Campus ID 9099 - Site	00.2-014 Paved Walkways - Site	Replace [00.2-014 Paved Walkways - Site] - Reconstruct paved walkways.	2010	\$13,213
Memorial PS, 9099	01.3-035 Exterior Door Hardware - Original Building	Replace [01.3-035 Exterior Door Hardware - Original Building] - Replace exterior door hardware.	2010	\$26,426
Memorial PS, 9099	01.5-010 Partitions - Addition 1	Replace [01.5-010 Partitions - Addition 1]	2010	\$46,139
Memorial PS, 9099	01.5-055 Interior Door Hardware	Replace [01.5-055 Interior Door Hardware] - Replace interior door hardware.	2010	\$52,853
Memorial PS, 9099	01.5-060C08 Glazed Wall Coatings - Original Building	Replace [01.5-060C08 Glazed Wall Coatings - Original Building - fountain walls]	2010	\$41,341
Memorial PS, 9099	01.5-070C03 Terrazzo - Original Building	Replace [01.5-070C03 Terrazzo - Original Building] - Restore/repair terrazzo in original building.	2010	\$132,132
Memorial PS, 9099	01.5-070C05 Vinyl Floor Tile - Addition 1	Replace [01.5-070C05 Vinyl Floor Tile - Addition 1] - Replace vinyl floor tiles.	2010	\$33,033
Memorial PS, 9099	01.5-070C05 Vinyl Floor Tile - Addition 2	Replace [01.5-070C05 Vinyl Floor Tile - Addition 2]	2010	\$15,874
Memorial PS, 9099	01.5-080C03 Lath & Plaster Ceiling - Original Building	Replace [01.5-080C03 Lath & Plaster Ceiling - Original Building] - Restore/repair plaster ceiling.	2010	\$66,066
Memorial PS, 9099	01.5-090 Window Coverings - Addition 1	Replace [01.5-090 Window Coverings - Addition 1]	2010	\$22,386
Memorial PS, 9099	01.5-090 Window Coverings - Addition 3	Replace [01.5-090 Window Coverings - Addition 3]	2010	\$35,160
Memorial PS, 9099	01.5-090 Window Coverings - Original Building	Replace [01.5-090 Window Coverings - Original Building]	2010	\$107,158
Memorial PS, 9099	01.5-100 Washroom Accessories - Original Building	Replace [01.5-100 Washroom Accessories - Original Building]	2010	\$68,129
Memorial PS, 9099	03.1-160 Central Station AHU - Original Bldg.	Replace [03.1-160 Central Station AHU - Addition 2]	2010	\$79,279
Memorial PS, 9099	03.1-200 Gas Piping System - Original Building	Replace [03.1-200 Gas Piping System - Original Building]	2010	\$61,551
Memorial PS, 9099	03.1-260 Stacks & Breaching - Original Building	Replace [03.1-260 Stacks & Breaching - Original Building]	2010	\$60,482
Memorial PS, 9099	03.3-030 Domestic Water Heaters - Original Building	Replace [03.3-030 Domestic Water Heaters - Original Building]	2010	\$6,607
Memorial PS, 9099	03.3-040 Plumbing Pumps - Original Building	Replace [03.3-040 Plumbing Pumps - Original Building]	2010	\$18,451
Memorial PS, 9099	04.2-060 Cabling, Raceways & Bus Ducts - Addition 2	Replace [04.2-060 Cabling, Raceways & Bus Ducts - Addition 2]	2010	\$54,719
Memorial PS, 9099	04.2-060 Cabling, Raceways & Bus Ducts - Original Building	Replace [04.2-060 Cabling, Raceways & Bus Ducts - Original Building]	2010	\$1,257,631
Memorial PS, 9099	04.3-020 Exterior Lighting - Original Building	Replace [04.3-020 Exterior Lighting - Original Building]	2010	\$19,820
Memorial PS, 9099	04.3-040 Emergency Lighting - Addition 1	Replace [04.3-040 Emergency Lighting - Addition 1]	2010	\$6,665
Memorial PS, 9099	04.3-040 Emergency Lighting - Addition 3	Replace [04.3-040 Emergency Lighting - Addition 3]	2010	\$8,220
Memorial PS, 9099	04.3-040 Emergency Lighting - Original Building	Replace [04.3-040 Emergency Lighting - Original Building]	2010	\$110,709
Memorial PS, 9099	04.5-050 Security System - Original Building	Replace [04.5-050 Security System - Original Building]	2010	\$33,033
Memorial PS, 9099	01.5-060C05 Acoustic Wall Treatment - Addition 2	Replace [01.5-060C05 Acoustic Wall Treatment - Addition 2]	2011	\$48,441
Memorial PS, 9099	01.3-010 Exterior Walls - Original Building	Replace [01.3-010 Exterior Walls - Original Building]	2012	\$1,240,891
Memorial PS, 9099	01.5-010 Partitions - Original Building	Replace [01.5-010 Partitions - Original Building]	2012	\$792,879
Memorial PS, 9099	01.5-020 Millwork - Addition 1	Replace [01.5-020 Millwork - Addition 1]	2012	\$34,305
Memorial PS, 9099	01.5-020 Millwork - Addition 3	Replace [01.5-020 Millwork - Addition 3]	2012	\$42,314
Memorial PS, 9099	01.5-060C04 Ceramic Wall Tile - Original Building	Replace [01.5-060C04 Ceramic Wall Tile - Original Building - entrance to gym]	2012	\$160,639
Memorial PS, 9099	01.5-060C06 Wood Paneled Wall Finish - Original Building	Replace [01.5-060C06 Wood Paneled Wall Finish - Original Building]	2012	\$409,472
Memorial PS, 9099	01.5-070C05 Vinyl Floor Tile - Original Building	Replace [01.5-070C05 Vinyl Floor Tile - Original Building]	2012	\$34,675
Memorial PS, 9099	01.5-070C08 Rubber Floor - Addition 3 - stairs	Replace [01.5-070C08 Rubber Floor - Addition 3 - stairs]	2012	\$15,241
Memorial PS, 9099	01.5-110 Interior Stairs - Addition 2	Replace [01.5-110 Interior Stairs - Addition 2]	2012	\$10,444
Memorial PS, 9099	03.1-210 Chemical Feed System - Original Building	Replace [03.1-210 Chemical Feed System - Original Building]	2012	\$20,161

Memorial PS, 9099	03.3-050 Plumbing Piping Systems - Original Building	Replace [03.3-050 Plumbing Piping Systems - Original Building]	2012	\$590,166
Memorial PS, Campus ID 9099 - Site	00.1-012 Signage - Site	Replace [00.1-012 Signage - Site]	2013	\$6,755
Memorial PS, 9099	01.5-060C01 Paint Wallcovering - Addition 1	Replace [01.5-060C01 Paint Wallcovering - Addition 1]	2013	\$19,097
Memorial PS, 9099	01.5-060C01 Paint Wallcovering - Addition 2	Replace [01.5-060C01 Paint Wallcovering - Addition 2]	2013	\$10,029
Memorial PS, 9099	01.5-060C01 Paint Wallcovering - Addition 3	Replace [01.5-060C01 Paint Wallcovering - Addition 3]	2013	\$24,348
Memorial PS, 9099	01.5-060C01 Paint Wallcovering - Original Building	Replace [01.5-060C01 Paint Wallcovering - Original Building]	2013	\$220,878
Memorial PS, 9099	01.5-070C04 Carpeting - Addition 3	Replace [01.5-070C04 Carpeting - Addition 3]	2013	\$61,866
Memorial PS, 9099	01.5-070C04 Carpeting - Original Building	Replace [01.5-070C04 Carpeting - Original Building]	2013	\$74,772
Memorial PS, 9099	01.5-070C08 Rubber Floor - Addition 2 - stairs	Replace [01.5-070C08 Rubber Floor - Addition 2 - stairs]	2013	\$25,301
Memorial PS, 9099	03.3-030 Domestic Water Heaters - Original Building	Replace [03.3-030 Domestic Water Heaters - Original Building]	2013	\$13,840
Memorial PS, 9099	03.3-030 Domestic Water Heaters - Original Building	Replace [03.3-030 Domestic Water Heaters - Original Building]	2013	\$13,840
Memorial PS, 9099	01.3-010 Exterior Walls - Addition 1	Replace [01.3-010 Exterior Walls - Addition 1]	2014	\$259,236
Memorial PS, 9099	01.5-070C09 Painted/Sealed Concrete Floor - Original Building	Replace [01.5-070C09 Painted/Sealed Concrete Floor - Original Building - basement]	2014	\$11,384
Memorial PS, 9099	01.5-070C11 Marble Floor - Original Building	Replace [01.5-070C11 Marble Floor - Original Building]	2014	\$389,959
Memorial PS, 9099	01.6 Fittings & Equipment - Addition 3	Replace [01.6 Fittings & Equipment - Addition 3]	2014	\$22,606
Memorial PS, 9099	03.1-170 Heating & Cooling Piping Systems - Addition 2	Replace [03.1-170 Heating & Cooling Piping Systems - Addition 2]	2014	\$59,586
Memorial PS, 9099	03.1-250 Ventilation Fans - Original Building	Replace [03.1-250 Ventilation Fans - Original Building]	2014	\$71,066
Memorial PS, 9099	03.5-050 Fire Extinguishers - Original Building	Replace [03.5-050 Fire Extinguishers - Original Building]	2016	\$22,612
Memorial PS, 9099	01.5-050 Interior Doors - Addition 1	Replace [01.5-050 Interior Doors - Addition 1]	2017	\$11,688
Memorial PS, 9099	01.5-050 Interior Doors - Addition 3	Replace [01.5-050 Interior Doors - Addition 3]	2017	\$14,417
Memorial PS, 9099	01.5-070C01 Ceramic Floor Tile - Addition 3	Replace [01.5-070C01 Ceramic Floor Tile - Addition 3]	2017	\$11,346
Memorial PS, 9099	01.5-070C01 Ceramic Floor Tile - Original Building - washrooms	Replace [01.5-070C01 Ceramic Floor Tile - Original Building - washrooms]	2017	\$76,404
Memorial PS, 9099	01.5-080C02 Suspended Acoustic Panel Ceiling - Addition 1	Replace [01.5-080C02 Suspended Acoustic Panel Ceiling - Addition 1]	2017	\$7,833
Memorial PS, 9099	01.5-080C02 Suspended Acoustic Panel Ceiling - Addition 3	Replace [01.5-080C02 Suspended Acoustic Panel Ceiling - Addition 3]	2017	\$57,480
Memorial PS, 9099	01.5-080C02 Suspended Acoustic Panel Ceiling - Original Building	Replace [01.5-080C02 Suspended Acoustic Panel Ceiling - Original Building]	2017	\$28,671
Memorial PS, 9099	03.1-180 HVAC Pumps - Original Building	Replace [03.1-180 HVAC Pumps - Original Building]	2017	\$24,491
Memorial PS, 9099	03.1-190 Terminal Units - Addition 1	Replace [03.1-190 Terminal Units - Addition 1]	2017	\$32,434
Memorial PS, 9099	03.1-190 Terminal Units - Addition 3	Replace [03.1-190 Terminal Units - Addition 3]	2017	\$40,006
Memorial PS, 9099	03.3-010 Plumbing Fixtures - Addition 1	Replace [03.3-010 Plumbing Fixtures - Addition 1]	2017	\$30,451
Memorial PS, 9099	03.3-010 Plumbing Fixtures - Addition 2	Replace [03.3-010 Plumbing Fixtures - Addition 2]	2017	\$20,783
Memorial PS, 9099	03.3-010 Plumbing Fixtures - Addition 3	Replace [03.3-010 Plumbing Fixtures - Addition 3]	2017	\$37,561
Memorial PS, 9099	03.3-010 Plumbing Fixtures - Original Building	Replace [03.3-010 Plumbing Fixtures - Original Building]	2017	\$505,857
Memorial PS, 9099	04.5-010 Fire Alarm System - Original Building	Replace [04.5-010 Fire Alarm System - Original Building]	2017	\$127,316
Memorial PS, 9099	04.5-040 Communication Systems - Original Building	Replace [04.5-040 Communication Systems - Original Building]	2017	\$107,303
Memorial PS, 9099	01.5-080C05 Painted Ceiling Structures - Addition 1	Replace [01.5-080C05 Painted Ceiling Structures - Addition 1]	2018	\$14,026
Memorial PS, 9099	01.5-080C05 Painted Ceiling Structures - Addition 2	Replace [01.5-080C05 Painted Ceiling Structures - Addition 2]	2018	\$10,637
Memorial PS, 9099	01.5-080C05 Painted Ceiling Structures - Original Building	Replace [01.5-080C05 Painted Ceiling Structures - Original Building]	2018	\$233,000
Memorial PS, 9099	03.1-160 Central Station AHU - Original Bldg.	Replace [03.1-160 Central Station AHU - Addition 2]	2019	\$24,183
Memorial PS, 9099	01.4 Roofing - Addition 3	Replace [01.4 Roofing - Addition 3]	2020	\$69,557
			Total	\$10,558,355

School	Technical Category	Capital Renewal Description	Projected Implementation Year	Estimated Cost
Prince of Wales, 316	01.5-060C01 Paint Wallcovering	Replace [01.5-060C01 Paint Wallcovering - - Classrooms,Hallways,Gym,Office,Library,Daycare]	2013	\$189,166
Prince of Wales, 316	01.5-080C05 Painted Ceiling Structures - - Gym	Replace [01.5-080C05 Painted Ceiling Structures - - Gym]	2013	\$10,915
Prince of Wales, 316	04.7-000 Information Technology Systems -	Replace [04.7-000 Information Technology Systems -]	2016	\$32,421
Prince of Wales, Campus ID 316 - Site	00.1-012 Signage -	Replace [00.1-012 Signage -]	2018	\$10,228
Prince of Wales, 316	01.5-070C04 Carpeting - - Library	Replace [01.5-070C04 Carpeting - - Library]	2018	\$204,074
Prince of Wales, 316	03.3-030 Domestic Water Heaters - - Mech Rm # B-3	Replace [03.3-030 Domestic Water Heaters - - Mech Rm # B-3]	2018	\$12,064
Prince of Wales, 316	03.3-030 Domestic Water Heaters - - Mech Rm # B-4	Replace [03.3-030 Domestic Water Heaters - - Mech Rm # B-4]	2018	\$12,064
Prince of Wales, 316	03.1-150 Heat Pumps - - 2nd FI Closets, Gym Mech Rm - qty 24	Replace [03.1-150 Heat Pumps - - 2nd FI Closets, Gym Mech Rm - qty 24]	2020	\$882,771
Prince of Wales, 316	03.1-150 Heat Pumps - - 3rd FI Closets, Mech Rm - qty 26	Replace [03.1-150 Heat Pumps - - 3rd FI Closets, Mech Rm - qty 26]	2020	\$882,771
Prince of Wales, 316	03.1-210 Chemical Feed System - - Mech Rm	Replace [03.1-210 Chemical Feed System - - Mech Rm]	2020	\$4,838
		Total		\$2,241,312

King George Elementary Accommodation Review Committee Meeting

Prince of Wales School

May 17th, 2011

Minutes (Public Meeting # 2)

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members – Agnes Clarke, Jennifer Drahusz, Dianna Gillespie, Felicia Guarascia, Anna Macky, Brenda Reid, Crystal Provo, Brian Seamans

Non-Voting Members – Karen Bikinis, John Bradley, Lori Helt, Susan Neville, Tim Simmons, Janet VanDuzen, Michelle Pickett, Linda Wilson

Not Present:

Voting Members –Lisa Cameron (regrets)

Non-Voting Members –

Irma Belanger, Bernie Morelli

Resource Staff

Ellen Warling, Michael Slee, Todd Salerno

Recording Secretary

Claire Vander Beek

1. Welcome and Introductions – Superintendent of Student Achievement Pat Rocco

Chair Pat Rocco welcomed the members of the public to the ARC meeting. ARC members and resource staff were introduced.

2. Purpose of the Meeting

The Chair provided a brief overview of the evening's agenda <http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge-Public-Meeting-1.pdf> which is to provide an overview of the ARC process, present the Board option and to gather public input into the HWDSB option as the King George ARC begins deliberation on their recommendation. All meetings are open to the public and documentation presented to the committee will be posted on the Board's website for transparency.

3. Overview of the Process

Ellen Warling, Manager of Accommodation and Planning provided an outline of the ARC process using a power point presentation. http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge_PublicMeeting2_Presented-May-17_2011.pdf (pages 1 – 9)

- Accommodation reviews must follow established Ministry guidelines. Each school board develops its own guidelines/policies based on Ministry guidelines.
- Terms of Reference are established for each ARC and identify schools in the ARCs, members, mandate and timelines. These are posted on the Board's website. http://www.hwdsb.on.ca/arcelementary/?page_id=66
- Tonight's meeting is the second of four public/town hall meetings and is an opportunity to share information with the community and get feedback.

- Four working meetings have been established wherein the ARC committee will develop their own option. Working meetings are open to the public on an observation-only basis. The next working meeting will be held at Memorial School.
- The King George ARC will prepare a report to the trustees with their recommendation and, along with the Senior Administration option, will be submitted to the Board of Trustees who make the final decision. These reports are due to the Board November 11, 2011
- September 21 is the next public meeting, at which time the ARC committee option(s) will be presented.

Ms. Warling advised the ARC members have been presented with School Information Profiles on each of the three schools involved in the ARC. These profiles consider the value of schools to the students, the community, the Board and the local economy. They are not meant to be used as “ranking” the schools but as data for deliberations. This information is available on the Board’s website. http://www.hwdsb.on.ca/arcelementary/?page_id=60

During their deliberations the King George ARC members will consider a number of areas: facility utilization – permanent/non-permanent accommodation, program offering, quality of teaching and learning environments, transportation, partnerships and equity. The School Profiles will be reviewed at the next working meeting on June 1st at Memorial School. The ARC can request additional data in developing their option(s).

4. Presentation of Accommodation Option Created by HWDSB Senior Administration

http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge_PublicMeeting2_Presented-May-17_2011.pdf (pages 10 – 20)

Ms. Warling advised that an accommodation review can result in both program and financial benefits. She explained that boards are funded on a per-pupil basis based on enrolment, not the number of facilities; hence the proposal to consolidate three school into two schools.

Ms. Warling reviewed the current enrolment data for the three schools. OTG is On The Ground capacity of each school. Current surplus space of 543 students among the three schools will increase to 671 by 2020. The option being presented tonight is to close King George School and realign students to attend either Prince of Wales School (those living west of Gage and north of Barton) or Memorial (City) School. King George School would close June 2012 and students would be reallocated as of September 2012. Under this option, 717 students would attend Prince of Wales in September 2012 (which has an OTG capacity of 746). 508 students would attend Memorial (City) School in September 2012 (which has an OTG capacity of 634). Existing Grade 7 students will be grandfathered in order to allow them the opportunity to graduate with their peers. This option results in approximately 165 students moving to Prince of Wales School and approximately 70 student to Memorial (City) School. Both of these schools will have full-day Kindergarten effective September 2012.

Ms. Warling then addressed the boundary maps for Prince of Wales and Memorial (City) Schools under this option. The Board’s walking distances are changing effective September 2011 to 1.0K for JK-SK and 1.6K for grades 1-8. As a result, JK-SK students in the light orange area on the maps should be eligible for busing and grade 1-8 students in the dark orange areas. As with all transportation matters, the Transportation Department will make the final determination of which students will receive busing based on their address. Under this option, students living within the gray portion of the Prince of Wales map would be bused - SK/K through grade 8.

In summarizing the proposed option, Ms. Warling Identified the following:

- King George School would close in June 2012
- Students would be consolidated in to two K-8 schools
- Both schools will have full day K
- Consolidation will increase school utilization to over 80% and would result in enhanced programming for students
- A positive impact on facilities budget as two buildings instead of three to maintain.

5. Next Steps

Mr. Rocco thanked Ms. Warling for presenting the HWDSB senior administration option. The ARC members’ next steps will be to consider this option and input on the option received from the public tonight,, review the data provided on all three schools, and determine what option they would like to send to the Board of Trustees for

consideration. He restated the next working meeting will take place June 1st, and the next public meeting is in September.

6. Questions/Comments from the Public

Mr. Rocco then welcomed questions from parents in the audience.

James O'Donnell

Q: If Memorial School is getting 70 students spread across all grades, that would equate to approximately eight students per grade. What is the impact on the number of split classes?

A: Mr. Rocco noted several considerations in responding: The number of students moving will be based on boundaries (yet to be finalized). Additional students to the school will also result in more staff. Collective Agreements identify class caps / class sizes. It is difficult to predict if there will be split classes at this point, but the school would have to be reorganized because of the additional students.

Principal John Bradley acknowledged that additional students may eliminate some of the splits or may create some.

Susan Neudorf

Q: There are six classrooms at Prince of Wales identified as surplus on the website at the school – what are they currently being used for?

A: Principal VanDuzen identified the rooms as: sensory room (for autistic students), 3rd floor book room, LRT room, two French and one Science Room.

Q: If a main consideration is value to students, why are you taking out a science room?

Mr. Rocco identified how changes could be addressed. A LRT withdraws students and there are numerous areas for LRTs to work. French would be delivered on a cart and move between classrooms. How these rooms would be impacted would depend on the number of students coming to Prince of Wales and where they align in the grades.

Q: Currently there are four kindergarten classes at Prince of Wales. What room would be used for more K students?

A: Principal VanDuzen: We would adjust rooms.

Q: Would we lose the parenting centre or preschool?

A: Principal VanDuzen: No.

Mr. Rocco: The functionality of the school has to be continue.

Q: Students are currently split in half for recess, how would you accommodate the increase in students?

A: Principal VanDuzen: Yes, students are currently split and we would continue with that model. We may have to look at adjusting in and out times and using the two playgrounds. It would be a matter of balancing.

Q: The SIPs provide data for the Committee. I believe it would be useful for ARC members to actually be in the school during the daytime to experience traffic flow, how is space used in order to come up with a better recommendation.

A: Mr. Rocco: While the ARC came this evening to visit the school, they would be welcome to visit the schools during the daytime. This is a good suggestion. It would add to their understanding. ARC members are more than welcome at all three schools; please contact the principal.

Jamie O'Donnell:

Q: What are the potential financial savings referred to?

A: Mr. Rocco: Student numbers are not changing and staffing would remain constant. Maintenance costs are fixed, and savings would result by maintaining only two schools.

Ms. Warling: The intent is to recommend closure and if not required, declare surplus and put up for sale for disposition of the property.

Todd Salerno, Facilities Management: The intent is to remove the facility from our books and not have the continuous maintenance and update costs so we can dedicate the money to two schools instead of three. Those are the type of savings.

Mr. Rocco: You need to be aware that Parkview School is also currently under an accommodation review (ARC) structure. The Board no longer owns the Scott Park facility – it was sold but has been left idle by the purchaser.

Cynthia Lokker

Q: I have a comment rather than a question. In the ad for the meeting tonight it has a 6:15p – 9p timeframe. This can be quite intimidating to our parents. Would it be possible to ask principals to advertise a 6:15p- 7:30p timeframe in their school newsletters?

A: Mr. Rocco welcomed the suggestion, agreeing the meetings to this point have not been nearly as late as advertised.

In bringing the meeting to closure, Mr. Rocco thanked the school community for their time and comments which the Accommodation Review Committee will take into consideration.

7. Adjournment

Adjournment took place at 6:50 p.m.

**King George - Accommodation Review Committee
Working Group Meeting #2
June 1, 2011**

Memorial (City) - Auditorium (6:00 pm)

Agenda

1. Call to Order - Superintendent Pat Rocco, Chair
2. Agenda
 - 2.1 Additions/ deletions
 - 2.2 Approval of agenda
3. Review of School Information Profiles (SIP)
 - 3.1 Overview of each section
 - 3.2 Additions/ deletions
 - 3.3 Questions from the committee
4. Review of Alternate Accommodation Options
 - 4.1 Presentation of alternate boundary scenarios - Michael Slee
 - 4.2 Questions from the committee
5. Planning for Public Meeting #3 (September 21, 2011)
 - 5.1 Information to be presented
 - 5.2 Public meeting start/end times
6. Minutes of Working Group Meeting #2 (April 20, 2011)
 - 6.1 Errors and omissions
 - 6.2 Approval of minutes
 - 6.3 Business arising from minutes
7. Minutes of Public Meeting #2 (May 17, 2011)
 - 7.1 Errors and omissions
 - 7.2 Approval of minutes
 - 7.3 Business arising from minutes
 - 7.3.1 Debriefing on Public Meeting #2
 - 7.3.2 Submissions to the ARC by members of the public
8. Correspondence
9. Other Business
10. Adjournment

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	1. Enrolment vs. Available Space Data to be Provided to the ARC	King George	Prince of Wales	Memorial (City)	Total
1	Current Average Daily Enrolment (ADE)	268	508	504	1280
2	Projected Average Daily Enrolment (ADE) in 5 years (assuming no operational changes)	254	499	430	1183
3	Projected Average Daily Enrolment (ADE) in 10 years (assuming no operational changes)	256	449	447	1152
4	Number of Classrooms Required (Current)	12	22	22	56
5	Projected Number of Classrooms Required in 5 years	11	22	19	51
6	Projected Number of Classrooms Required in 10 years	11	20	19	50
7	Capacity (Pupil Places)	414	644	552	1610
8	Number of Classrooms Available	18	28	24	70
9	Current Utilization Rate (ratio of ADE to Capacity)	65%	79%	91%	80%
10	Projected Utilization Rate in 5 years	61%	77%	78%	73%
11	Projected Utilization Rate in 10 years	62%	70%	81%	72%
12	Current Space Surplus / Shortage (Pupil Places)	146	136	48	330
13	Projected Space Surplus / Shortage (Pupil Places) in 5 years	160	145	122	427
14	Projected Space Surplus / Shortage (Pupil Places) in 10 years	158	195	105	458
15	Current Space Surplus / Shortage (Classrooms)	6	6	2	14
16	Projected Space Surplus / Shortage (Classrooms) in 5 years	7	6	5	19
17	Projected Space Surplus / Shortage (Classrooms) in 10 years	7	8	5	20

Questions for the Accommodation Review Committee to address

- Are all of the schools in the area needed to accommodate current enrolment levels?
- Will all of the schools in the area be needed to accommodate projected enrolment in five years; in ten years?

* Current and Projected Enrolment is Based on Headcount to Account for Full Implementation of Early Learning Program

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	2. Cost of School Operations (Heating, Lighting, Cleaning and Routine Maintenance)	King George	Prince of Wales	Memorial (City)	Total
	Data to be Provided to the ARC				
1	Expenditures on School Operations at School (1)	\$312,177	\$538,673	\$484,750	\$1,335,600
2	Imputed Grant for School Operations for School	\$196,197.82	\$371,897.35	\$368,969.03	\$937,064.20
3	Projected Imputed Grant for School Operations for School in 5 years (assuming no operational changes)	\$185,948.68	\$365,308.62	\$314,795.01	\$866,052.30
4	Projected Imputed Grant for School Operations for School in 10 years (assuming no operational changes)	\$187,412.84	\$328,704.55	\$327,240.39	\$843,357.78
5	Current Difference between Expenditures and Revenue for School Operations at School	-\$115,979.18	-\$166,775.65	-\$115,780.97	-\$398,535.80
6	Projected Difference between Expenditures and Revenue for School Operations at School in 5 years	-\$126,228.32	-\$173,364.38	-\$169,954.99	-\$469,547.70
7	Projected Difference between Expenditures and Revenue for School Operations at School in 10 years	-\$124,764.16	-\$209,968.45	-\$157,509.61	-\$492,242.22

Questions for the Accommodation Review Committee to address

- Are there any opportunities to lease space to appropriate external parties to fully offset the difference between expenditures and revenues to heat, light and clean the school?
- If a school were to close, and students relocated to other schools in the area, what would the net impact on expenditures for heating, lighting and cleaning – i.e. expenditure reductions at the closed school; additional expenditures (if any) at schools receiving the relocated students?
- If a school were to close, and students relocated to other schools in the area, what would the net impact on the board's overall Grants for School Operation?

Note (1): Includes cost of hydro, water/sewage, natural gas, district heating, routine maintenance (cost of materials, excludes internal staffing costs), cleaning supplies, care taking staff salaries.

Note (2): King George does not include charges for hydro. King George is attached to Parkview and there is only one hydro meter, all charges for hydro are billed to Parkview.

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	3. Cost of School Administration (Principals, Vice-Principals, Secretaries and Office Supplies)	King George	Prince of Wales	Memorial (City)	Total
	Data to be Provided to the ARC				
1	Expenditures on School Administration at School	\$175,490	\$350,857	\$350,714	\$877,061
2	Imputed Grant for School Administration for School	\$187,827.80	\$356,031.80	\$353,228.40	\$897,088.00
3	Projected Imputed Grant for School Administration for School in 5 years (assuming no operational changes)	\$178,015.90	\$349,724.15	\$301,365.50	\$829,105.55
4	Projected Imputed Grant for School Administration for School in 10 years (assuming no operational changes)	\$179,417.60	\$314,681.65	\$313,279.95	\$807,379.20
5	Current Difference between Expenditures and Revenue for School Administration at School	\$12,337.80	\$5,174.80	\$2,514.40	\$20,027.00
6	Projected Difference between Expenditures and Revenue for School Administration at School in 5 years	\$2,525.90	-\$1,132.85	-\$49,348.50	-\$47,955.45
7	Projected Difference between Expenditures and Revenue for School Administration at School in 10 years	\$3,927.60	-\$36,175.35	-\$37,434.05	-\$69,681.80

Questions for the Accommodation Review Committee to address

- a. If a school were to close, and students relocated to other schools in the area, what would the net impact on expenditures for school administration – i.e. expenditure reductions at the closed school; additional expenditures (if any) at schools receiving the relocated students?
- b. If a school were to close, and students relocated to other schools in the area, what would the net impact on the board's overall Grants for School Administration?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



4. Condition of School		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	What is the cost to address the current backlog of renewal projects at the school? (1)	\$3,578,432	\$0	\$4,370,960	\$7,949,392
2	What is the estimated cost to address additional renewal projects at the school as additional building components need to be repaired/replaced over the next 10 years? (1)	\$6,209,016	\$2,241,312	\$10,647,590	\$19,097,918
3	Assuming no repair work is undertaken in the interim, what is total cost of repair work in the School expected to be 10 years from now? (2)	\$4,362,089	\$2,241,312	\$5,328,176	\$11,931,577
4	What is the replacement value of the School? (3)	\$7,758,900	\$11,338,050	\$15,136,950	\$34,233,900
5	Current Facilities Condition Index (FCI) for the School? (1)	46.12%	0.00%	28.88%	
6	Expected Facilities Condition Index (FCI) for the School in 10 years	80.02%	19.77%	70.34%	
7	What is the estimated cost of upgrading the school so that it can meet student objectives? (4)	\$2,509,491	\$0	\$2,950,922	\$5,460,413
8	Ratio of estimated upgrading costs to replacement value of the School	32.34%	0.00%	19.49%	
9	Over the next 10 years how much revenue does the board expect to receive to support school renewal projects for all of its schools? (5)	\$76,673,280	\$76,673,280	\$76,673,280	\$76,673,280
10	Ratio of estimated renewal needs 10 years from now to total school renewal funding	8.10%	2.92%	13.89%	
11	Ratio of estimated upgrading costs to total school renewal funding	3.27%	0.00%	3.85%	

Questions for the Accommodation Review Committee to address

- How does the condition of the school currently compare with the condition of other schools in the area? If a school were to close, would relocated students be moving to schools that are in better condition than their current school?
- As additional renewal projects may become necessary as time goes by and building components need to be replaced, how is the condition of the school expected to compare with other schools in the area 10 years from now? If a school were to close, would relocated students be moving to schools that would be in better condition 10 years from now than their current school would be at that time?
- If a school were to close, does the board intend to undertake any capital projects to improve condition or enhance the learning environment at the school(s) which would be receiving the relocated students?

Note (1): Includes all occurrences included in RECAPP 2003 - 2010 and for 2003 - 2020.

Note (2): Repair = Renewal with 2% Inflation/Year Inflation.

Note (3): Current Ministry benchmark costs for elementary construction \$150/sqft.

Note (4): Definition of "Student Objectives" is: Safe, clean environment for learning, Cost = critical items listed in RECAPP + Asbestos remediation.

Note (5): Based on 2010/11 School Renewal Grant with no reduction for declining enrolment and no increase.

Note: Prince of Wales built 2009 therefore some vales will be zero (\$0, 0%).

FCI:

- Good = < 5%
- Fair = 5% - 10%
- Poor = 10% - 30%
- Critical = > 30%

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	5. Quality of the Learning Environment at the School / Adequacy of the School's Physical Space to Support Student Learning	King George	Prince of Wales	Memorial (City)	Total
	Data to be Provided to the ARC				
1	Enrollment	257	521	478	1256
2	On-the-Ground Capacity	443	746	634	1823
3	Utilization Rate	58%	70%	75%	68%
4	Number of Portables on site	0	0	0	0
5	Number of Students per computer	8.6	5.1	4.6	6.1
6	Results of Student satisfaction surveys (where available)	n/a	n/a	n/a	
7	Results of Parent satisfaction surveys (where available)	n/a	n/a	n/a	
8	Quality of Classroom Space (1)	2	5	5	
9	Does the School have a Library/Resource Centre?	Yes	Yes	Yes	
10	Does the School have at least one dedicated Science Room?	No	Yes	Yes	
11	Number of Science Rooms in School (and adequacy of each to support student learning)	0	1	1	2
12	Does the School have a Gymnasium?	Yes	Yes	Yes	
13	Is there a stage in the Gymnasium	Yes	Yes	No	
14	Number of Gymnasias in School (and adequacy of each to support student learning) (2)	1	1	1	3
15	Does the School have a General Purpose Room?	Yes	Yes	Yes	
16	Does the School have a dedicated Instrumental Music Room?	No	Yes	Yes	
17	Does the School have a dedicated Vocal Music Room?	No	No	Yes	
18	Does the School have dedicated Resource Withdrawal space?	Yes	Yes	Yes	
19	Does the School have a Cafeteria?	No	No	No	
20	Does the School have a dedicated Auditorium?	No	No	Yes	
21	Does the School have a Cafetorium?	No	No	No	
22	Is there a stage in the Cafetorium?	No	No	No	
23	Does the School have a Swimming Pool?	No	No	No	
24	Does the School have dedicated facilities for Communications Technology programs?	n/a	n/a	n/a	
25	Does the School have dedicated facilities for Construction Technology programs?	n/a	n/a	n/a	
26	Does the School have dedicated facilities for Health and Personal Services programs?	n/a	n/a	n/a	

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



27	Does the School have dedicated facilities for Hospitality and Tourism programs?	n/a	n/a	n/a
28	Does the School have dedicated facilities for Manufacturing Technology programs?	n/a	n/a	n/a
29	Does the School have dedicated facilities for Technological Design programs?	n/a	n/a	n/a
30	Does the School have dedicated facilities for Transportation Technology programs?	n/a	n/a	n/a
31	Does the School have dedicated facilities for Computer Studies programs?	No	No	Yes
32	Does the School have dedicated facilities for Theatre Arts programs?	n/a	n/a	n/a
33	Does the School have dedicated facilities for Visual Arts programs?	n/a	n/a	n/a
34	Does the School have dedicated facilities for students with special needs	No	No	Yes
35	Do these dedicated special needs rooms include change tables; student hoists and shower facilities?	n/a	No	Yes
36	Does the School have a dedicated Child Care Centre?	No	No	No
37	Does the School have any other specialized facilities?	No	No	No
38	Please specify	n/a	n/a	n/a

Questions for the Accommodation Review Committee to address

- a. Is there sufficient permanent space to accommodate all students (i.e. is enrolment at the school (ADE) less than the On-the-Ground Capacity of the school)?
- b. How many portables are at the school? What are they used for?
- c. If a school were to close, would relocating the students mean that more portables would be necessary at their new schools?
- d. What is the ratio of enrolment to the number of computers available for student use? How does this compare with other schools in the area; with the board average?
- e. If a school were to close and students relocated to another school, could the board take steps ensure that the relocated students continue to have the same or improved access to computers in their new school as they currently have?
- f. If a school were to close, would relocated students have access to specialized facilities in their new schools that are not currently available to them?
- g. Are there specialized facilities at a school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to similar facilities in their new schools?
- h. Do the specialized facilities at a school better support student learning than similar facilities in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to facilities of this quality in their new schools?

Enrolment (Count): Oct. 31 2010.

Note (1): Determined by principals (Scale 1 to 5: 1 poor, 3 fair, 5 very good).

Note (2): Gross area meets Ministry standards.

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



6. Range of Program Offerings (and extent of student participation)		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the School offer a Communications Technology program?	n/a	n/a	n/a	
2	Does the School offer a Construction Technology program?	n/a	n/a	n/a	
3	Does the School offer a Health and Personal Services program?	n/a	n/a	n/a	
4	Does the School offer a Hospitality and Tourism program?	n/a	n/a	n/a	
5	Does the School offer a Manufacturing Technology program?	n/a	n/a	n/a	
6	Does the School offer a Technological Design program?	n/a	n/a	n/a	
7	Does the School offer a Transportation Technology program?	n/a	n/a	n/a	
8	Does the School offer a Computer Studies program?	No	Yes	Yes	
9	Does the School offer a Dance program?	No	No	Yes	
10	Does the School offer a Dramatic Arts program?	No	No	Yes	
11	Does the School offer a Media Arts program?	n/a	n/a	n/a	
12	Does the School offer an Instrumental Music program?	No	Yes	Yes	
13	Does the School offer a Vocal Music program?	Yes	Yes	Yes	
14	Does the School offer a Visual Arts program?	Yes	Yes	Yes	
15	Does the School offer an English-as-a-Second-Language (ESL) program?	No	No	No	
16	Does the School offer an Extended French program?	No	No	No	
17	Does the School offer a French Immersion program?	No	No	No	
18	Does the School offer Co-operative Education opportunities for students?	No	No	No	
19	How easy is it for students to get to the work site? (1)	n/a	n/a	n/a	
20	Does the School offer training opportunities for students with local employers?	No	No	No	
21	How easy is it for students to get to the work site? (1)	n/a	n/a	n/a	

Note (1): This varies from student to student. Current board policy does not provide transportation to/from coop placements. Students walk and make use of public and private transportation. Placements in rural areas are not reachable by public transportation.

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would they have access to specialized programs not currently available to them?
- Are there specialized programs offered at a school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to similar programs in their new schools?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	7. Range of Extracurricular Activities and Extent of Student Participation	King George	Prince of Wales	Memorial (City)	Total
1	Data to be Provided to the ARC Are Child Care services available for student drop-off before school?	No	No	No	
2	Are Child Care services available for student care after school?	Yes	Yes	No	
3	Is there a Breakfast / Nutrition program available for students at the school?	Yes	Yes	Yes	
4	List of Extracurricular Activities at each school	Basketball (24); Volleyball (24); Track and Field (30); Cross country (30); Choir (15); An Instrument for Every Child pilot program, Silver Birch reading club (10), boys book club (8), Guitar club (60)	Volleyball, Basketball, Cross Country, Swimming, Track & Field, Intramurals, Boys' Reading Club, Choir, Bands, Drama Club, baseball, craft club, Go Girls, games club	Volleyball (30), Basketball (30), Cross Country (75), Swimming (75), Soccer (30), Track & Field (100), Intramurals (150), Photography club (25), Boys' Reading Club (20), Choir (30), Bands (60), Drama Club (50), After School Floor Hockey club (30).	
5	Number of students participating in each activity	See above	See above	See above	

Questions for the Accommodation Review Committee to address

- a. If a school were to close and students relocated to another school in the area, would they have access to extracurricular activities not currently available to them?
- b. Are there extracurricular activities offered at a school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to similar activities in their new schools?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



#	8. Adequacy of the School's Grounds for Healthy Physical Activity and Extracurricular Activity	King George	Prince of Wales	Memorial (City)	Total
1	Data to be Provided to the ARC Does the School have hard surfaced outdoor play area(s)?	Yes	Yes	Yes	
2	How adequate are the facilities for student activities?	Inadequate	Inadequate	Inadequate	
3	Does the School have a Playing Field?	No	No	Yes	
4	List types of playing fields available (e.g. baseball, football, soccer, track etc.)	n/a	n/a	Baseball, Soccer, Long Jump.	
5	How adequate are the facilities for student activities?	n/a	Inadequate	Adequate	
6	Does the School have formal arrangements to make use of offsite playing fields or recreational facilities to support co-curricular or extracurricular activities?	No	Yes	Yes	
7	List of offsite facilities	n/a	Jimmy Thompson, Scott Park, Scott Park Arena, Ti Cat stadium for track and field and football	YWCA Pool.	
8	How adequate are the facilities for student activities?	n/a	No Inadequacies Identified.	No Inadequacies Identified.	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would they have access to grounds that better support healthy physical activity and extracurricular activities than those that are currently available to them?
- Do the grounds at a school better support healthy physical activity and extracurricular activities than similar facilities in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have access to facilities of this quality in their new schools?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



9. Accessibility of the School for Students with Disabilities		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the school have at least one barrier-free entrance?	No	Yes	Yes	
2	Are all levels of the school wheelchair accessible?	No	Yes	No	
3	Does the school have appropriate communication systems for the visually impaired?	No	No	No	
4	Does the school have appropriate communication systems for the hearing impaired?	No	Yes	Yes	
5	Do students have access to barrier free washrooms?	No	Yes	Yes	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would the new facilities be more accessible than their current school?
- Is a school more accessible to students with disabilities than other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students who are disabled would continue to have the same level of access to facilities in their new schools?

10. Safety of the School		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the school have an alarm/alert system in place to protect students and staff?	Yes	Yes	Yes	
2	Does the school have an alarm/alert system in place to protect the building itself?	Yes	Yes	Yes	
3	Is there a safe route for pedestrian flow on school grounds?	Yes	Yes	Yes	
4	Is there a safe route for vehicular flow on school grounds?	No	Yes	Yes	

Questions for the Accommodation Review Committee to address

- If this school were to close and students relocated to another school in the area, would the students have access to safety features that are not available in their current school?
- Are there safety features in the school that are not available in other schools in the area? If so, if this school were to close, could the board take steps to ensure that the relocated students would continue to have the same level of protection in their new schools as they currently have?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



11. Location of School (relative to where students live)		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	What percentage of the students are provided transportation services to and from school?	28%	3%	0%	
2	Longest bus ride to school (minutes)	14min	13min	n/a	
3	Shortest bus ride to school (minutes)	2min	3min	n/a	
4	Average bus ride to school (minutes)	8.5min	7.9min	n/a	
5	What percentage of the students live outside the school's catchment area?	7.5%	4.5%	14.1%	
6	Is the school on a municipal bus route?	Yes	Yes	Yes	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to another school in the area, would transportation services be provided to the relocated students?
- If so, what increases in the length of the bus ride can be expected for students that are currently being bused to school; how long would the longest, shortest and average bus rides be for students that are currently walking to school; what would the additional transportation services provided cost the board?
- If not, what steps could the board take to ensure that the longer walk to school that will be necessary for the relocated students is as safe as their current walk to school?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



12. Student Outcomes at the School		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	EQAO Test Results -- Grade 3 (Reading)	29	39	33	
2	EQAO Test Results -- Grade 3 (Writing)	32	51	54	
3	EQAO Test Results -- Grade 3 (Mathematics)	29	49	29	
4	EQAO Test Results -- Grade 6 (Reading)	44	47	51	
5	EQAO Test Results -- Grade 6 (Writing)	44	47	37	
6	EQAO Test Results -- Grade 6 (Mathematics)	16	14	22	
7	Developmental Reading Assessment Results -- Junior Kindergarten	n/a	n/a	n/a	
8	Developmental Reading Assessment Results -- Kindergarten	1.0	33.2	21.0	
9	Developmental Reading Assessment Results -- Grade 1	9.1	42.4	34.5	
10	Developmental Reading Assessment Results -- Grade 2	20.8	52.1	50.9	
11	Developmental Reading Assessment Results -- Grade 3	32.1	62.4	61.9	
12	Developmental Reading Assessment Results -- Grade 4	61.6	64.3	67.4	
13	Developmental Reading Assessment Results -- Grade 5	72.4	74.2	80.7	
14	Developmental Reading Assessment Results -- Grade 6	75.0	80.3	78.9	
15	Developmental Reading Assessment Results -- Grade 7	n/a	n/a	68.8	
16	Developmental Reading Assessment Results -- Grade 8	n/a	n/a	111.5	
17	EQAO Test Results -- Grade 9 (Academic Mathematics)	n/a	n/a	n/a	
18	EQAO Test Results -- Grade 9 (Applied Mathematics)	n/a	n/a	n/a	
19	Ontario Secondary School Literacy Test (OSSLT) Results	n/a	n/a	n/a	
20	Average Credit Accumulation after Grade 9	n/a	n/a	n/a	
21	Average Credit Accumulation after Grade 10	n/a	n/a	n/a	
22	Average Credit Accumulation after Grade 11	n/a	n/a	n/a	
23	Average Credit Accumulation after Grade 12	n/a	n/a	n/a	
24	Graduation Rate	n/a	n/a	n/a	

Questions for the Accommodation Review Committee to address

- How do the student outcomes at a school compare with other schools in the area; with the average for the Boards; with the average for the Province as a whole?
- If a school were to close and students relocated to a school with better test results, could the board take steps to provide assistance to the relocated students to assist them to perform at the same level?
- If a school were to close and students relocated to a school with worse test results, could the board take steps to ensure that the relocated students can continue to perform at the same level?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



13. Location of the School (within community)		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	How far is the school from its nearest neighbouring school?	0.5km	0.5km	1.4km	
2	Is the school the only school of the board within the community?	No	No	No	
3	Is the school the only school of any board within the community?	No	No	No	

Questions for the Accommodation Review Committee to address

- How important is having a school in the community?
- How important to the local economy is having the school in the community?
- What is the demographic profile of the school?
- Does the demographic profile demonstrate a unique demographic in the area of language, culture and/or faith?

14. Facility for Community Use		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	List of co-curricular or extracurricular activities in which community members actively participate on a regular basis	After School Programs, Youth Group.	After School Programs, Basketball, Youth Group.	After School Programs, Sea Cadets,	
2	Average Number of Hours per Week that School Grounds are scheduled for use by Community Groups (1)	0.6	1.3	0.2	0.7
3	Average Number of Hours per Week that School Building is scheduled for use by Community Groups	11	25	41	26
4	Does the School have a pool that is available for community use?	No	No	No	

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to other schools in the area, what steps could be taken to ensure that community members currently participating in co-curricular or extracurricular activities could continue to provide and/or receive similar assistance in the new schools?
- What community groups are currently using the school grounds for recreational activities on a regular basis?
- How extensively do community groups make use of the school grounds for recreational purposes?
- If the school were to close, are there other grounds in the vicinity that could be used by these community groups?
- What community groups are currently using the school building on a regular basis?
- How extensively do community groups make use of the school facilities?
- If the school were to close, are there other facilities in the vicinity that could be used by these community groups?

Note (1): City Hall issues permits (over 20 week period spring summer 2010).

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



15. School Grounds As Green Space and/or Available for Recreational Use		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	How extensively do members of the community make use of the school grounds for informal recreational activity?	Used, but not ever very busy	Used, but not ever very busy	Very extensively	
Questions for the Accommodation Review Committee to address a. If the school were to close, are there other grounds in the vicinity that could be used by community members for informal recreational activity?					

16. Range of Program Offerings at the School that Serve both Students and Community Members		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the School offer programs that serve both students and community members?	No	Yes	No	
2	Please specify	n/a	Scholars program - parents come in (twice a week) for workshops and dinner at the school with their children who have been engaged in literacy learning.	n/a	
Questions for the Accommodation Review Committee to address a. If a school were to close and students relocated to other schools in the area, would these students and community members continue to have access to the same range of program offerings that are currently available?					

17. School as Partner in Other Government Initiatives		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Is the School a partner in other government initiatives within the community?	No	Yes	Yes	
2	Please specify	n/a	Parent and Family Literacy Centres, Kiwanis after school program.	Parent and Family Literacy Centre.	
Questions for the Accommodation Review Committee to address a. If the school were to close and students relocated to other schools in the area, would these students and community members continue to have access to the same range of government initiatives that are currently available?					

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



18. School as Local Employer		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Does the School have a Full-time Principal?	Yes	Yes	Yes	
2	Number of Vice-Principals at the School (FTE)	0.00	1.00	1.00	2.0
3	Number of Secretaries at the School (FTE)	1.00	2.00	2.00	5.0
4	Number of Teachers at the School (FTE)	15.70	30.10	27.00	72.8
5	Number of Paraprofessionals at the School (FTE)	0.00	0.00	0.00	0.0
6	list specific areas (e.g. speech)	n/a	n/a	n/a	
7	Number of Education Assistants at the School (FTE)	3.50	12.00	7.00	22.5
8	Number of Caretaking Staff at the School (FTE)	3.25	4.25	4.50	12.0
9	Number of Other Staff at the School (FTE)	0.00	0.00	0.00	0.0
10	Total Number of Employees at the School (FTE)	23.45	49.35	41.50	114.3

Questions for the Accommodation Review Committee to address

a. What percentage does the employment at the school make up of the total number of full time jobs within the community?

Paraprofessional - Classification of staff for funding purposes as outlined by the Ministry (Lib. Tech., Youth Care Worker, Social Worker, Native YCW). As at Oct.31 2010.

19. Availability of Cooperative Education		King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC				
1	Number of students enrolled in Cooperative Education programs in the school	n/a	n/a	n/a	n/a
2	Percentage of total enrolment that is enrolled in Cooperative Education programs in the school	n/a	n/a	n/a	n/a

Questions for the Accommodation Review Committee to address

a. If the school were to close and students relocated to other schools in the area, would students in cooperative programs still be able to obtain cooperative work placements with employers in the vicinity of their current school?

b. If so, would attending a different school have any negative impacts on the students' ability to get to the work site?

c. If not, could the board take steps to ensure that the relocated students will continue to obtain relevant cooperative work placements with other employers?

d. What impact would this have on the students' ability to get to the work site?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



20. Availability of Training Opportunities or Partnerships with Business	King George	Prince of Wales	Memorial (City)	Total
#	Data to be Provided to the ARC			
1	List of formal partnership arrangements between school and local Community / Businesses / Organizations	Wesley Urban Ministries – Ministry of Health Promotion after school program; Big Brothers/Big Sisters of Hamilton/Burlington – in-school mentoring program; Hamilton Tiger Cats - parking arrangement.	Big Brothers/Big Sisters of Hamilton/Burlington - in-school mentoring program; Boys and Girls Clubs of Hamilton - Ministry of Health Promotion after school program; Umbrella – in-school day care; Hamilton Tiger Cats – money to the school in return for parking privileges; Running and Reading (Kidsfest) - recreation and literacy after school program; Westminster Presbyterian Church (exchange of use of school space for contributions to the school's graduation ceremony/celebration).	Sea Cadets – after school specialty program; YWCA Hamilton – Ministry of Health Promotion after school program; HARRRP – Ministry of Health Promotion after school program; Redeemer University College Story Telling Project – literacy during regular school hours; YWCA Hamilton – after school care (students taken from school to YWCA site); Big Brothers/Big Sisters of Hamilton/Burlington – in-school mentor program; After School Scholars – HWDSB Community and Continuing Education.
2	List of formal sponsorship arrangements between school and local Community / Businesses / Organizations	Partners in Nutrition and Breakfast for Learning – nutrition program funding; Assante Capital Management - funding for school's "Dream Team" initiative; Lions Club International - funding for snack program and Christmas dinner for all King George students; Wesley Urban Ministries – monthly food donation for the school snack program; Crowne Pointe Church and Kiwanis Boy's and Girls Clubs.	Partners in Nutrition, Breakfast for Learning - funding for the nutrition program; Private donation for 2 graduation bursaries; Kidsfest - school bags and supplies for students.	Partners in Nutrition for nutrition program; Redeemer University College for books and snacks through the Story Telling Project, sponsored by Dofasco; Donations for school signage, Kiwanis and the Sea Cadets.
3	List of formal training opportunities available to students at the school with employers in the community	n/a	n/a	n/a
4	List of formal arrangements to provide training to employees of local employers in the school	n/a	n/a	n/a

Questions for the Accommodation Review Committee to address

- If a school were to close and students relocated to other schools in the area, what steps could be taken to ensure that existing partnership arrangements with the local community / business / organizations could continue in the new schools?
- If a school were to close and students relocated to other schools in the area, what steps could be taken to ensure that existing sponsorship arrangements with the local community / business / organizations could continue in the new schools?
- If a school were to close and students relocated to other schools in the area, would students still be able to obtain training opportunities with employers in the vicinity of their current school?
- If so, would attending a different school have any negative impacts on the students' ability to get to the work site?
- If not, could the board take steps to ensure that the relocated students will continue to obtain training opportunities with other employers?
- What impact would this have on the students' ability to get to the work site?
- If a school were to close and students relocated to other schools in the area, could the board take steps to ensure that training opportunities for employees of local employers can continue in the new school(s)?

Hamilton-Wentworth District School Board School Information Profile - King George Review Area



21. Attracts or Retains Families in the Community	King George	Prince of Wales	Memorial (City)	Total
# Data to be Provided to the ARC				
1 No data elements identified				
<p>Questions for the Accommodation Review Committee to address</p> <p>a. What will be the effect on population in the area if the school were to close and students relocated to other schools?</p>				



Elementary Pupil Accommodation Review Committee

**King George
Accommodation Review Committee
Working Group Meeting #2**

Alternative Boundary Options

Memorial (City)

June 1, 2011

King George ARC: Alternative Boundary Options

- Original Board Recommendation
- Why Alternative Boundary Options?
- Points to Consider
- Alternative Boundary Scenarios Summary
- Alternative Boundary Scenarios
- Estimated Timeline
- Questions

King George ARC: Alternative Boundary Options

Original Board Recommendation:

- Original Board option presented to ARC committee
 - closure of King George June 2012
 - King George students relocated to Prince of Wales and Memorial (City) September 2012 based on the new boundaries

King George ARC: Alternative Boundary Options

Why Alternative Boundary Options?:

- The Board, based on Ministry guidelines, is required to develop its own option to present to the ARC
- The ARC may accept, reject or modify the Board option
- Based on input from the working group, principals, and staffs' own ideas we have developed additional options to help facilitate the process

King George ARC: Alternative Boundary Options

Points to Consider:

- Target utilization (school capacity vs. enrolment)
 - to be approx. 85% for each school
- Maximize the number of students within walking distance
 - 1km for JK/SK, 1.6km for grades 1-8
 - safe route to community school
- Enrolment projections/utilization
 - does the current enrolment support the recommendation?
 - does the 3, 6, 9-year enrolment projection support the recommendation?

King George ARC: Alternative Boundary Options

Alternative Boundary Options Summary:

- Three options to be presented
- Each option consists of two phases

Phase 1 - ARC recommended boundaries for Prince of Wales and Memorial (City)

Phase 2 - Potential recommendation to initiate Queen Mary boundary review

Note: Queen Mary is NOT part of the King George ARC.

Therefore the ARC committee CAN ONLY RECOMMEND the initiation of a Queen Mary boundary review

Elementary Accommodation Review Committee

Note: Queen Mary is not part of the King George ARC. School identified for reference only.

Current Situation

King George
Memorial (City)
Prince of Wales

#9-169
APPENDIX E-3

Enrolment / Utilization	OTG Cap.		2012/2013		2015/2016		2018/2019		2021/2022	
	2012/2013	2015/2016	2018/2019	2021/2022	2015/2016	2018/2019	2021/2022	2015/2016	2018/2019	2021/2022
King George	251	254	253	256	57%	57%	57%	58%	443	443
Memorial (City)	450	430	445	447	71%	68%	70%	71%	634	634
Prince of Wales	524	499	464	448	70%	67%	62%	60%	746	746
Queen Mary	531	553	577	577	79%	82%	86%	86%	671	671
Total	1756	1736	1739	1728	70%	70%	70%	69%	2494	2494

Elementary Accommodation Review Committee

Prince of Wales

Memorial (City)

Legend:
 △ Jr. Elem (Closed)
 ◆ JK-8
 Proposed
 Boundaries

Option A
Phase 1:
Original
Board Option

#9-170
APPENDIX E-3

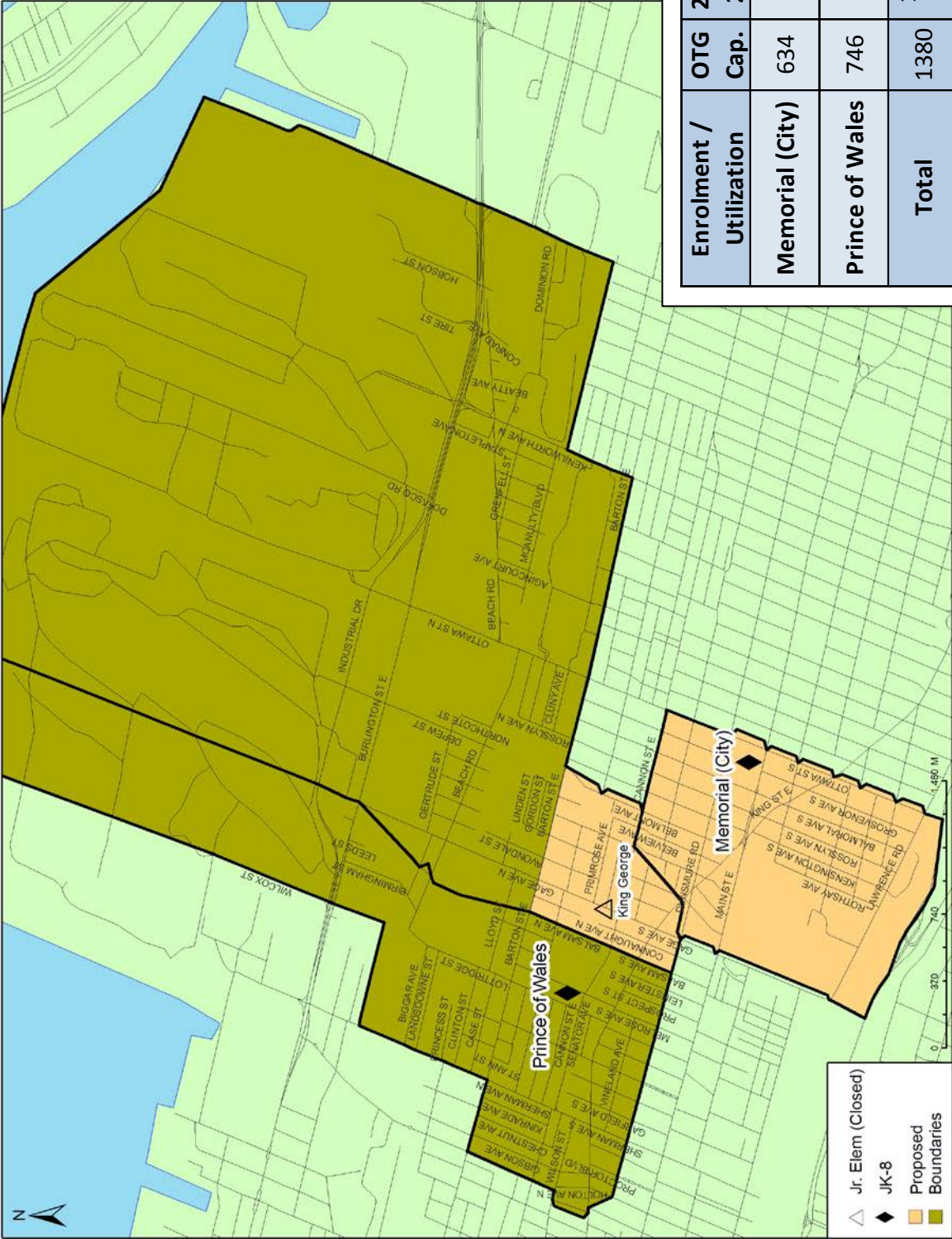
Enrolment / Utilization	2012/2013		2015/2016		2018/2019		2021/2022		
	OTG Cap.	2013	2016	2019	2022	2022	2022		
Memorial (City)	634	508	463	488	493	80%	73%	77%	78%
Prince of Wales	746	717	720	674	658	96%	97%	90%	88%
Total	1380	1225	1183	1162	1151	89%	86%	84%	83%

Elementary Accommodation Review Committee

#9-171
APPENDIX E-3

Option A Phase 2: Queen Mary Boundary Review Proposal

Enrolment / Utilization	OTG Cap.	2012/ 2013	2015/ 2016	2018/ 2019	2021/ 2022
Memorial (City)	634	584 92%	548 86%	569 90%	573 90%
Prince of Wales	746	665 89%	659 88%	617 83%	601 81%
Queen Mary	671	507 76%	529 79%	553 82%	554 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

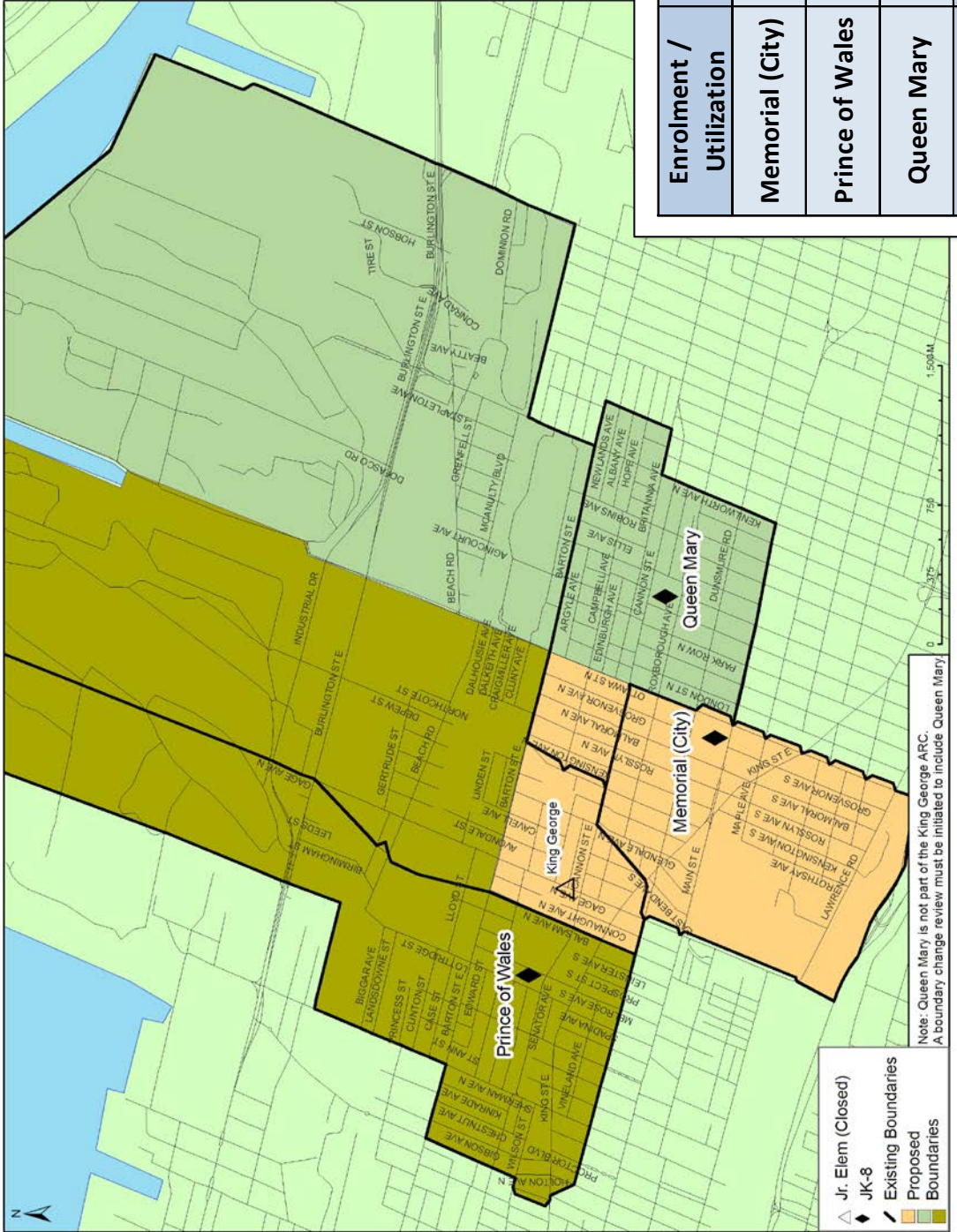


Option B
Phase 1:
 Balsam Ave N
 Barton St E
 Boundaries

#9-172
 APPENDIX E-3

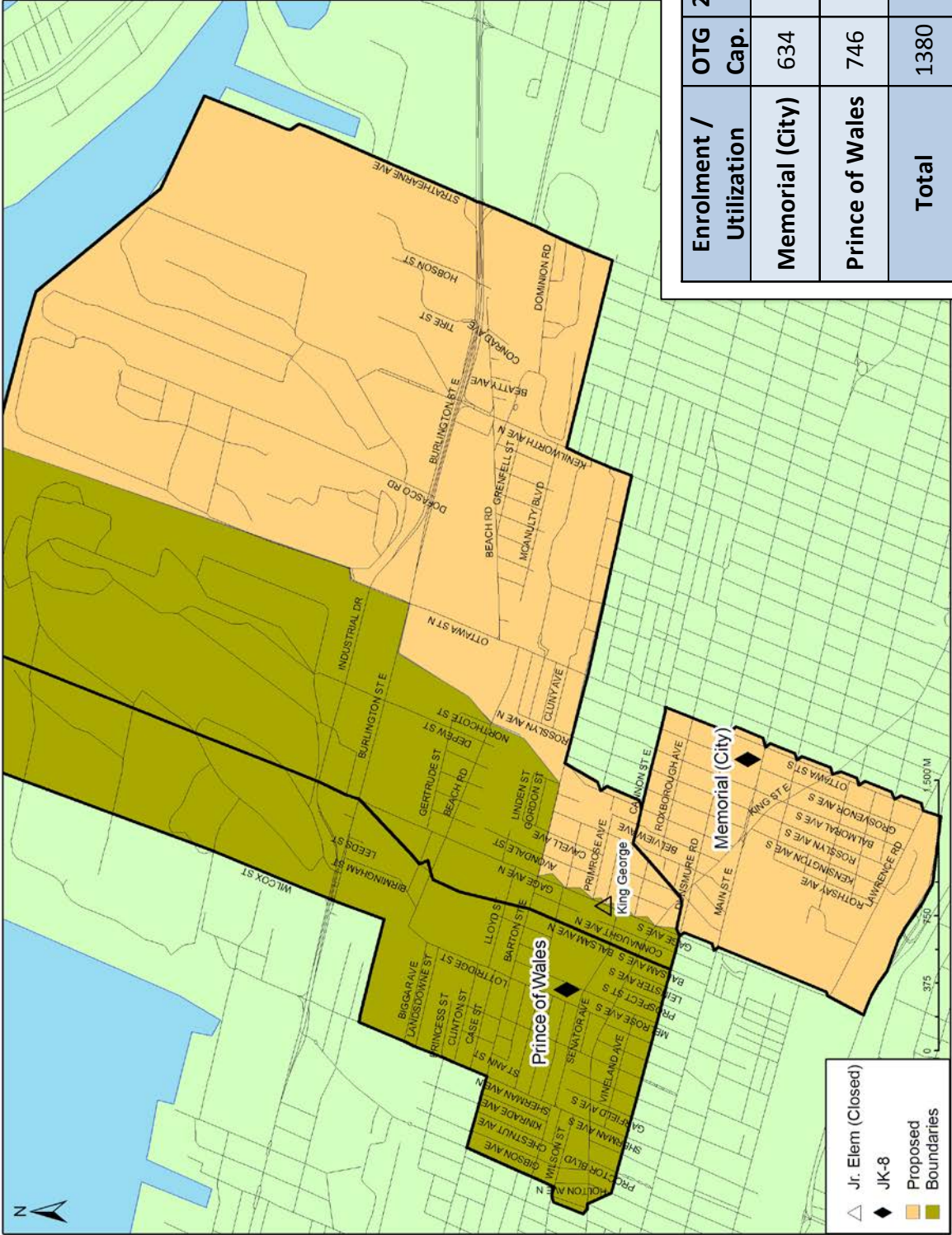
Enrolment / Utilization	OTG		2015/2016		2018/2019		2021/2022	
	Cap.	%	2015	2016	2018	2019	2021	2022
Memorial (City)	634	82%	477	75%	501	79%	507	80%
Prince of Wales	746	94%	706	95%	661	89%	644	86%
Total	1380	89%	1183	86%	1162	84%	1151	83%

Option B Phase 2: Queen Mary Boundary Review Proposal



Enrolment / Utilization	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022
Memorial (City)	634	597 94%	563 89%	582 92%	586 92%
Prince of Wales	746	652 87%	644 86%	604 81%	588 79%
Queen Mary	671	507 76%	529 79%	553 82%	554 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

Option C
Phase 1:
Gage Ave N
Barton St E
Boundaries



Elementary Accommodation Review Committee

#9-175
APPENDIX E-3

Option C Phase 2: Queen Mary Boundary Review Proposal

Legend:

- △ Jr. Elem (Closed)
- ◆ JK-8
- ▭ Existing Boundaries
- ▭ Proposed Boundaries

Note: Queen Mary is not part of the King George ARC. A boundary change review must be initiated to include Queen Mary.

Enrolment / Utilization	OTG Cap.	2012/ 2013	2015/ 2016	2018/ 2019	2021/ 2022
Memorial (City)	634	632 100%	603 95%	620 98%	624 98%
Prince of Wales	746	616 83%	602 81%	564 76%	548 73%
Queen Mary	671	508 76%	531 79%	555 83%	556 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

King George ARC: Alternative Boundary Options

Estimated Timeline:

- ARC recommendation submitted: November 2011
- ARC decision made: January 2012
- Potential Queen Mary boundary review: winter 2011/12
- Closure of King George: June 2012
- King George students relocated to Memorial (City), Prince of Wales: September 2012*

* possibility of boundary change with Queen Mary



Questions

King George Elementary Accommodation Review Committee Meeting

Memorial (City) School

June 1, 2011

Minutes (Working Meeting # 2)

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members –Lisa Cameron, Agnes Clarke, Jennifer Drahusz, Dianna Gillespie, Felicia Guarascia, Anna Macky, Brenda Reid, Crystal Provo, Brian Seamans

Non-Voting Members – Karen Bikinas, John Bradley, Lori Helt, Susan Neville, Tim Simmons, Janet VanDuzen, Irma Belanger, Michelle Pickett, Linda Wilson

Not Present:

Voting Members –

Non-Voting Members – Bernie Morelli

Resource Staff

Ellen Warling, Daniel Del Bianco, Michael Slee, Todd Salerno

Recording Secretary

Claire Vander Beek

1. Welcome and Introductions – Superintendent Pat Rocco

Chair Rocco welcomed everyone to the second King George working meeting, noting the next meeting will be a public session in September. He emphasized the busy agenda for the evening and that as boundary options had been requested, they will be presented for consideration of the members.

2. Agenda http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/June-1-KingGeorgeARC_WorkingGroupMeeting2_Agenda.pdf

- 2.1 Additions/deletions - no issues
- 2.2 Approval of agenda - Consensus was received.

3. Review of School Information Profiles (SIP) http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge_Apr20_2011.pdf

- 3.1 Overview of each section
- 3.2 Additions / deletions
- 3.3 Questions from the committee

Mr. Del Bianco presented the sections of the SIP information in relation to each of the three schools, noting much of the information contained in the SIP is formula driven.

- 1. Enrolment versus Available Space – compares enrolment projections, current and projected classrooms required, capacity and utilization rates. Principal Van Duzen noted the current enrolment at Prince of Wales School is 541. No changes made
- 2. Cost of School Operations – includes current costs and grant information. No changes made.
- 3. Cost of School Administration – current and projected costs. No changes made
- 4. Condition of School – renewal needs current and projected. It was noted the FCI index for King George is at 80% and how that relates to its overall replacement value. The total projected Board revenue to support all school renewal projects for next 10 years is \$76,673.280. No changes made.
- 5. Quality of the Learning Environment at the School– Members were asked to review and ensure the current information for schools is correct. Mr. Del Bianco also encouraged members to forward any questions to him if they arise subsequent to tonight’s meeting.
 - #31 Changed to: Yes under King George and Prince of Wales.
- 6. Range of Program Offerings – members reviewed the data listed.
 - # 2 While the intent is “child care services on site”, a footnote is to be added to reflect the Y across the street from King George.
- 7. Range of Extracurricular Activities – No changes made.
- 8. Adequacy of the School’s Grounds for Healthy Physical Activity & Extra-curricular Activity
 - #1 – Change Prince of Wales to Yes – basketball court
 - #1 – Change Memorial (City) to Yes – basketball court and play structure
 - #7 – Change Prince of Wales to reflect *informal* rather than *formal* use of Scott Park, Scott Park arena and TiCat stadium for track & field & football
- 9. Accessibility of the School for Students with Disabilities – No changes made.
- 10. Safety of the School – No changes made.
- 11. Location of School (relative to where students live) - this information is derived from Transportation Department data.
- 12. Student Outcomes at the School – EQAO testing numbers are percentages (at or above the provincial levels 3 & 4). Developmental Reading Assessment (DRA) testing numbers reflect the average score per grade.
 - Mr. Slee to update DRA content to reflect percentage of students reaching benchmarks.
- 13. Location of School (within community) – No changes made
- 14. Facility for Community Use – No changes made.
- 15. School Grounds as Green Space – No change made.
- 16. Range of Program Offerings at the School
 - Add Family Literacy program under Prince of Wales.
 - Under Memorial, change No to Yes and add Family Literacy program.
- 17. School as Partner in Other Gov’t Initiatives – No changes made.
- 18. School as Local Employer – figures are actuals from 2009/2010.
- 19. Availability of Cooperative Education – No changes made.
- 20. Availability of Training Opportunities – No changes made.
- 21. Attracts or Retains Families in the Community
 - Under King George, add: Staff/program attracts community not facility.

4. Review of Alternate Accommodation Options <http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorgeAltOptionsPresentation-2.pdf>

4.1 Presentation of alternate boundary scenarios – Michael Slee

Mr. Slee provided the following overview for his presentation:

The original board recommendation

- The original Board option to close King George in June of 2012 and relocate students to Prince of Wales and Memorial (City) that September, was presented to the King George ARC at working group meeting #1, and to the public at public meeting #2. As outlined in the Terms of Reference, the Board is to develop its own option to present to the ARC. The King George ARC may accept, reject or modify the Board option.

Why we are looking at alternative boundary options?

- When the Board option was presented to the ARC, it became apparent that there was interest in exploring other boundary options. By presenting alternative boundary options, the ARC will be able to make a well-informed decision as to which option is the best fit. Presenting three options will allow the ARC to make comparisons of the options to better inform their decision on the recommended boundaries.

Some points to consider when creating new boundaries

- We are looking for an even distribution of students, with a target utilization of around 85% for each school.
- There is an attempt to minimize the distance between the students and the school so the students can walk safely to their community school.
- The walking distances for JK/SK is 1km and for grades 1-8 is 1.6km.
- It is also important to ensure that the option works today as well as in the next 10 years.

Alternative boundary scenarios summary

- Three options will be presented. Each has a Phase 1 and Phase 2 element.
- Phase 1 - Each of the options will show different boundaries for Prince of Wales and Memorial (City) Schools, that will determine where the King George students will go, and what the new enrolments for the receiving schools will be. Phase 1 will only involve the ARC schools [King George, Memorial (City) and Prince of Wales].
- Phase 2 – Each of the options will also have a Phase 2 presented, which involves a Queen Mary boundary review proposal. This will have students from the King George ARC going to and coming from Queen Mary School. This can only be a recommendation as a potential boundary review because Queen Mary is not a part of this ARC.

Alternative boundary scenarios

Mr. Slee first reviewed the current situation of the three schools in the ARC. He identified the utilization rates as: King George approximately 57% - Memorial (City) approximately 70% - Prince of Wales approximately 70%, dropping to 60% in 9 years. (Queen Mary approximately 86%)
With an average total utilization for all four schools being around 70%

Option A – Phase 1 - is the original Board and proposes the closure of King George, with the King George students going to Memorial (City) and Prince of Wales.

Utilization: Memorial (City) approximately 78% - Prince of Wales approximately 96% dropping to 88% -with an average between the two schools at around 83%

- Prince of Wales and Memorial enrolments increase

Mr. Bradley noted that Memorial School also draws south of Queen Mary zone for grades 6-7-8.

Option A - Phase 2

Current boundaries are outlined on the map in black. Proposed boundaries are shaded in colour. Phase 2, which is based on the original Board option, has Queen Mary taking in students North of its current boundary. In this scenario Memorial (City) would be taking in the West segment of the current Queen Mary boundary. This scenario is looking to achieve North-to-South boundaries for the schools.

Utilization: Memorial (City) increased from the original option to approximately 90% - Prince of Wales dropped slightly to approximately 83% due to some of the students in the North boundary going to Queen Mary in this scenario - Queen Mary approximately 83%, dropping slightly from the current situation of 86%. This is because there are more students living in the West Segment of the Queen Mary boundary (around 85 students), compared to the North-of-Queen-Mary area (around 57 students).

Option B - Phase 1

This option is similar to the original Board option, except it uses the current East boundary of Prince of Wales, instead of Gage Ave N.

Utilization: The enrolment projections and utilizations are similar to the Board option. Memorial (City) approximately 80%, up slightly from the original Board option. Prince of Wales approximately 86%, down slightly from the original Board option. This difference is from the Gage Ave N to Balsam Ave N area.

Option B – Phase 2

Current boundaries are outlined in black on the map and the proposed boundaries are shaded in colour.

This phase would recommend a Queen Mary boundary review. This option is similar to Option A Phase 2, again the difference being the Balsam Ave boundary versus. Gage.

Utilization: Memorial (City) up slightly to approximately 92%.

Prince of Wales down slightly to approximately 80%.

Queen Mary utilization is the same as in Phase 2 of Option A at around 83%.

Option C - Phase 1

On the map the south part of the boundary is similar to the original Board option, along Gage with the boundary between Memorial (City) and Prince of Wales continuing North.

Utilization:

This adds more students to Memorial (City) and less to Prince of Wales compared to the other two options. Memorial (City) much higher at approximately 94% - Prince of Wales much lower at approximately 75%

Option C - Phase 2

Again, Queen Mary's boundary extends North of its current boundary.

Utilization: Memorial (City) up even more, to approximately 98%

Prince of Wales remains the same as in Phase 1 of this option, at approximately 75%

Queen Mary utilization approximately 83%, the same as in phase 2 of the other options, which is down slightly from the current situation of around 86%.

The Estimated Timeline for this process

Mr. Slee reminded members that as outlined in the Terms of Reference, the ARC committee is to bring forward a recommendation to the Board in November 2011. A decision will be made by trustees in January of 2012. A potential Queen Mary boundary review could possibly take place during the late Winter/early Spring. King George would close in June 2012 and King George students would be relocated in September 2012.

4.2 Questions

Q: Has any consideration been given to at looking at the west boundaries of Prince of Wales with Cathy Wever?

A: Mr. Rocco stated Cathy Wever is actually a school whose population is increasing. Any changes to this boundary would also impact Bennetto and Hess Street Schools. Consideration would have to be given to this population down the road.

In considering these options, Mr. Bradley commented that adding an extra 150 students to a school's capacity equates to six additional classrooms, but the number of music, gym or science rooms remain the same. Timetabling will result in fewer opportunities in such specialty rooms. Mr. Rocco added that this would be dependent on what grades are affected by the influx of students.

Q: Would moving the small area back within the Queen Mary School boundary instead of Memorial School result in Queen Mary being at 96%?

A: Mr. Rocco indicated that this can be part of a boundary review but is not part of the ARC process at this point. Moving the boundary could shift the percentages but this is not our mandate

Q: What is the ideal Board or Ministry capacity?

A: Mr. Rocco replied that there is a lot to consider such as the school structure and its Pupil Teacher Ratio (PTR). For example, Memorial School building has the capacity to have air conditioning added. The intent is to maximize capacity. The Ministry wants 90% plus.

Q: Why does Queen Mary always show staying as 70% in each of the options?

A: Mr. Rocco pointed out that Queen Mary School would have no changes until a boundary review, is done as it is not part of this ARC. We need to also consider the impact of new Catholic school in the area. Could the boundaries be changed/enlarged – yes - through a boundary review. This is “in theory” number of students.

Q: Re projected numbers. While I know Cathy Wever School is not in this ARC, what happens if inner city numbers go down?

A: Mr. Rocco – at present, Cathy Wever is maintaining its population, although it is projected to decline.

Q: But numbers may change resulting in unequal school numbers.

A: Mr. Rocco – this could be adjusted through a boundary review. We recently did a review at Dr. Davey. The Board has a process in place to address such an issue. You have to remember this is also a transient neighbourhood and jobs losses such as Siemens impact. As the population settles and students are in place, we may have to address numbers. Boundary reviews help to ascertain number of students – we may lose students to the new school.

Q: Can you house 90% capacity? Will programming be affected?

A: Mr. Rocco - In September 2012 the principals will have to identify areas to be addressed re programming.

Mr. Bradley added that if trustees approve it, there is going to be another ARC east of Queen Mary School in future.

Q: Trustee Simmons – What impact will the upcoming French Immersion programming have on this ARC?

A: Mr. Rocco – I don't know at this point. This is a trustee decision, but it is coming out in the fall from the French Immersion Advisory Committee.

Q: What is the cost of transportation as a result of these boundary changes?

A: Mr. Slee: We have current transportation costs, but have requested costs for these options. This information will be provided to the ARC members.

Q: Will this result in extra busing?

A: Mr. Rocco – boundary changes at Dr. Davey reduced the number of buses.

Mr. Del Bianco added several comments to the previous discussion:

- Re capacity – the Ministry of Education tries to look at filling schools and would prefer overcapacity rather than having surplus space. A working capacity of a school – taking into consideration grades, classrooms to run the programs, housing special programs - is closer to 85%.
- Transportation funding – students qualify for busing based on an established walking distance. Transportation costs do not impact on school maintenance or programming funds as they come from different revenue streams.

5. Planning for Public Meeting #3 (September 21, 2011)

5.1 Information to be presented

Mr. Del Bianco asked the committee to consider what they want presented at the public session in September. Do they wish to present all of the options, none or the Board's? He stressed the Committee has to feel comfortable with the recommendation.

Q: Phase 2 of Option A puts it into perspective.

A: Mr. Del Bianco said it is his role to clarify that Queen Mary School is technically not part of this ARC. The Committee's options begin and end with the three schools in the ARC. Queen Mary School would be a "tack on" and as such would be a recommendation to have a boundary review initiated. Mr. Del Bianco suggested that the committee get public feedback/reaction on the presentation made by Mr. Slee tonight. The public may suggest moving a boundary in one of these options.

Mr. Del Bianco asked if the Committee would like to give the same presentation given by Mr. Slee at the public meeting?

When asked about the potential impact of the Program strategy or French Immersion Advisory Committee recommendations, Mr. Rocco said that if Memorial (City) School gets an influx of French Immersion students, then the committee could deal with that information in October. He would arrange for program staff to come to the working committee in October.

Consensus was reached to get input from public on the three options as presented by Mr. Slee at the September public meeting.

5.2 Public meeting start / end times

Mr. Del Bianco asked if a member of the committee would assist at the public meeting in September. Their role would be to speak about what has happened to this point and what has to happen between the public and the next working meeting. Felicia Guarascia from King George offered to take on this role.

Recalling a suggestion from the last meeting that a 6p to 9p timeframe is a deterrent to public attending, Mr. Rocco asked if there is a way to shorten that timeframe to appear less intimidating. Mr. Del Bianco confirmed that the ARC has the ability to change the hours. While it was initially suggested to only have a start time, consensus was reached on 6p-7p timeframe with the understanding that it may go over, and if people want to leave, they can.

6. Minutes of Working Group Meeting #2 (April 20, 2011) <http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/Minutes-final-April-20-11-.pdf>

6.1 Errors & omissions – None identified.

6.2 Approval of minutes – Consensus was received.

6.3 Business arising from minutes – Mr. Rocco noted the public time issue has been addressed.

7. Minutes of Public Meeting #2 (May 17, 2011) <http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/Minutes-final-May-17-111.pdf>

7.1 Errors & omissions – None identified.

7.2 Approval of minutes - Consensus was received.

7.3 Business arising from minutes – None identified.

7.3.1 Debriefing on Public Meeting #2

Mr. Del Bianco asked if the committee has suggestions or feedback on what did and didn't work at the public meeting or what could be done differently?

Feedback and discussion ensued regarding advertizing of public meetings as being too formal

- a letter is too much - use a simple flyer format instead

- keep it simple - less wordy - informal and easy to understand.

- Flyer to indicate pizza, tea/coffee available - include childminding and bus tickets provided.

Mr. Rocco will communicate with the Manager of Corporate Communications to arrange for such a flyer to be produced early in September to be distributed to the King George ARC communities.

7.3.2 Submissions to the ARC by members of the public

No submissions.

8. Correspondence

No correspondence.

9. Other Business

It was proposed by Ms. Wilson that the ARC committee not tour King George given the community has not fought to keep it open.

Mr. Del Bianco confirmed that touring the school is beyond the Terms of Reference. Ultimately it is up to the committee as the ones making the decision. Some members may prefer to see the school before voting. If you don't wish to attend the tour, members are not obligated to .

Mr. Del Bianco noted that following a tour of Memorial School the Committee was due to go to do a tour of King George School. As Ms. Wilson has proposed not touring King George School, he asked

members whether they wish to go on the tour and the consensus was No. However, he welcomed anyone wishing to tour King George to stay after the Memorial tour.

10. Adjournment

Adjournment took place at 7:30 p.m.



Elementary ACCOMMODATION Review Committee



**King George - Accommodation Review Committee
Public Meeting #3
September 21, 2011**

Prince of Wales Public School, Gymnasium - 6:00pm

Agenda

1. Welcome and Introductions
2. Purpose of the Meeting
3. Presentations
 - 3.1. Brief Overview of the Accommodation Review Process
 - 3.2. Work Completed by the King George ARC
 - 3.3. Accommodation Options
 - 3.4. Next Steps
4. Questions/Comments from the Public

Next Meeting - Working Group Meeting #3 - October 12, 2011
Hamilton-Wentworth District School Board, Board Room - 6:00pm

All Accommodation Review Committee Meetings are open to the public



Elementary Pupil Accommodation Review Committee

**King George
Accommodation Review Committee
Public Meeting #3**

Prince of Wales Public School
September 21, 2011

Why we are here tonight?

- Provide an overview of the *Accommodation Review Process*
- Review the work completed by the Accommodation Review Committee (ARC)
- Presentation of alternative accommodation options
- Review the next steps of the ARC
- Address any questions/ comments pertaining to the ARC process or proposed accommodation options



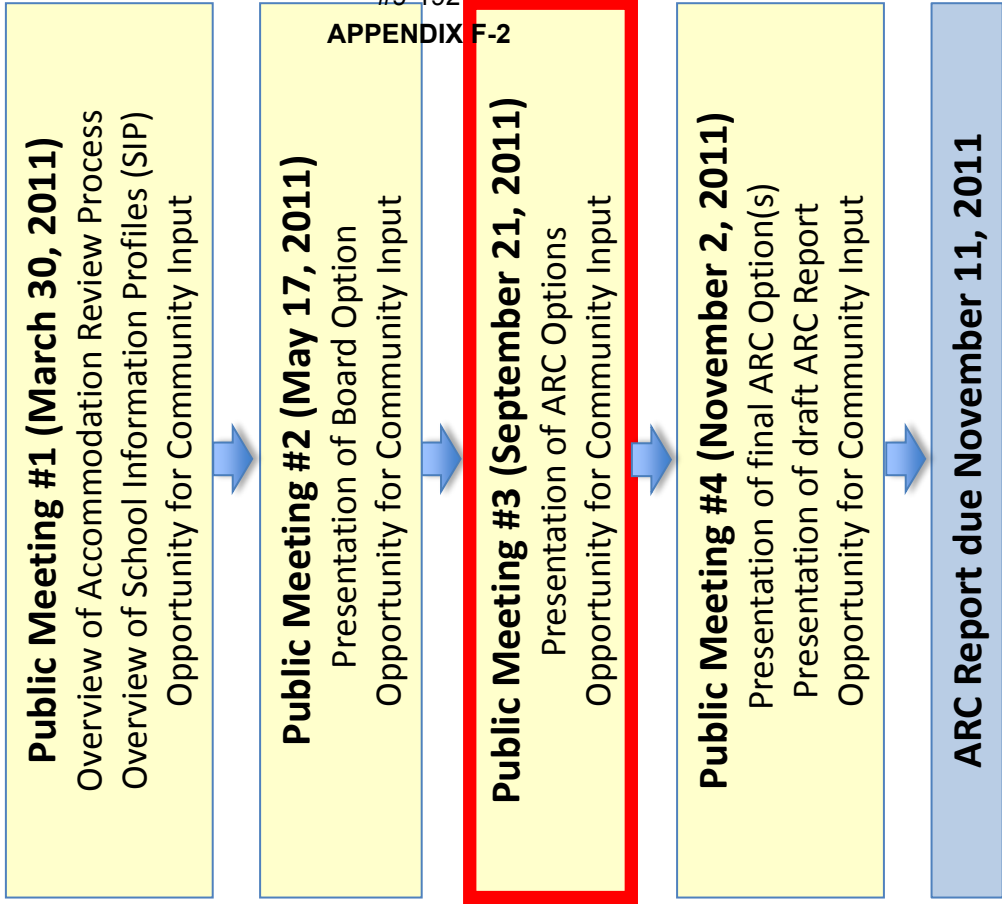
Overview of the Accommodation Review Process

The Accommodation Review Process

- The process follows Ministry of Education guidelines, Board Policy and the Terms of Reference
- There are committee working meetings and public meetings.
 - All meetings are open to the public
- The Accommodation Review Committee (ARC) is tasked with developing an accommodation solution that will address the long-term requirements of the community

ARC Recommendations

- The ARC will prepare a report that will be presented to the Board of Trustees
 - This report will include the ARC's recommendations
- The Trustees will also receive a report from Senior Administration with their recommendations to the Board of Trustees
- The Board of Trustees will make the final decisions



Information for the ARC

- The ARC will review the School Information Profiles (SIP)
- **These profiles consider the value of schools to the student, the community, the Board and the local economy**
- The ARC received the recommendations of senior administration for their consideration.
 - The recommendations provide a foundation for the ARC to build on
- Requests for additional information have already been submitted to the ARC
 - Agendas and minutes from previous meetings will be circulated to ARC members at least 24 hours prior to the ARC meeting

What will the ARC consider when developing their options?

Reference Criteria (as outlined in the Board policy):

- a) Facility Utilization
- b) Permanent and Non-Permanent Accommodation
- c) Program Offerings
- d) Quality of Teaching and Learning Environments
- e) Transportation
- f) Partnerships
- g) Equity



Work Completed by the ARC



Since Our Last Public Meeting:

- 1 Working Group Meeting
- Reviewed data contained in the School Information Profiles (SIPs)
- Reviewed alternative accommodation options
- School Tours

Summary of Working Group Meeting:

- Review of the data collected in the SIP
- Review of alternate accommodation options
 - Different boundary configurations

Information Requested by the ARC:

- List of capital expenses by school (2000 – 2010)
- List of outstanding renewal needs by school

School Tours:

- 30 – 45 minute tours
- Including site walk, gymnasium, classrooms, library, etc.
 - Prince of Wales - May 17, 2011
 - Memorial (City) and King George – June 1, 2011



Accommodation Options



King George ARC: Alternative Boundary Options

- Original Board Recommendation
- Why Alternative Boundary Options?
- Points to Consider
- Alternative Boundary Scenarios Summary
- Alternative Boundary Scenarios
- Estimated Timeline
- Questions



King George ARC: Alternative Boundary Options

Original Board Recommendation:

- Original Board option presented to ARC committee
 - closure of King George June 2012
 - King George students relocated to Prince of Wales and Memorial (City) September 2012 based on the new boundaries

King George ARC: Alternative Boundary Options

Why Alternative Boundary Options?:

- The Board, based on Ministry guidelines, is required to develop its own option to present to the ARC
- The ARC may accept, reject or modify the Board option
- Based on input from the working group, principals, and staffs' own ideas we have developed additional options to help facilitate the process

King George ARC: Alternative Boundary Options

Points to Consider:

- Target utilization (school capacity vs. enrolment)
 - to be approx. 85% for each school
- Maximize the number of students within walking distance
 - 1km for JK/SK, 1.6km for grades 1-8
 - safe route to community school
- Enrolment projections/utilization
 - does the current enrolment support the recommendation?
 - does the 3, 6, 9-year enrolment projection support the recommendation?

King George ARC: Alternative Boundary Options

Alternative Boundary Options Summary:

- Three options to be presented
- Each option consists of two phases

Phase 1 - ARC recommended boundaries for Prince of Wales and Memorial (City)

Phase 2 - Potential recommendation to initiate Queen Mary boundary review

Note: Queen Mary is NOT part of the King George ARC.

Therefore the ARC committee CAN ONLY RECOMMEND the initiation of a Queen Mary boundary review

Elementary Accommodation Review Committee

Legend:

- ▲ Jr. Elem
- ◆ JK-8
- King George ARC
- School Boundaries
- Queen Mary Boundary

Note: Queen Mary is not part of the King George ARC. School identified for reference only.

Current Situation

King George

Memorial (City)

Prince of Wales

#9-205
APPENDIX F-2

Enrolment / Utilization	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022
		2013	2016	2019	2022
King George	443	251 57%	254 57%	253 57%	256 58%
Memorial (City)	634	450 71%	430 68%	445 70%	447 71%
Prince of Wales	746	524 70%	499 67%	464 62%	448 60%
Queen Mary	671	531 79%	553 82%	577 86%	577 86%
Total	2494	1756 70%	1736 70%	1739 70%	1728 69%

Elementary Accommodation Review Committee

Option A Phase 1: Original Board Option

#9-206
APPENDIX F-2

Prince of Wales

Memorial (City)

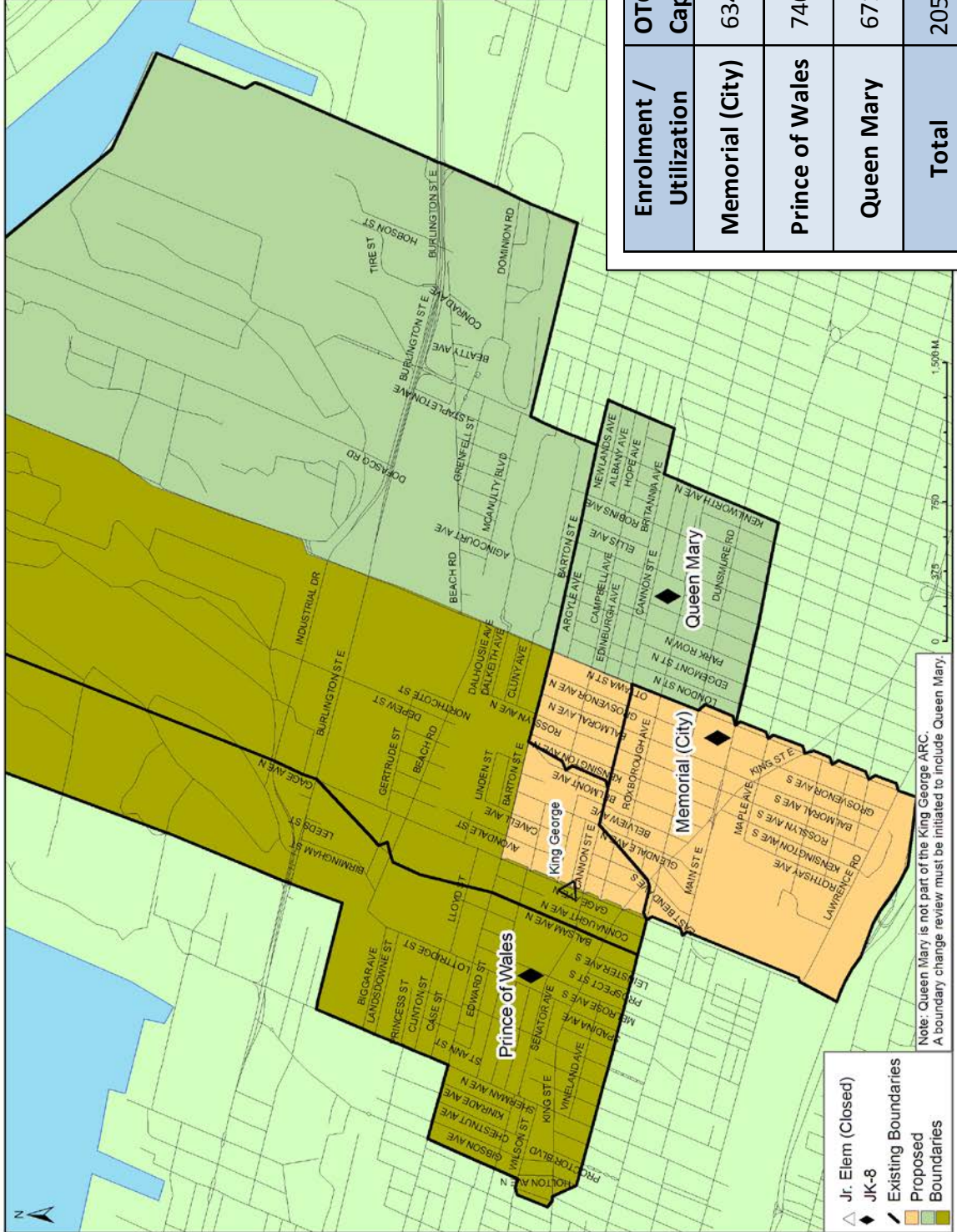
Legend:
 △ Jr. Elem (Closed)
 ◆ JK-8
 Proposed
 Boundaries

Enrolment / Utilization	2012/2013		2015/2016		2018/2019		2021/2022	
	OTG Cap.	2013	2015	2016	2018	2019	2021	2022
Memorial (City)	634	80%	463	73%	488	77%	493	78%
Prince of Wales	746	96%	720	97%	674	90%	658	88%
Total	1380	89%	1183	86%	1162	84%	1151	83%

Option A Phase 2:

Queen Mary
Boundary
Review
Proposal

#9-207
APPENDIX F-2

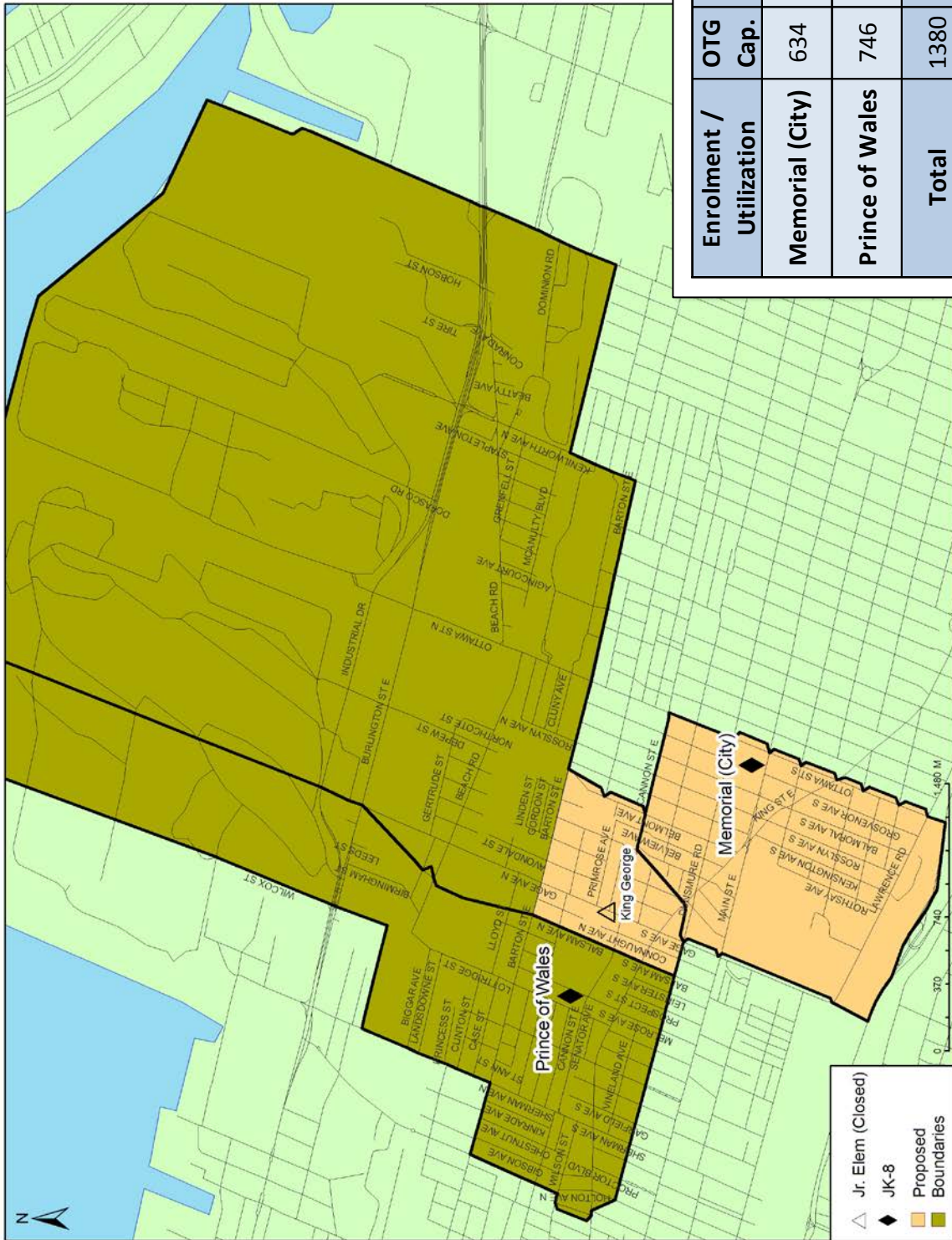


Enrolment / Utilization	OTG Cap.	2012/ 2013	2015/ 2016	2018/ 2019	2021/ 2022
Memorial (City)	634	584 92%	548 86%	569 90%	573 90%
Prince of Wales	746	665 89%	659 88%	617 83%	601 81%
Queen Mary	671	507 76%	529 79%	553 82%	554 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

Option B Phase 1:

Balsam Ave N
Barton St E
Boundaries

#9-208
APPENDIX F-2

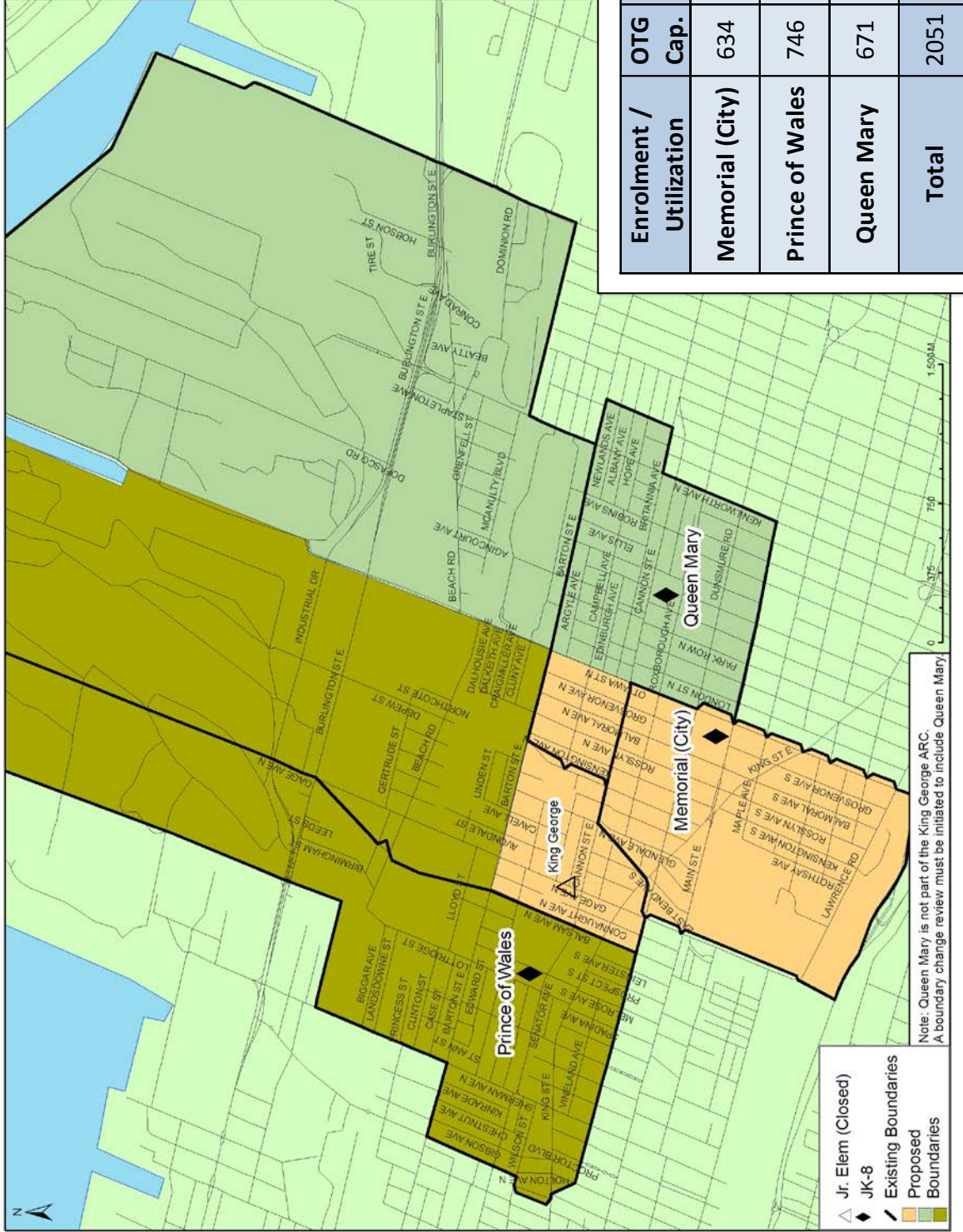


Enrolment / Utilization	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022
		2013	2016	2019	2022
Memorial (City)	634	521 82%	477 75%	501 79%	507 80%
Prince of Wales	746	704 94%	706 95%	661 89%	644 86%
Total	1380	1225 89%	1183 86%	1162 84%	1151 83%

Option B Phase 2:

Queen Mary
Boundary
Review
Proposal

#9-209
APPENDIX F-2

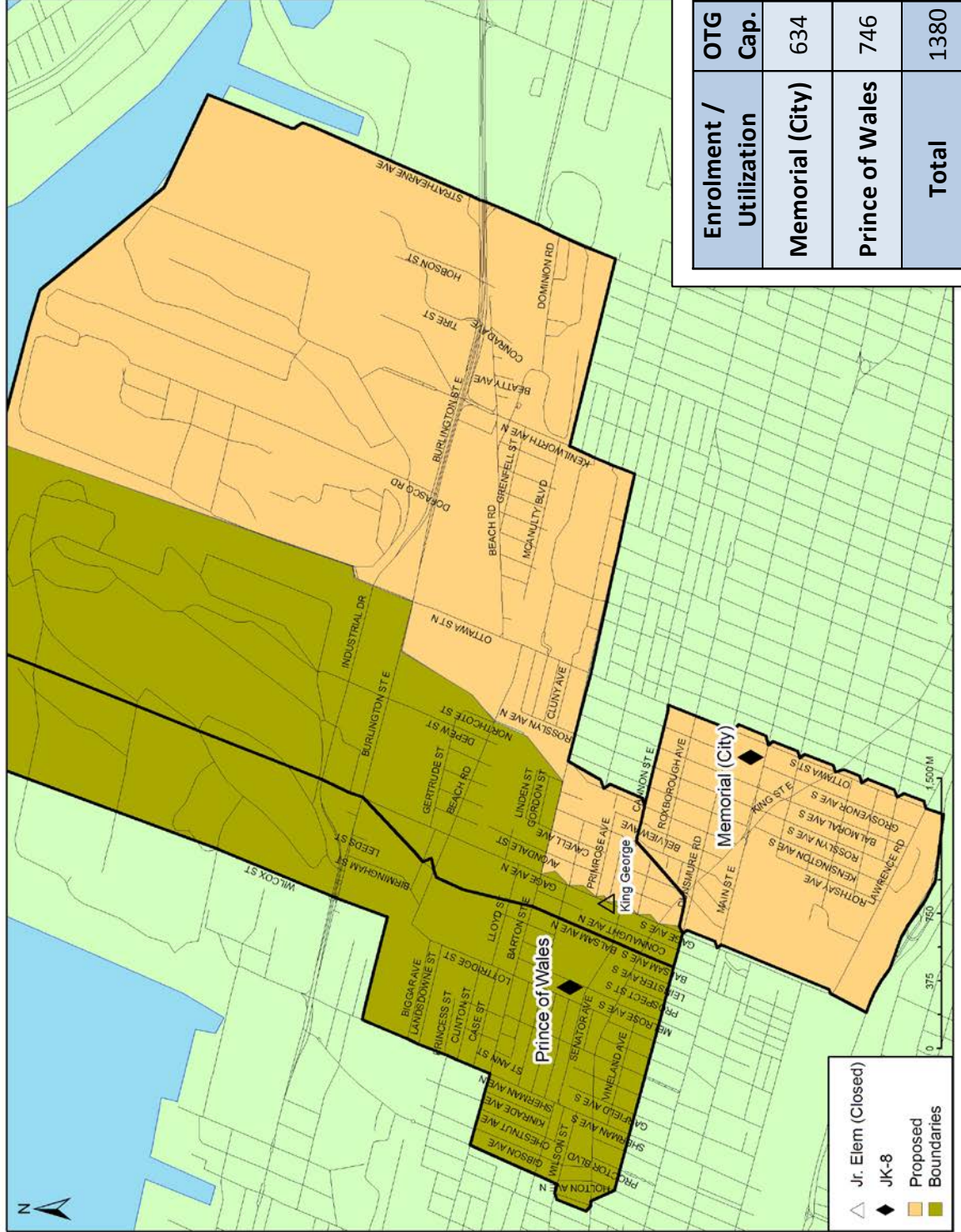


Enrolment / Utilization	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022
Memorial (City)	634	597 94%	563 89%	582 92%	586 92%
Prince of Wales	746	652 87%	644 86%	604 81%	588 79%
Queen Mary	671	507 76%	529 79%	553 82%	554 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

Option C Phase 1:

Gage Ave N
Barton St E
Boundaries

#9-210
APPENDIX F-2

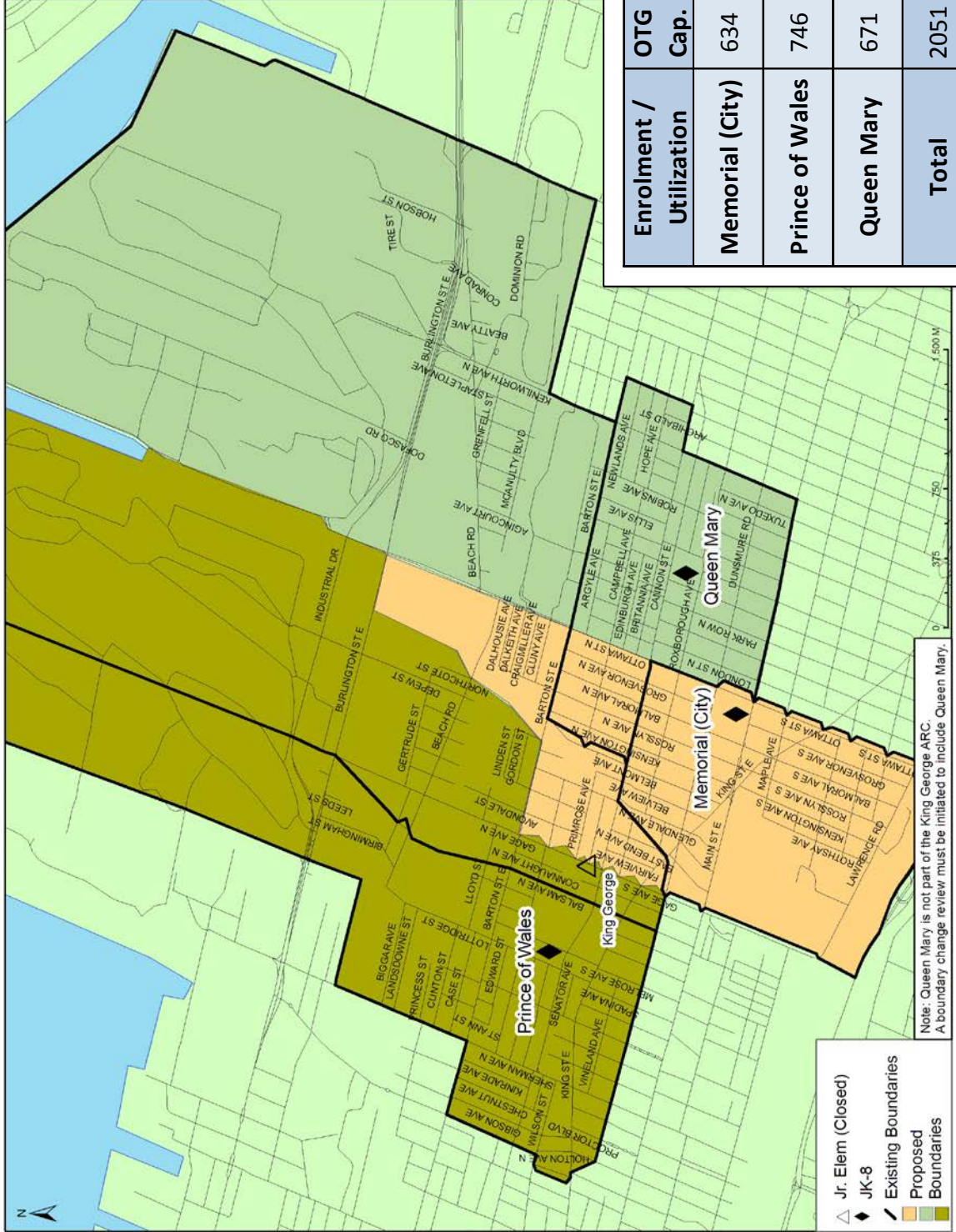


Enrolment / Utilization	OTG Cap.	2012/	2013	2015/	2016	2018/	2019	2021/	2022
		2012	2013	2015	2016	2018	2019	2021	2022
Memorial (City)	634	608	96%	580	91%	598	94%	602	95%
Prince of Wales	746	617	83%	603	81%	564	76%	549	74%
Total	1380	1225	89%	1183	86%	1162	84%	1151	83%

Option C Phase 2:

Queen Mary
Boundary
Review
Proposal

#9-211
APPENDIX F-2



Enrolment / Utilization	OTG Cap.	2012/ 2013	2015/ 2016	2018/ 2019	2021/ 2022
Memorial (City)	634	632 100%	603 95%	620 98%	624 98%
Prince of Wales	746	616 83%	602 81%	564 76%	548 73%
Queen Mary	671	508 76%	531 79%	555 83%	556 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

King George ARC: Alternative Boundary Options

Estimated Timeline:

- ARC recommendation submitted: November 2011
- ARC decision made: January 2012
- Potential Queen Mary boundary review: winter 2011/12
- Closure of King George: June 2012
- King George students relocated to Memorial (City), Prince of Wales: September 2012*

* possibility of boundary change with Queen Mary



Next Steps

Next Steps

- **Working Group Meeting #3**
 - October 12, 2011 @ Board Office
 - Finalize ARC recommendation
- **Public Meeting #4**
 - Present final ARC recommendation
- All information will be available on the Board's website

<http://www.hwdsb.on.ca/arcelementary/>

Why we are here tonight?

- ✓ Provide an overview of the *Accommodation Review Process*
- ✓ Review the work completed by the Accommodation Review Committee (ARC)
- ✓ Presentation of alternative accommodation options
- ✓ Review the next steps of the ARC
- Address any questions/ comments pertaining to the ARC process or proposed accommodation options



Questions

King George Elementary Accommodation Review Committee Meeting

Prince of Wales School Gymnasium

September 21, 2011

Minutes (Public Meeting # 3)

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members – Agnes Clarke, Jennifer Drahusz, Dianna Gillespie, Felicia Guarascia, Anna Macky, Brenda Reid, Crystal Provo, Brian Seamans, Lisa Cameron

Non-Voting Members – Karen Bikinis, John Bradley, Lori Helt, Susan Neville, Tim Simmons, Janet VanDuzen, Michelle Pickett, Linda Wilson, Irma Belanger.

Not Present:

Voting Members –Lori Helt (regrets)

Non-Voting Members – Bernie Morelli

Resource Staff - Ellen Warling, Todd Salerno, Daniel Del Bianco

Recording Secretary

Claire Vander Beek

1. Welcome and Introductions – Superintendent of Student Achievement Pat Rocco

Chair Pat Rocco welcomed the members of the public to the ARC meeting. Everyone was encouraged to sign in and advised that questions will be entertained at the end of the meeting. ARC members and resource staff were introduced.

2. Purpose of the Meeting

Mr. Rocco referred to the Committee's Terms of Reference, stating the object of tonight's meeting is to provide an overview of the ARC process, share the work of the committee to date, explain the staff and alternative recommendations and next steps.

3. Presentations

3.1 Brief Overview of the Process

Ms. Ellen Warling, Manager of Accommodation and Planning provided a PowerPoint presentation

http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge_PublicMeeting3_Final1.pdf of the following areas:

- Accommodation reviews must follow established Ministry of Education (MOE) guidelines. Each school board develops its own guidelines/policies based on MOE guidelines.
- Terms of Reference are created for the ARC and approved by the Board Trustees. The Terms of Reference identify schools in the ARCs, members, mandate and timelines. The ARC will develop an accommodation solution to address long-term requirements of the community. The Terms of Reference are posted on the Board's website. http://www.hwdsb.on.ca/arcelementary/?page_id=66
- The ARC process consists of four Public or "Town Hall" style meetings (tonight is the third) and four Working Group meetings used by the committee to develop their own options. Working meetings are open to the public on an observation-only basis. The next working meeting will be held at Education Centre.

- The King George ARC will prepare a report to the Trustees with their recommendation. This and the Senior Administration option, will be submitted to the Board of Trustees who make the final decision.
- The next and final public meeting is scheduled for November 2, 2011, at which time the ARC committee option(s) and report will be presented for community input.

The ARC members have been presented and reviewed School Information Profiles on each of the three schools involved in the ARC. These profiles consider the value of schools to the students, the community, the Board and the local economy. They are not meant to be used as a “ranking” system but instead as a way for the ARC members to familiarize themselves with each facility.

The accommodation option prepared by Board staff was presented to the ARC and provides a foundation for the ARC to start their deliberations. Additional information requested by the ARC has been provided.

While developing their option, the ARC will consider Reference Criteria as outlined in the Board policy which includes: a) Facility Utilization, b) Permanent and Non-Permanent Accommodation, c) Programs, d) Quality of Teaching and Learning Environments, e) Transportation, f) Facility Partnerships [This process is currently in the initial phase of implementation]. HWDSB is starting to explore partnerships and opportunities to promote student learning with community partners. To qualify the partnerships must be linked to our strategic directions, and in particular, to improving student learning and equity.

3.2 Work completed by the King George ARC

Felicia Guarascia, a parent rep from King George School, spoke to the work completed by ARC since the last public meeting. http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge_PublicMeeting3_Final1.pdf

School Information Profiles (SIP)

The ARC undertook a review of the data from all three schools collected in the School Information Profiles which contains 21 sections including some of the following areas: enrolment versus available space, range of programs offered, extra-curricular activities, EQAO and DRA data, and community use and partnerships.

Review of Alternate Accommodation Options:

- Different boundary configurations were considered

Additional Information Requested by the ARC:

- List of capital expenses by school (2000-2010)
- List of outstanding renewal needs by school – projected expenses related to upkeep.

School Tours:

Each of the three schools involved in the accommodation was toured in conjunction with the principal and board staff. Not being a parent of the Memorial (City) or Prince of Wales school communities, Felicia spoke to how she felt the tours had the greatest impact on her perception and understanding of the decisions to be made and how adding students could impact the schools. She saw classes with a specific focus such as special needs, nutrition rooms, Kindergarten rooms and French rooms. The tours also showed the condition of the three buildings and their grounds. Ms. Guarascia felt each school had positive and negatives. Particularly she was impressed with the pod concept utilized at Prince of Wales, the available technology (Smartboards) and special programs such as Mohawk language. Ms. Guarascia commented that Memorial (City) School is very historical with a beautiful auditorium and gym, phenomenal music room and amazing grounds. As a King George parent, the tours affirmed for her that the King George students would gain by going to either of these two schools.

3.3 Accommodation Options

Ms. Warling presented the following boundary options:

http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge_PublicMeeting3_Final1.pdf

Original Staff recommendation – closure of King George School, June 2012, with students relocated to Prince of Wales and Memorial (City) Schools effective September 2012 based on new boundaries.

Why a staff option? The Board is required to develop a staff recommendation to present to the ARC, which the ARC may accept, reject or modify.

Based on input received, alternative boundary options have been developed taking into consideration points such as utilization (school capacity versus enrolment) walking distance, major roads, and balancing of population between the two schools. These three options allow the ARC to make comparisons from one option to another to better inform their decision on the recommended boundaries.

Three alternative options will be presented and each option will consist of two phases.

Phase 1

Each option shows different boundaries for Prince of Wales and Memorial (City), which will determine where the King George students will go, and what the new enrolments for these schools will be.

This is Phase 1 and will only involve the ARC schools [King George, Memorial (City) and Prince of Wales

Phase 2

There will also be a Phase 2 presented for each of the options; which involves a Queen Mary boundary review proposal. This will have students from the King George ARC going to and coming from Queen Mary.

This can only be an additional consideration for Trustees as Queen Mary is not a part of the ARC.

The current boundary situation was outlined (including Queen Mary School). Principal Bradley noted that King George students currently attend Memorial (City) School for grades 7 and 8. Each of the options include data relative to the projected enrolment and percentage of utilization based on the recommended boundary. Each of the options reflect the current boundaries in black line, but the proposed boundary areas are colour coded for ease of visual identification. Queen Mary data is included in all Phase 2 options.

Option A Phase 1:

Map: This is the original Board option utilizing Barton Street and Gage Avenue North as the boundaries and trying to balance enrolments at 85% utilization rate per school. Both schools would be JK-8. *Queen Mary is identified for reference only.*

Utilization:

Memorial (City) approx. 78%

Prince of Wales approx. 96% dropping to 88%

with an average between the two schools at around 83%

POW and Memorial enrolment increase

Option A Phase 2 – Queen Mary boundary review

Map: Phase 2 is a Queen Mary Boundary Review proposal with boundaries for Prince of Wales, Memorial (City) and Queen Mary Schools running north/south. It would have Queen Mary School taking students north of its current boundary and Memorial (City) School would be taking in the west segment of the current Queen Mary boundary.

Utilization:

Memorial (City) increased to 90%.

Prince of Wales drops to 83%.

Queen Mary drops from current 86%, to 83% (because there are more students living in the West Segment of the Queen Mary boundary (around 85 students), compared to the north-of-Queen-Mary area (around 57 students).

Option B Phase 1

Map: Uses current east boundary of Prince of Wales, instead of Gage Ave North.

Utilization: (Similar to the Board option)

Memorial (City) approx. 80%, up slightly from the original Board option.

Prince of Wales approx. 86%, down slightly from the original Board option.

This difference is from the Gage Ave N to Balsam Ave N area.

Option B Phase 2 - Queen Mary boundary review

Map: Follows north/south boundaries. Attempts to move students closer to home.

Utilization:

Memorial up slightly to 92%.

Prince of Wales down slightly to 80%.
Queen Mary utilization is around 83%.

Option C Phase 1

Map: This option splits the students in the northern portion of King George between the two schools.

Utilization: This adds more students to Memorial (City) and less to Prince of Wales compared to the other two options.

Memorial (City) much higher at approx. 94%

Prince of Wales much lower at approx. 75%

Option C Phase 2 – Queen Mary boundary review

Map: Uses north / south line for Queen Mary

Utilization:

Memorial (City) 98%

Prince of Wales 75%

Queen Mary utilization 83%

Estimated timeline:

The King George ARC is to submit their recommendation in November, 2011 with the Board of Trustees making a decision in January 2012. Any potential Queen Mary boundary review would have to occur during the winter of 2011/12.

Closure of King George School would be effective June 2012, with students relocating for September, 2012.

3.4 Next Steps

The next ARC working group meeting is scheduled for Wednesday, October 12, 2011 at the Education Centre to finalize the ARC recommendation. The public may come and observe the committee's deliberations, but there will not be an opportunity for input until Public meeting #4 scheduled for Wednesday, November 2, 2011 at which time the final ARC recommendation will be presented. All information will be available on the Board's website

4. Questions/ Comments from the Public

Susan Neudorf (parent, Prince of Wales) asked what year's data was used in determining utilization rates and enrolment?

Ms. Warling noted that the data is based on historical data over a five year period and that data projections have been done for the next 10 years, every year, and every three years.

Don Ruddle (King George community rep/School Council) supported the north/south boundary option to establish a Memorial (City) corridor.

Mr. Rocco observed that the community living below Barton Street has continually asked to attend Queen Mary School rather than being bused to Memorial (City).

Trustee Tim Simmons commented that school boundaries are off kilter across the board and families can be living closer to Queen Mary or Cathy Wever Schools rather than Prince of Wales or Memorial (City) Schools.

Don Ruddle asked if extending the Prince of Wales boundary westward towards Sanford Avenue had been considered?

Mr. Rocco stated that a boundary review was conducted between Hess Street School and Dr. Davey School which included Cathy Wever School. Of those three schools the review revealed that only Cathy Wever has increasing enrolment. That would impact on your suggestion to move the boundary westward. The problem is we have built new schools within old boundaries and they need to be rectified.

Susan Bird (parent, Prince of Wales) asked whether boundaries couldn't be set up to include the immediate area surrounding the school?

Daniel DelBianco: Any change to the boundary affects families with children currently attending the school. As new schools have been built, they have retained their previous boundaries. From a planning perspective it would be easier if all the schools were the same size, but schools have different capacities and need different boundaries.

Susan Bird – What about people living within a two-block radius?

Mr. Rocco – Part of the City’s revitalization goal is for neighbourhoods to support families in their neighbourhood – this area is called the Pan Am corridor. As a school board, our numbers have fluctuated downward in certain areas which impacts on boundaries and certain schools. The Board will be undertaking a review of the lower city boundaries as part of their Facilities Master plan.

John Bradley (Principal, Memorial (City) School): Referring to Option A, Phase 1, what impact does it have on enrolment at Queen Mary – might it result in high enrolment?

Ms. Warling: Queen Mary is currently at 86 or 87 percent utilization. This boundary change results in very similar numbers moving in and out of Queen Mary (around 85 students), compared to the north-of-Queen-Mary area (around 57 students).

Janet VanDuzen (Principal of Prince of Wales): Enrolment figures are from 2009 and do not reflect our move in March 2009 and our continued growth. 2009 SIP data has us at 509, however this year we have 537 students while Memorial and King George are experiencing a downward pattern. So in projecting long term to 2015 and 2020, I would like to recommend that the 2009 numbers be updated with 2011 actual numbers to ensure we don’t go over-capacity.

Mr. Ruddle: How often do you reassess boundaries? Would the Board reassess if there are significant changes?

Mr. Rocco: Yes, we have a boundary review process, which was used in the Dr. Davey scenario I referred to earlier. Boundaries can be reviewed. This area is starting to settle. Adelaide Hoodless has experienced a steep decline. Dr. Davey opened at 450 and has settled at 570. Accommodation and Planning take that into account. As a neighbourhood changes, a boundary could be reviewed. The boundaries in the lower city do need to be looked at.

Trustee Tim Simmons: Could Ms. Warling comment on the way Accommodation & Planning is looking at the lower city over all after the ARCs are done?

Ms. Warling: Accommodation and Planning was moved into the Facilities Management Department portfolio to facilitate the two departments working more closely. We are working on a Long term Facilities Master plan which will take into consideration areas such as: enrolment, demographics, condition of all facilities, implementation of full day Kindergarten and how to address excess pupil places. Presently we have three Secondary and two Elementary ARCs underway. All their reports are due to the Board in January. Based on the direction approved by the Trustees with those reports, it would allow the Accommodation and Planning and Facilities Management departments to look at buildings and communities, to compile long term recommendations that would result in better facilities for students. The long term Facilities Master Plan will come to the Trustees later this school year and will contain recommendations regarding capital and maintenance projects.

5. Adjournment

There being no further questions from members of the public, Mr. Rocco thanked the school community for their time and comments on the options outlined. Further input to these options can be emailed to

claire.vanderbeek@hwdsb.on.ca for consideration of the King George ARC. The next King George ARC meeting on October 12, 2011 at the Education Centre is a working group meeting, but the public are welcome to attend to observe. The public meeting to present the ARC’s final recommendation will be on Wednesday, November 2, 2011 at Memorial (City) School. All the presentations made to the King George ARC are posted on the Board’s website at http://www.hwdsb.on.ca/arcelementary/?page_id=62

Adjournment took place at 6:50 p.m.



Elementary ACCOMMODATION Review Committee



**King George - Accommodation Review Committee
Working Group Meeting #3
October 20, 2011**

**Hamilton-Wentworth District School Board
Education Centre, Board Room (6:00pm)**

Agenda

1. Call to Order - Superintendent Pat Rocco, Chair
2. Agenda
 - 2.1 Additions/ deletions
 - 2.2 Approval of agenda
3. Minutes of Working Group Meeting #2 (June 1, 2011)
 - 3.1 Errors and omissions
 - 3.2 Approval of minutes
 - 3.3 Business arising from minutes
4. Minutes of Public Meeting #3 (September 21, 2011)
 - 4.1 Errors and omissions
 - 4.2 Approval of minutes
 - 4.3 Business arising from minutes
 - 4.3.1 Debriefing on Public Meeting #3
5. Review of Alternate Accommodation Options
 - 5.1 Overview of options
 - 5.2 Group discussion (focus on eliminating options)
 - 5.3 Additional considerations
6. Correspondence
 - 6.1 SEAC Student Voice invitation (*distributed via email*)
7. Other Business
 - 7.1 Planning for Public Meeting #4 (November 2, 2011)
 - 7.2 ARC timelines
8. Adjournment



Elementary Pupil Accommodation Review Committee

King George Accommodation Review Committee Working Group Meeting #3

Hamilton-Wentworth District School Board
Education Centre, Board Room
October 20, 2011



Objectives for our Meeting Tonight:

1. Review the mandate of the *King George ARC*
2. Finalize accommodation option
3. Prepare for *Public Meeting #4*
4. Review ARC timelines

The mandate of this committee, acting in accordance with the Board's Pupil Accommodation Review Policy, is to produce a report to the Board that encompasses the following:

- a) **Accommodation:** Develop recommendations to maximize the utilization of Board facilities in the review area with a target of 100% utilization for a future ten-year period
- b) **Facility Condition:** Develop recommendations for capital improvements (i.e. repairs, renovations or major capital projects such as new construction) into existing facilities and sites along with a funding strategy to pay for those improvements.
- c) **Program:** Develop recommendations around the strategic locations of Secondary School programs.
- d) **Transportation:** Develop recommendations that address the implications of other recommendations on pupil transportation.
- e) **Funding:** Develop a funding strategy to address any capital works that are contemplated in the recommendations above.
- f) **Implementation**
- g) **Scope:** King George – Memorial (City) – Prince of Wales
- h) **Timeline:** Final ARC Report Due on Friday, November 11, 2011

Elementary Accommodation Review Committee

Legend:

- ▲ Jr. Elem
- ◆ JK-8
- King George ARC
- School Boundaries
- Queen Mary
- Boundary

Current Situation

King George
Memorial (City)
Prince of Wales

#9-226
APPENDIX - G-2

Enrolment / Utilization	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022
		2013	2016	2019	2022
King George	443	251 57%	254 57%	253 57%	256 58%
Memorial (City)	634	450 71%	430 68%	445 70%	447 71%
Prince of Wales	746	524 70%	499 67%	464 62%	448 60%
Queen Mary	671	531 79%	553 82%	577 86%	577 86%
Total	2494	1756 70%	1736 70%	1739 70%	1728 69%

Note: Queen Mary is not part of the King George ARC. School identified for reference only.

Elementary Accommodation Review Committee

Option A Phase 1: Original Staff Recommendation

#9-227
APPENDIX - G-2

Prince of Wales

Memorial (City)

Legend:
 △ Jr. Elem (Closed)
 ◆ JK-8
 Proposed
 Boundaries

Enrolment / Utilization	2012/2013		2015/2016		2018/2019		2021/2022	
	OTG Cap.	2013	2016	2019	2022			
Memorial (City)	634	508	463	488	493			
Prince of Wales	746	717	720	674	658			
Total	1380	1225	1183	1162	1151			
		80%	73%	77%	78%			
		96%	97%	90%	88%			
		89%	86%	84%	83%			

Elementary Accommodation Review Committee

Option A Phase 2:

Queen Mary
Boundary
Review
Proposal

#9-228
APPENDIX - G-2

Legend:

- Jr. Elem (Closed)
- JK-8
- Existing Boundaries
- Proposed Boundaries

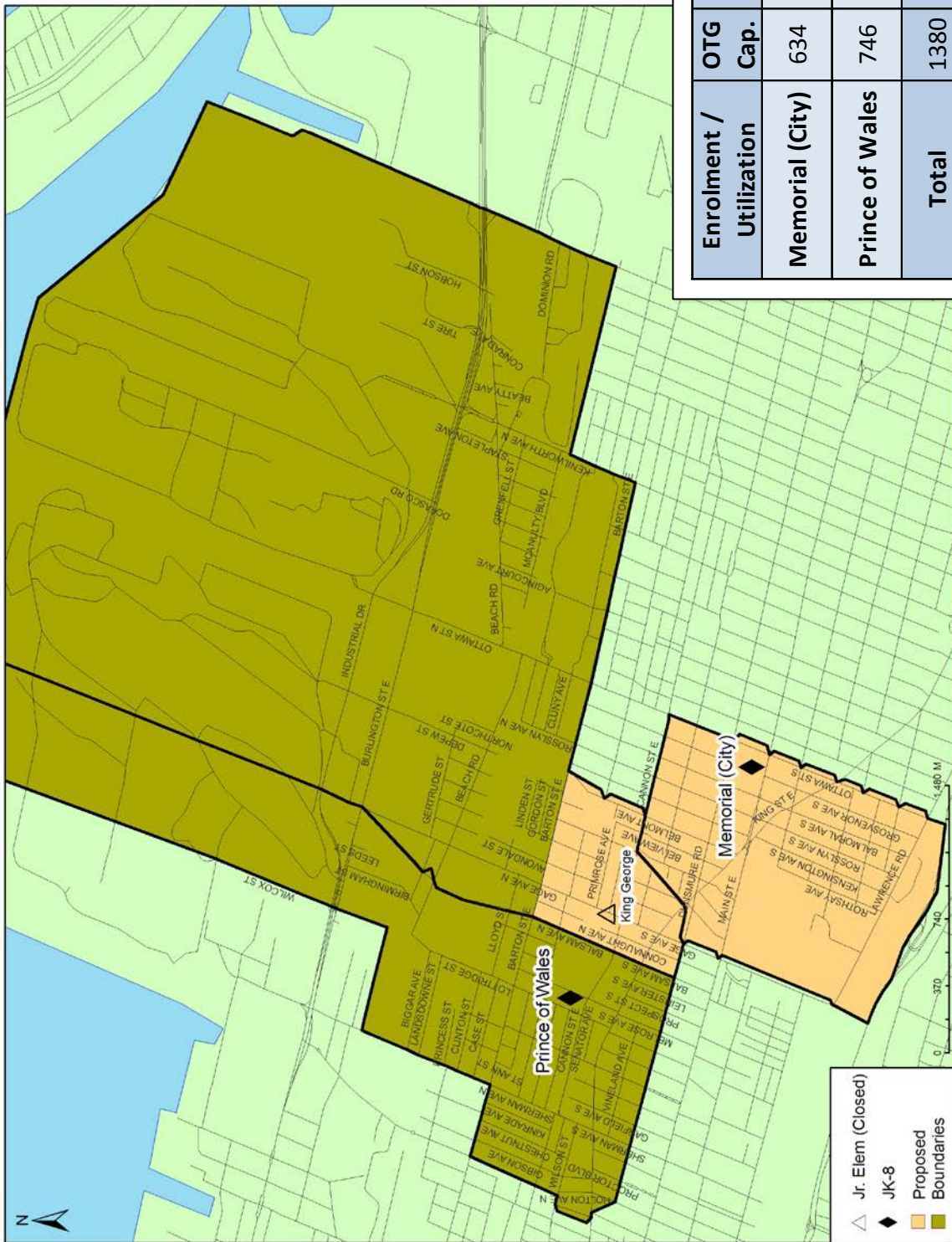
Note: Queen Mary is not part of the King George ARC. A boundary change review must be initiated to include Queen Mary.

Enrolment / Utilization	OTG Cap.	2012/ 2013	2015/ 2016	2018/ 2019	2021/ 2022
Memorial (City)	634	584 92%	548 86%	569 90%	573 90%
Prince of Wales	746	665 89%	659 88%	617 83%	601 81%
Queen Mary	671	507 76%	529 79%	553 82%	554 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

Option B Phase 1:

Balsam Ave N
Barton St E
Boundaries

#9-229
APPENDIX - G-2

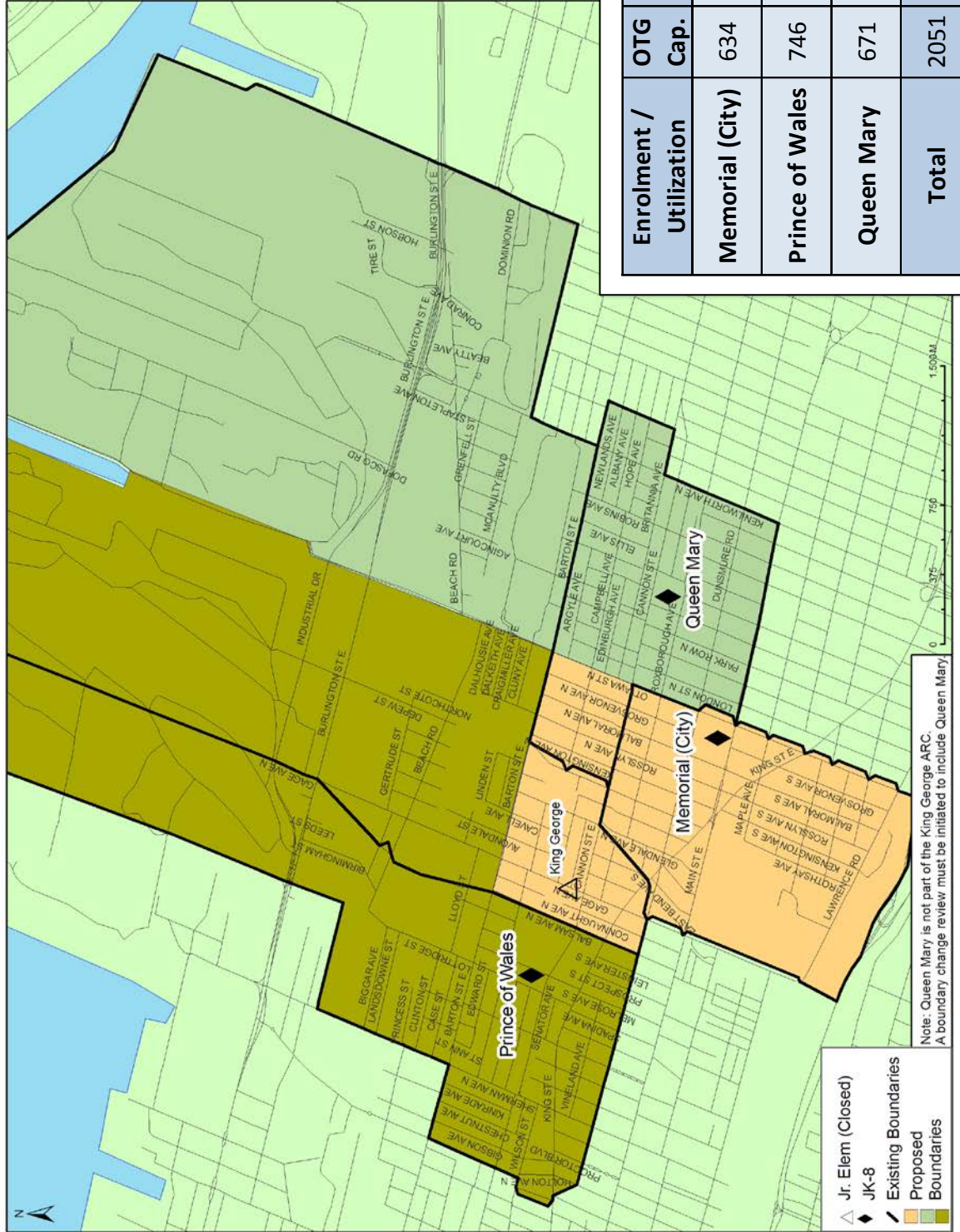


Enrolment / Utilization	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022
		2013	2016	2019	2022
Memorial (City)	634	521 82%	477 75%	501 79%	507 80%
Prince of Wales	746	704 94%	706 95%	661 89%	644 86%
Total	1380	1225 89%	1183 86%	1162 84%	1151 83%

Option B Phase 2:

Queen Mary
Boundary
Review
Proposal

#9-230
APPENDIX - G-2

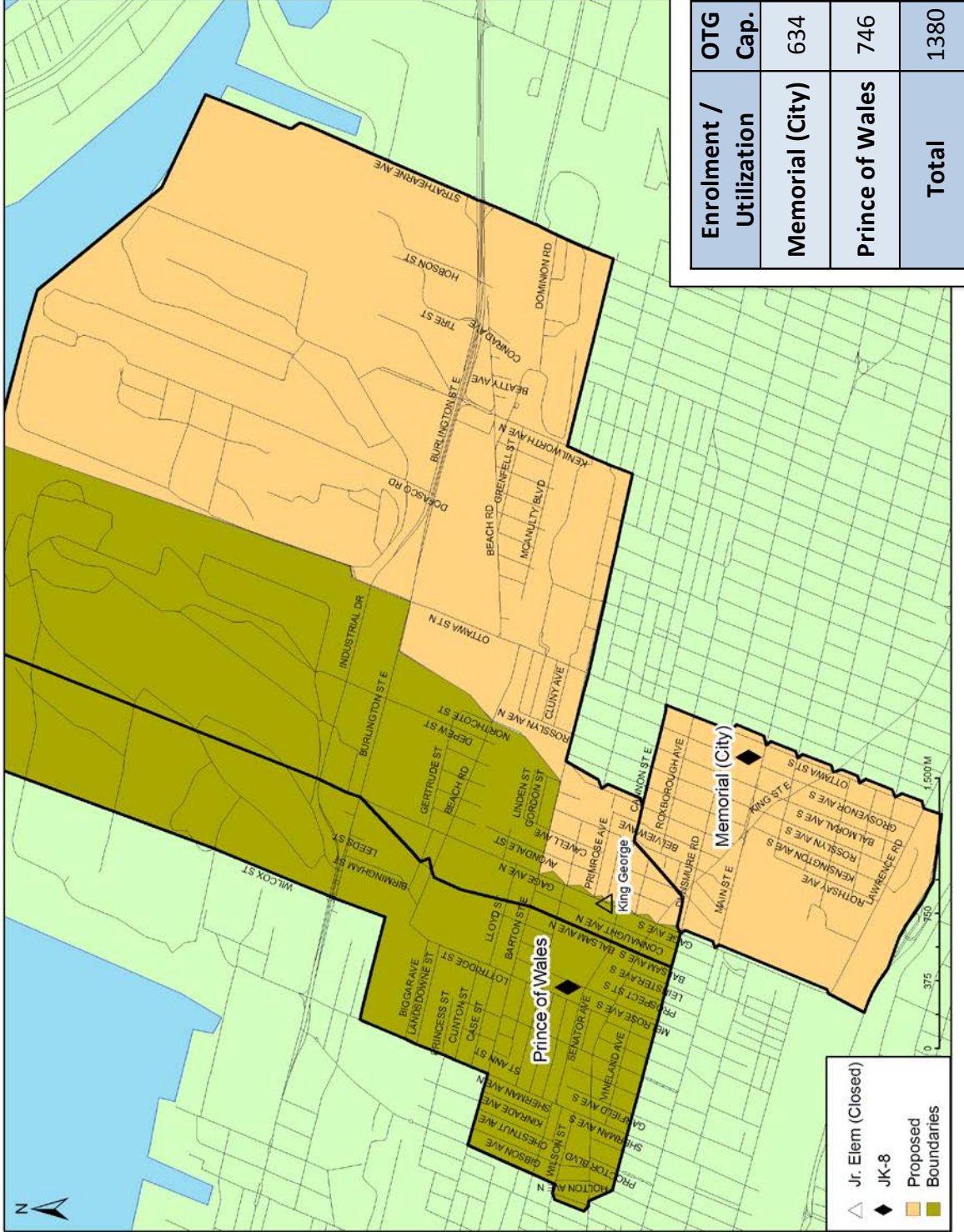


Enrolment / Utilization	OTG Cap.	2012/ 2013	2015/ 2016	2018/ 2019	2021/ 2022
Memorial (City)	634	597 94%	563 89%	582 92%	586 92%
Prince of Wales	746	652 87%	644 86%	604 81%	588 79%
Queen Mary	671	507 76%	529 79%	553 82%	554 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

Option C Phase 1:

Gage Ave N
Barton St E
Boundaries

#9-231
APPENDIX - G-2

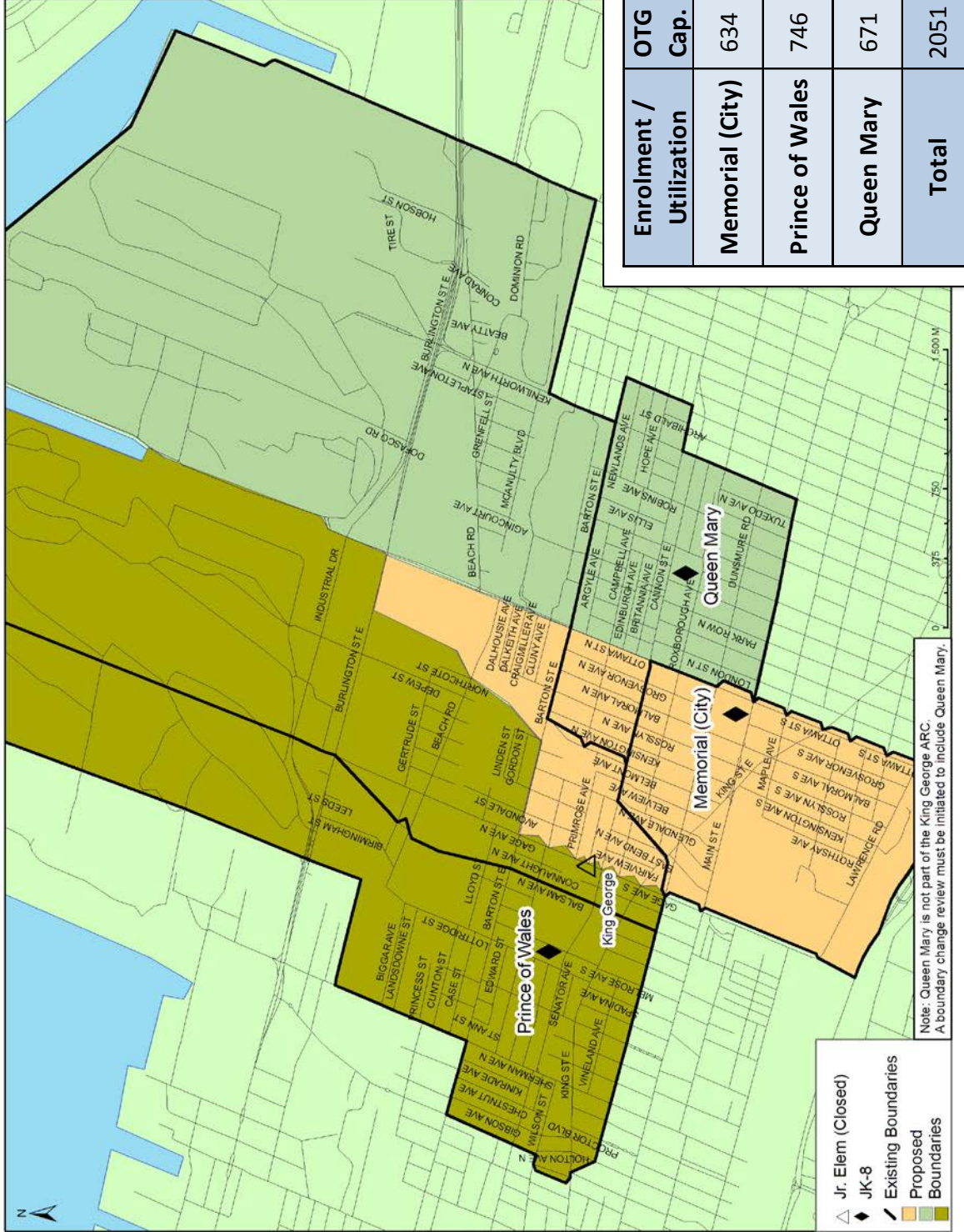


Enrolment / Utilization	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022
		2013	2016	2019	2022
Memorial (City)	634	608 96%	580 91%	598 94%	602 95%
Prince of Wales	746	617 83%	603 81%	564 76%	549 74%
Total	1380	1225 89%	1183 86%	1162 84%	1151 83%

Option C Phase 2:

Queen Mary
Boundary
Review
Proposal

#9-232
APPENDIX - G-2



Enrolment / Utilization	OTG Cap.	2012/ 2013	2015/ 2016	2018/ 2019	2021/ 2022
Memorial (City)	634	632 100%	603 95%	620 98%	624 98%
Prince of Wales	746	616 83%	602 81%	564 76%	548 73%
Queen Mary	671	508 76%	531 79%	555 83%	556 83%
Total	2051	1756 86%	1736 85%	1739 85%	1728 84%

Next Steps:

- **Public Meeting #4 (November 2, 2011)**
 - Present final ARC recommendation
- **Working Group Meeting #4 (November 9, 2011)**
 - Review feedback from Public Meeting #4
 - Review final ARC report
- **Final ARC Report**
 - Friday, November 11, 2011

King George Elementary Accommodation Review Committee Meeting

Education Centre Board Room

October 20, 2011

Minutes (Working Meeting # 3)

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members –Agnes Clarke, Jennifer Drahusz, Felicia Guarascia, Anna Macky, Brenda Reid, Brian Seamans

Non-Voting Members – Karen Bikinas, John Bradley, Lori Helt, Susan Neville, Tim Simmons, Janet VanDuzen, Irma Belanger, Michelle Pickett, Linda Wilson

Not Present:

Voting Members – Regrets:

Lisa Cameron, Crystal Provo, Dianna Gillespie

Non-Voting Members – Bernie Morelli, Michelle Pickett, Laura Helt, Susan Neville

Resource Staff

Ms. Ellen Warling, Daniel Del Bianco

Recording Secretary

Claire Vander Beek

1. Welcome and Introductions – Superintendent Pat Rocco
Chair Rocco welcomed everyone to the third King George working meeting.
2. Agenda
 - 2.1 Additions/ deletions - None
 - 2.2 Approval of agenda - **Consensus**
3. Minutes of Working Group Meeting #2 (June 1, 2011)
 - 3.1 Errors and omissions - None
 - 3.2 Approval of minutes - **Consensus**
 - 3.3 Business arising from minutes - None noted
4. Minutes of Public Meeting #3 (September 21, 2011)
 - 4.1 Errors and omissions - None
 - 4.2 Approval of minutes - **Consensus**

4.3 Business arising from minutes – None noted.

4.3.1 Debriefing on Public Meeting #3 -

Thanks were extended to Felicia Guarascia for volunteering and for her comments at the September 21, 2011 public meeting.

There was a brief discussion about how to encourage community parents to attend the meetings, and it was agreed that the approach taken was the best and there were no further suggestions. The intent is to continue with the same format for the last public meeting – flyer, pizza, day care, bus tickets, etc.

5. Review of Alternate Accommodation Options

There will be a review of the ARC mandate and the options

5.1 Overview of options

Ms. Warling's reviewed the objectives of the meeting as: a review of the mandate, to finalize an accommodation option, prepare for Public Meeting #4 and a review of ARC timelines. The mandate of this committee, acting in accordance with the Board's Pupil Accommodation Review Policy, is to produce a report to the Board that encompasses eight areas: Accommodation, Facility, Program, Transportation, Funding, Implementation, Scope and Timelines. The final ARC Report is due Friday, November 11, 2011.

All Options are based on the closure of King George, Phase 2 of each option would entail a Queen Mary boundary review. Ms. Warling then reviewed the options before the committee outlining the current enrolment/utilization situation at each of the three schools in the ARC.

Option A, Phase 1 – original staff recommendation with the students split between Prince of Wales and Memorial (City) Schools.

Option A, Phase 2 – same as Phase 1, with more linear boundaries for Prince of Wales and Memorial (City) Schools.

Option B, Phase 1 – Boundaries of Balsam Avenue North and Barton St. East.

Option B, Phase 2 – Prince of Wales boundary along Balsam, Barton and Ottawa North would lower utilization of Prince of Wales School and result increase the walking distance for some students to Memorial School.

Option C, Phase 1 – Boundary along Gage Avenue North and Barton Street East. Attempts to balance enrolments by splitting students north of Barton differently. This would result in utilization rates of 74% for Prince of Wales and 95% at Memorial (City). There is concern that Prince of Wales School would be underutilized and Memorial (City) nearly at 100%.

Option C, Phase 2 – Incorporates a proposal for a Queen Mary boundary review that would use Ottawa Street as a north/south boundary between Queen Mary and Memorial (City) School.

5.2 Group discussion (focus on eliminating options)

It was agreed that the options be reviewed one by one.

Mr. Del Bianco indicated that the process for this evening would be to continue to reach decisions through consensus.

Discussion initiated with Option C. The boundary between Memorial (City) and Prince of Wales moves to Gage from Balsam. It was noted that the enrolment is unbalanced and underutilizes Prince of Wales.

Mr. Bradley – I have concern about the pressure this option would have for the Memorial (City) School building - the impact on infrastructure and on the quality of programming related to gym and specialty classes.

Ms. Guarascia - Why is the cluster of four streets - Cluny Avenue, Dalkeith, Dalhousie and Craig Miller Avenue - not included in the Memorial Boundary?

Ms. Wilson - If those students go to Prince of Wales School, they would be bused. She wasn't sure that the area would qualify for transportation to Memorial (City) School as from King George School the distance to that area is 1.4k. 1.6k is the distance required for transportation.

Ms. Guarascia – I recall an earlier map about transportation which showed half of Cluny Street being bused, and the other half not.

Ms. Wilson - As office administrator, she could not support the option based on her knowledge of the difficulty parents have getting their children to King George School. When Lloyd George School closed, and students came to King George School, transportation was a nightmare. The Centre Mall apartments are at a distance of 1.4k and only Kindergarten students were bused. Families sought courtesy transportation for students in other grades, however, there were not enough seats on the bus. I could only support this option if transportation was provided for that area.

Ms. Reid – Currently students coming to school on the bus come from that area.

Trustee Simmons - Busing distances changed when the policy was revised. I know students north of Centre Mall are bused to King George School, but was not sure about those four streets running west off of Ottawa Street.

Mr. Rocco - Would Ms. Guarascia receive transportation to Memorial School?

Ms. Guarascia - Based on the transportation map, only half of Cluney would be bused and I would not allow my children to walk to school.

Mr. Rocco - Is Cluny Avenue further to Prince of Wales School and then qualify for transportation?

Ms. Wilson – If we agreed to bus families west of Ottawa Street, I would support this option.

Mr. Rocco – This community would not get transportation to Memorial (City) School.

Mr. Bradley – Referring to the slide on the screen, those students on Cluney Avenue would come to Memorial (City) School. If they don't qualify for transportation to King George School, they would probably not qualify for transportation to Memorial (City) School. It would be likely this area would receive transportation to Prince of Wales, but not Memorial (City) School.

Mr. Rocco – Clarification?

Ms. Warling – Referred to the May 17, 2011 public meeting #2 wherein part of her presentation included a map with boundaries and proposed walking distances. These maps were prepared by Accommodation and Planning rather than Transportation department and we would need the Transportation department to actually confirm who would receive busing.

Mr. Del Bianco – Would students on one part of the street only being picked up and not all?

Trustee Simmons – I am aware of another trustee that has had the experience of one side of the street not being picked up.

Ms. Macky– I did not like the original board option. Transportation is a big deal. If we are on a bus, it is easier. First option is along Barton, with no one crossing Barton, and most of the students receiving busing. That seemed simplified. However, I do have problem with Memorial (City) School being at 98%, we should maximize use of the newer school.

Jennifer Drahusz - referenced the chart for Option C, phase 2 and the resulting percentage and capacities. She expressed concern about Prince of Wales going down to 73%. She preferred a higher utilization that would not impact on the needs of at risk students. We need fair and viable options to support students at these three schools.

Option B

Ms. Warling - This option has pros and cons. Barton Street is used for the boundary between Memorial (City) and Prince of Wales Schools. Queen Mary School boundary stays the same. Utilization at Memorial (City) School would be 90%, Prince of Wales would be just below 80%. The concern is the proximity of the boundary for students living near to Prince of Wales School yet walking to Memorial (City) School. A preferable boundary would be Gage Street and would result in a more balanced enrolment.

Trustee Simmons - From a student safety perspective, using major streets such as Gage and Cannon would be preferable.

Option A

Ms. Warling – This option uses Gage and Barton Street East as boundaries. Phase 2 results in utilization of 90% at Memorial (City), Prince of Wales at 80%, Queen Mary at 83% resulting in a more balanced enrolment.

Trustee Simmons – Referring back to the Cluny Ave discussion - in this option, those families would go to Prince of Wales School. Would it not be easier to go to Queen Mary School? How would it impact on numbers?

Ms. Warling - It would lower Prince of Wales' numbers to about 75% utilization whereas Queen Mary School would increase.

Ms. Macky - What concerns were raised about the staff option?

Ms. Warling - The committee sought to draw boundary lines differently taking into consideration balancing enrolment, major roads, and walking distances. That is why the various boundary options are north/south orientation or along major routes.

Ms. VanDuzen – You have to remember that while students would be bused they cannot participate in afterhours activities and families often do not have cars. You would be driving past three other schools to come to Prince of Wales School - which is a beautiful building - but does not have a playground. Currently if students become sick, we often have no way to get them home.

Ms. Macky - Would all students on the other side of Barton Street be bused regardless of the options?

Mr. Rocco - Not all, some could walk.

Trustee Simmons - Whether students were bused or not, they would be going to a school that is closer and hopefully promote more of a school community. We have students coming from east of Kenilworth and north of Barton who walk through Queen Mary's playground to attend King George School. Being closer would promote more sense of community.

Ms. Macky – Is that more important than building capacity numbers going up?

Mr. Rocco – Prince of Wales is new. Our boundaries in the lower city need to be reviewed.

Today the utilization of a new facility is important and it is important to be near a school. HWCDSB is building a new facility between Queen Mary and Memorial (City) Schools and we would want students to continue to attend our schools.

Ms. Macky – I am trying to understand. I can go either way - to fill schools or have families near schools.

Mr. Rocco - Community schools are what people are generally looking for. If we can't get consensus, we will move to a vote.

Ms. Reid - **Motion: That Option B, phase 1 and phase 2 be removed from ARC discussion, leaving Option A or C.**

There was no further discussion.

Consensus.

Options A or C

Mr. Del Bianco redirected the discussion briefly to Next Steps. He advised the next meeting is the final public meeting and according to the policy, the ARC needs to present their ultimate recommendation. He encouraged the committee to narrow the options down to one in order to avoid the need for a further public meeting if more than one option was presented.

Brian Seamans – I suggest the committee support Option A, phase 2 as the enrolment is balanced as well as clear lines for boundaries.

Ms. Warling spoke to the second phases within the options. As Queen Mary School is not part of this accommodation review, in reality, we cannot redirect any students into that school. We could recommend Option A, Phase 1 with a recommendation that a boundary review be implemented as outlined in Phase 2.

Mr. Watson – This leads to Ms. Guarescia's concern. If the ARC approves Option A, Phase 1, a boundary study would look at families north of Barton Street. I would suggest that you roll transportation for the Cluny Avenue area into the boundary review process. He acknowledged that due to its proximity, it would be nice to involve Queen Mary School but it is not part of the ARC's mandate. If the ARC goes with Mr. Seaman's recommendation for Option A, Phase 1, the ARC would ask trustees to initiate a boundary process to realign Queen Mary's boundary. Phase 2 of each option would be undertaken after the process is concluded.

Mr. Bradley - If we choose Option A or C as well as recommending a boundary review, can the trustees say no to the boundary review?

Trustee Simmons - It would come as part of the recommendation from the ARC.

Mr. Rocco - Confirmed. Staff in Accommodation & Planning department do the review report, explain the numbers and then present after public consultation.

Trustee Simmons – How long does a boundary review take?

Mr. Rocco – The review for Hess and Dr. Davey Schools took about six weeks.

Ms. Warling - The intent would be that a boundary review be done as outlined in Phase 2 and implemented for September 2012 so students only move once.

Mr. Rocco – With procedural items such as Kindergarten registration, it would be better to move quickly.

Trustee Simmons – I agree that if an option included phase 2 it would make sense to get it to the Board table a.s.a.p.

Mr. Del Bianco reviewed the timelines as follows: The completed report would be provided to Director by November 11, 2011 along with the staff option report. Then at the Committee of the Whole meeting, both reports would be presented to the trustees, received and then ratified at the November Board meeting. Once ratified by Board, there is a 60-day cooling off period (excluding Christmas), then the trustees have to hold one public meeting. Once the 60 days lapse, trustees can reconvene. The earliest timeframe for approval would be February 2012, at which point an ARC boundary review would be initiated for implementation September 2012.

Ms. Reid – Would it result in upheaval for the school?

Mr. Rocco – The boundary review should be completed in March.

Mr. Bradley – My concern is that the staffing process starts February/March.

Mr. Rocco – I can respond to Mr. Bradley's concerns that a boundary review timeline would fall after the timeline for school staffing (Feb/March). In the Dr. Davey & Hess Schools boundary review situation, the assumption is the boundary review would go through and that's how we staffed. Out of catchment was also allowed. It is a case of determining the numbers and grades and staffing accordingly.

Trustee Simmons – I hope there is the ability for students to finish grade 8 in their present schools.

Mr. Rocco – There would be no new entries once boundaries are done. For one year, it could result in families having a student in grade 8 and another student in a different grade and school.

Ms. Drahusz – If trustees agree to a boundary study, will it look like Phase 2?

Mr. Rocco - We will present the maps to the community and take Phase 2 as part of our proposal. Parents will have opportunity for input as usual after the options and transportation implications have been reviewed.

Ms. Drahusz – Is it likely that it would look like phase 2?

Mr. Rocco – Yes, if the ARC is asking for consultation on Phase 2.

Motion to go with Option A, and therefore eliminate Option C.

Ms. Wilson – This option still has a transportation problem.

Mr. Rocco - Transportation could be addressed through the boundary review.

Mr. Del Bianco clarified that the transportation issue relates to the four streets north of Barton - Cluny Avenue, Dalkeith, Dalhousie and Craig Miller Avenue – and whether they qualify for transportation to Prince of Wales School.

Ms. Wilson – I am not sure these streets would qualify for transportation.

Ms. Warling - Referring to the May 17, 2011 package, it would appear that three of these streets and part of Cluny Avenue would qualify using a 1.6K distance. She couldn't answer absolutely until clarification by the Transportation Department.

Ms. Wilson – In that case, the other party of Cluny Avenue could be courtesy transportation.

Ms. Warling – I can't give you a concrete answer, but she thought they should be able to get on through courtesy.

Mr. Bradley - If the bus is full, the answer would be no to courtesy requests. Can this ARC recommend that students on those four streets receive transportation as part of the option?

Mr. Del Bianco – Yes, a recommendation to that effect would provide a guarantee that the issue would be addressed.

Mr. Rocco - As part of a boundary review, out of catchment is also built in.

The motion was put to a vote and consensus was received. It was confirmed that the option would include the boundary review and the recommendation for transportation as discussed.

Mr. Del Bianco – I will confirm 100% with Transportation department in order to determine if we have to keep transportation for this area in the final recommendation – hopefully I can circulate a response to the ARC members before going to the public meeting on the 2nd of November.

For minutes it was clarified that by going with Option A, the committee was eliminating Option C. **Agreed by consensus.**

5.3 Additional considerations
None noted.

6. Correspondence

6.1 SEAC Student Voice invitation (*distributed via email*)

The Committee was thanked for their flexibility in changing the date for tonight's meeting.

7. Other Business

7.1 Planning for Public Meeting #4 (November 2, 2011)

The public meeting will be held in the auditorium at Memorial (City) School.

Mr. Del Bianco asked for a volunteer to assist with presenting the ARC members' perspective of the options and to explain the deliberations that were undertaken, similar to the last public meeting wherein Ms. Guarascia spoke. The process will be to explain how the committee narrowed down the options, explaining the pros and cons, and to present the final option. Karen Bikinas and Linda Wilson agreed to be co-volunteers. Mr. Del Bianco to be in touch to provide assistance.

Thanks were extended to Karen and Linda for volunteering.

7.2 ARC timelines

November 2, 2011 – public meeting at Memorial (City) School

November 9, 2011 – final working group meeting at the Education Centre

November 11, 2011 – ARC report and staff report submitted to the Director of Education

(Please also refer to Mr. Del Bianco's comments earlier in the meeting about the 60-day cooling off period and that the Board will conduct a further public consultation in 2012)

8. Adjournment

It was agreed that the same format would be followed for November 2, 2011 public meeting as the last – a flyer to the community, pizza, bus tickets and daycare.

Adjournment took place at 7:18 p.m.



Elementary ACCOMMODATION Review Committee



**King George - Accommodation Review Committee
Public Meeting #4
November 2, 2011**

Memorial (City), Auditorium - 6:00pm

Agenda

1. Welcome and Introductions
2. Purpose of the Meeting
3. Presentations
 - 3.1. Brief Overview of the Accommodation Review Process
 - 3.2. Work Completed by the King George ARC
 - 3.3. ARC Recommended Option
 - 3.4. Next Steps
4. Questions/Comments from the Public



Elementary Accommodation Review Committee



Elementary Pupil Accommodation Review Committee

King George Accommodation Review Committee Public Meeting #4

**Memorial (City) School
November 2, 2011**

Why we are here tonight?

- Provide an overview of the *Accommodation Review Process*
- Review the work completed by the Accommodation Review Committee (ARC)
- Presentation final ARC recommendation
- Review the next steps Address any questions/ comments pertaining to the ARC process or proposed accommodation options



Elementary Accommodation
Review Committee



Overview of the Accommodation Review Process

The Accommodation Review Process

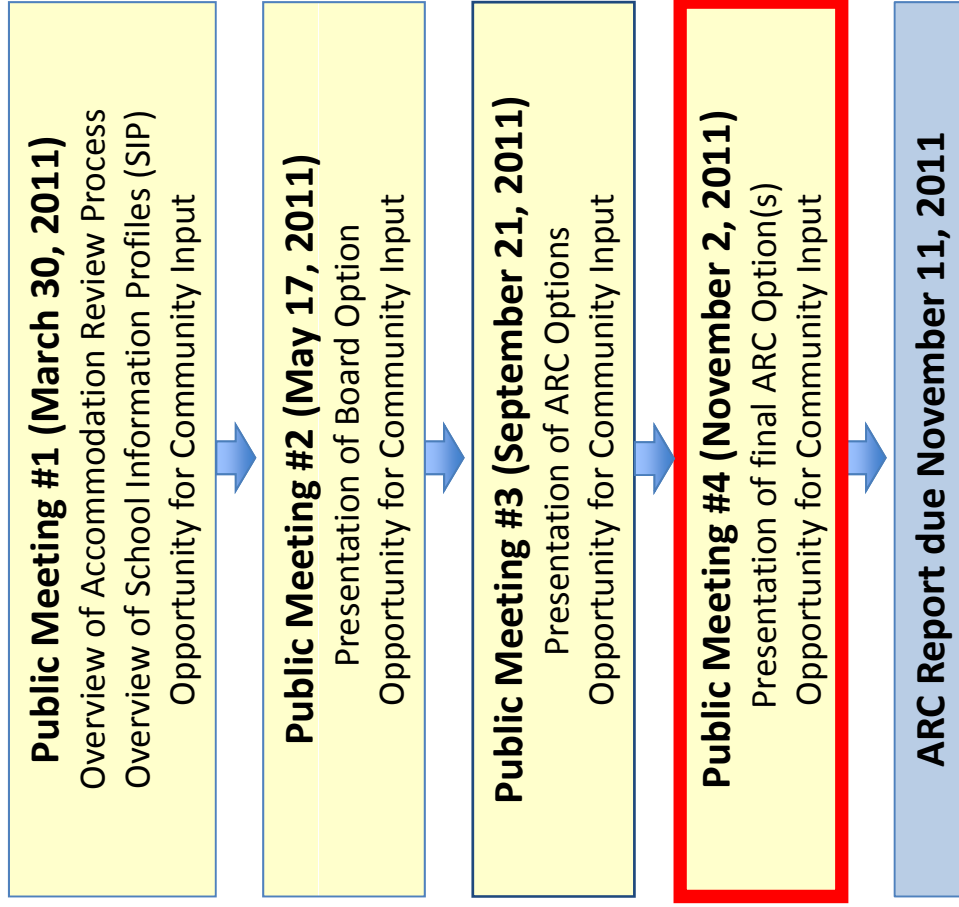
- The process follows Ministry of Education guidelines, Board Policy and the Terms of Reference
- There are committee working meetings and public meetings.
 - All meetings are open to the public
- The Accommodation Review Committee (ARC) is tasked with developing an accommodation solution that will address the long-term requirements of the community

ARC Recommendations

- The ARC will prepare a report that will be presented to the Board of Trustees
 - This report will include the ARC's recommendations
- The Trustees will also receive a report from Senior Administration with their recommendations to the Board of Trustees
- **The Board of Trustees will make the final decisions**

ARC Timelines:

- 4 Public Meetings
- 4 Working Group Meetings
- All meetings are open to the public



Information for the ARC

- The ARC will review the School Information Profiles (SIP)
- **These profiles consider the value of schools to the student, the community, the Board and the local economy**
- The ARC received the recommendations of senior administration for their consideration.
 - The recommendations provide a foundation for the ARC to build on
- Requests for additional information have already been submitted to the ARC
 - Agendas and minutes from previous meetings will be circulated to ARC members at least 24 hours prior to the ARC meeting

Review of the final ARC report?

- The ARC will review the final report at their next Working Group Meeting #4
- Reference Criteria (as outlined in the Board policy):
 - **Accommodation:** Develop recommendations to maximize the utilization of Board facilities in the review area with a target of 100% utilization for a future ten-year period
 - **Facility Condition:** Develop recommendations for capital improvements (i.e. repairs, renovations or major capital projects such as new construction) into existing facilities and sites along with a funding strategy to pay for those improvements.
 - **Program:** Develop recommendations around the strategic locations.
 - **Transportation:** Develop recommendations that address the implications of other recommendations on pupil transportation.
 - **Funding:** Develop a funding strategy to address any capital works that are contemplated in the recommendations above.
 - **Implementation:** Develop recommendations for implementation timeframes for any of the above recommended changes.
 - **Scope:** King George – Memorial (City) – Prince of Wales
 - **Timeline:** Final report is due by November 11, 2011



Elementary Accommodation
Review Committee



Work Completed by the ARC



Since the ARC process began:

- 4 Working Group Meeting
- Reviewed data contained in the School Information Profiles (SIPs)
- School Tours
- Reviewed alternative accommodation options
- Produced a final recommendation

Summary of Working Group Meetings:

Working Group Meeting #1 (April 20, 2011)

- Overview of the ARC process
- Setting the Committee operating procedures and meeting norms
- Review of staff recommendation

Working Group Meeting #2 (June 1, 2011)

- Review of the data collected in the School Information Profiles (SIP)
- Review of alternate accommodation options
 - Different boundary configurations

Summary of Working Group Meetings:

Working Group Meeting #3 (October 20, 2011)

- Review of alternate accommodation options
- Finalize ARC recommendation

Information Requested by the ARC:

- List of capital expenses by school (2000 – 2010)
- List of outstanding renewal needs by school
- Walking distances to each school



School Tours:

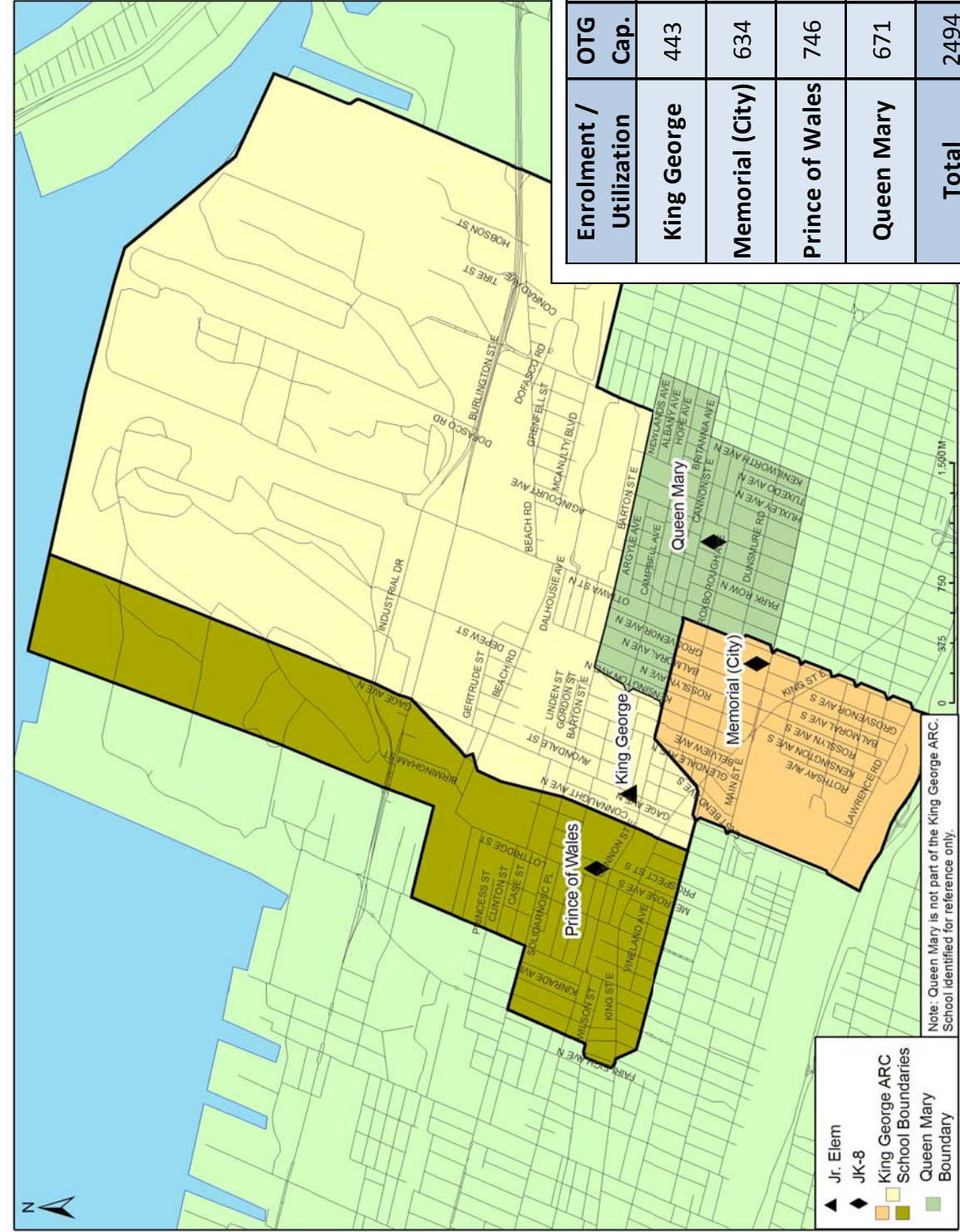
- 30 – 45 minute tours
- Including site walk, gymnasium, classrooms, library, etc.
 - Prince of Wales - May 17, 2011
 - Memorial (City) and King George – June 1, 2011



Elementary Accommodation
Review Committee



Accommodation Options

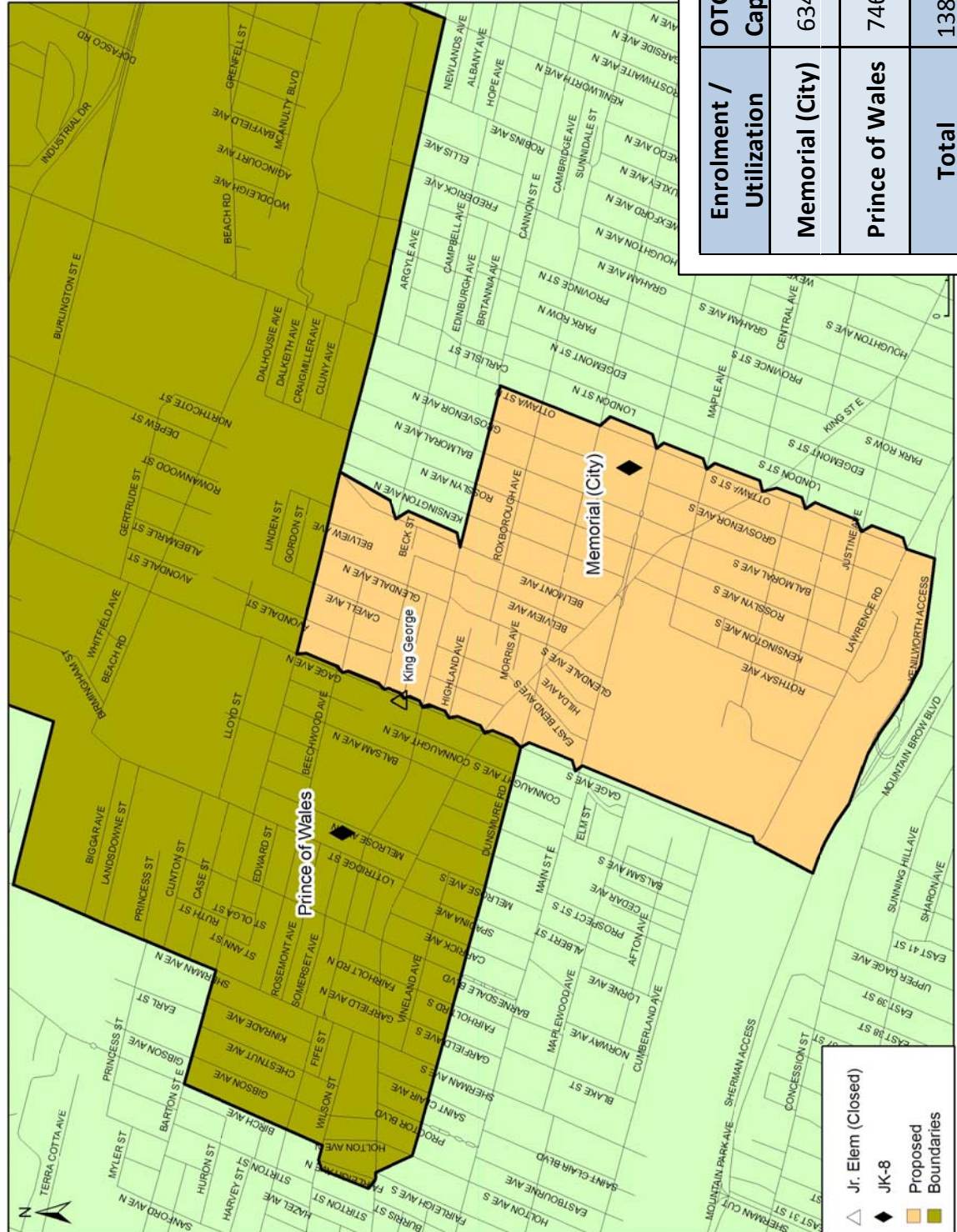


Current Situation

King George
Memorial (City)
Prince of Wales

Enrolment / Utilization	OTG Cap.	2012/2013		2015/2016		2018/2019		2021/2022	
		2012	2013	2015	2016	2018	2019	2021	2022
King George	443	251	57%	254	57%	253	57%	256	58%
Memorial (City)	634	450	71%	430	68%	445	70%	447	71%
Prince of Wales	746	524	70%	499	67%	464	62%	448	60%
Queen Mary	671	531	79%	553	82%	577	86%	577	86%
Total	2494	1756	70%	1736	70%	1739	70%	1728	69%

**Option A:
ARC and Staff
Recommendation**



Enrolment / Utilization	2012/2013		2015/2016		2018/2019		2021/2022	
	OTG Cap.	2012/2013	2015/2016	2018/2019	2021/2022	OTG Cap.	2021/2022	
Memorial (City)	634	508 80%	463 73%	488 77%	493 78%	634	493	
Prince of Wales	746	717 96%	720 97%	674 90%	658 88%	746	658	
Total	1380	1225 89%	1183 86%	1162 84%	1151 83%	1380	1151	

Additional Considerations:

- As a second phase to this option, the ARC will recommend that the Board consider initiating a boundary study to review the current catchment area of Queen Mary in order to stabilize the long-term enrolments at all three schools (Memorial, Prince of Wales and Queen Mary).



Elementary Accommodation Review Committee



Next Steps

Next Steps:

- **Working Group Meeting #4**
 - November 9, 2011 @ Board Office
 - Review community input
 - Finalize ARC recommendation
 - Review final ARC Report
- All information will be available on the Board's website

<http://www.hwdsb.on.ca/arcelementary/>

Why we are here tonight?

- ✓ Provide an overview of the *Accommodation Review Process*
- ✓ Review the work completed by the Accommodation Review Committee (ARC)
- ✓ Review of final ARC recommendation
- ✓ Review the next steps of the ARC
- Address any questions/ comments pertaining to the ARC process or proposed accommodation options



Elementary Accommodation Review Committee



Questions

King George Elementary Accommodation Review Committee Meeting

Memorial (City) School Auditorium

November 2, 2011

Minutes (Public Meeting # 4)

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members – Agnes Clarke, Jennifer Drahusz, Dianna Gillespie, Felicia Guarascia, Brenda Reid, Crystal Provo, Brian Seamans, Lisa Cameron

Non-Voting Members – Karen Bikinis, John Bradley, Lori Helt, Janet VanDuzen, Linda Wilson, Irma Belanger.

Not Present:

Voting Members – Anna Macky (regrets)

Non-Voting Members – Michelle Pickett, Tim Simmons, Susan Neville, Bernie Morelli

Resource Staff - Todd Salerno, Daniel Del Bianco

Recording Secretary

Claire Vander Beek

1. Welcome and Introductions – Superintendent of Student Achievement Pat Rocco
Chair Pat Rocco welcomed the members of the public to the ARC meeting. Everyone was encouraged to sign in and advised that questions will be entertained at the end of the meeting. ARC members were introduced. Regrets were received from Anna Macky and Michelle Pickett; Trustee Simmons was expected to arrive late following another commitment.

2. Purpose of the Meeting http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorgeARC_PublicMeeting4-Agenda-Nov-2.pdf

It was explained that the purpose of tonight's meeting was to provide the final ARC recommendation to the public and take final input from the public so the Committee can finalize the recommendation at their last working group meeting scheduled for Wednesday, November 9, 2011.

3. Presentations http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorge_PublicMeeting4_Presentation.pdf

a. Brief Overview of the Accommodation Review Process

Mr. Del Bianco explained he would give a brief overview of the process and there would be an opportunity to ask questions of the process or the recommendation. Relative to the process, he stated the ARC follows Ministry of Education guidelines, Board Policy and the Terms of Reference. Both working group meetings and public meetings were held –all open to the public. The ARC's mandate is to develop an accommodation solution to address the long-term requirement of the community. The ARC is in the process of finalizing their recommendation to send to the Board of Trustees. He explained that the Trustees of the Board make the final decision on the ARC. The ARC will hold its fourth and final working group meeting after we have gathered public input

tonight. Next Friday the King George ARC report goes to the Director and along with the staff recommendation, then to trustees at the Committee of the Whole meeting on November 14, 2011. No decision is made at that time, as there is a 60-day cooling-off period after receiving the report. In the 60 days the trustees of the board will host an open house to receive public input on both recommendations.

Mr. Del Bianco reviewed the dates of public meetings that have been held.

b. Work Completed by the King George ARC

Referring to slide 7, Mr. Del Bianco advised that the ARC has considered various information:

- i) School Information Profiles – contains 181 items that provide an overview of each school in such areas as: core programs, infrastructure, quality of learning environments, community use, after school programs to help to identify challenges and perks of each school. These profiles consider the value of schools to the student, the community, the Board and the local economy.
- ii) Senior Administration recommendation – Board staff provided a recommendation as a starting point. The two recommendations are similar.
- iii) Additional information – any requests for additional information or costs have been provided to the ARC.
- iv) Final ARC Report

The final report will be reviewed by the ARC at Working Group Meeting #4. As outlined in the board policy, the reference criteria include eight areas: accommodation, facility condition, program, transportation, funding, implementation, three school scope and timelines. (Slide 8 contains a brief summary of each criteria)

At this point, ARC members Karen Bikinas and Linda Wilson stepped to the podium to present their update on behalf of the ARC, as follows:

The decisions of the ARC have not been made in haste. This process takes a lot of time to ensure that all the angles are considered and everyone gets to have their say. Having all of the information makes for good decision-making. This is what we've done so far –

Working Group Meeting:

Working Group meeting # 1 – April 20, 2011

- **Overview of the ARC process** – guidelines are set by the Ministry of Education. HWDSB determines the purpose and who is involved in the ARC.
- **Setting the Committee operating procedures and meeting norms** – We decided how the meetings would run, how we would vote (by show of hands/consensus) and when voting members would need to make decisions.
- **Review of Staff recommendation** – which was to close King George School and change boundaries so that approximately two-thirds of the students go to Prince of Wales School and one-third to Memorial (City) School.

Working Group meeting #2 – June 1, 2011

- **Review of the data collected in the School Information Profiles (SIP)** – to understand each school's value to the students, board, community in areas such as enrolment versus space, cost to operate, range of programs, quality of learning environment, etc.
- **Review of alternate accommodation options** – involved consideration of different boundary configurations. Because of discussions that occurred in Meeting 1, the ARC decided to explore other boundary options. Three options were developed, each with a Phase 1 and Phase 2. Phase 1 are changes to boundaries between Memorial and Prince of Wales Schools. Phase 2 of each option includes a boundary review that includes Queen Mary

Working Group meeting #3 - October 20, 2011

- **Review of alternate accommodation options** – This is where we closely examined the three options
- **Finalize ARC recommendation** – After much discussion, we made a choice on which option we would recommend.

Information requested by the ARC:

- **Capital expenses by school (2000-2010)** – How much to run the schools
- **Outstanding renewal needs** – How much money to fix/update each school
- **Walking distances to each school** – How will each boundary option affect our students – will they need to walk far? Are they eligible for busing?

School Tours:

Prince of Wales School is beautiful, new, bright and inviting school. Memorial (City) School is a glorious, historical building. King George has needs in comparison.

Accommodation Recommendation Option

The initial slide presented outlines the current situation at the three schools. Slide 15 outlines the current boundaries, projected enrolment and capacity in a chart from 2012 to 2021. Please note that none of these schools are at capacity.

The ARC recommends the same option as the staff recommendation (Slide 16). As a second phase to this option, the ARC will recommend that the Board initiate a boundary study to review the current catchment area of Queen Mary School in order to stabilize the long-term enrolments at all three schools (Memorial Prince of Wales and Queen Mary).

Next Steps:

Working Group Meeting #4 will be held November 9, 2011 at the HWDSB Education Centre to review the community input received tonight, finalize the ARC recommendation and review the final ARC Report. All information will be available on the Board's website.

Mr. Del Bianco continued his comments:

c. ARC Recommended Option

Mr. Rocco – The ARC has decided to have the same recommendation as the staff option. However, they have made a recommendation for a boundary review involving with Queen Mary School. Once the board accepts the recommendation, the boundary review would follow.

d. Next Steps

Both recommendations attempt to balance the utilization of the school. The percentages (slide 15 & 16) reflects usage/capacity. There was a lot of discussion about how to increase utilization. Concerns were also raised about transportation and how it would impact one area of the streets. Queen Mary School is not part of this ARC mandate, but the ARC is requesting a boundary review and further consideration for transportation for one area to Prince of Wales School.

The committee will review the final report next Wednesday.

Mr. Bradley asked that information about the boundary review be shared.

Mr. Del Bianco advised that the ARC considered three options – each with a second phase involving a boundary review with Queen Mary. Mr. Del Bianco provided a review of the various options and boundaries. (Please refer to website for the boundary details)

http://www.hwdsb.on.ca/arcelementary/wp-content/uploads/2011/01/KingGeorgeARC_Working_Group_Meeting31.pdf

The Board staff recommendation will have everyone north of Barton and West of Gage going to Prince of Wales School.

The concern of the ARC committee has been whether students in four streets north of Barton Street (Dalhousie, Dalkeith, Craigmiller and Cluny) who are in closer proximity to Memorial (City) School would receive transportation to Prince of Wales.

A boundary review would address balanced enrolment. Queen Mary students currently west of Ottawa Street (Kensington, Rosslyn, Balmoral and Grosvenor Streets) could move into Memorial (City) School - this would "square off" the Memorial (City) boundary. North of Barton Street the boundary review would recommend students east of Ottawa Street and North of Barton attend Queen Mary instead of Prince of Wales School. This would take pressure off Prince of Wales and Memorial (City) Schools and help balance enrolment between the schools.

Phase 2 reduces walking distances for all students and simplifies boundaries.

4. Questions/Comments from the Public

Pat Rocco explained the timelines for closure.

Mr. Bradley commented that King George grade 7 & 8 students living north of Barton Street and east of Ottawa Street would have a shorter distance to walk to Queen Mary School under the boundary review proposal.

When asked about what might happen to King George School after the closure, Mr. Del Bianco explained the Board must follow a disposition of property process wherein the property must be offered to other agencies such as school boards, City, etc., before it can go to the open market and be sold for fair market value.

Understanding Prince of Wales was a new school, Mr. Nolan asked for the years Memorial (1919) and King George were built (1912).

Due to the older infrastructure at King George (i.e., electrical, etc.), students would benefit from equality of programs in newer sites.

Mr. Bradley observed that Memorial (City) has been used for filming of made-for-TV movies and the funds used on the school for upgrades.

Mr. Ruddle – While King George students may have had disadvantages in terms of plant, they are well cared for by the community through a breakfast program.

Mr. Bradley responded that Memorial (City) School has a nutrition program and walk-in closet but doesn't currently have a breakfast program. A number of parents and community members have indicated their interest in a breakfast program at Memorial (City) School.

Adjournment:

The meeting adjourned at 6:40 p.m.



Elementary ACCOMMODATION Review Committee



**King George - Accommodation Review Committee
Working Group Meeting #4
November 9, 2011**

**Hamilton-Wentworth District School Board
Education Centre, Board Room (6:00pm)**

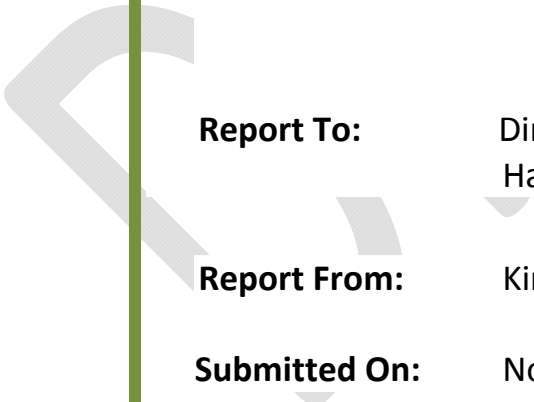
Agenda

1. Call to Order - Superintendent Pat Rocco, Chair
2. Agenda
 - 2.1 Additions/ deletions
 - 2.2 Approval of agenda
3. Minutes of Working Group Meeting #3 (October 20, 2011)
 - 3.1 Errors and omissions
 - 3.2 Approval of minutes
 - 3.3 Business arising from minutes
4. Minutes of Public Meeting #4 (November 2, 2011)
 - 4.1 Errors and omissions
 - 4.2 Approval of minutes
 - 4.3 Business arising from minutes
 - 4.3.1 Debriefing on Public Meeting #4
5. Review of Final ARC Recommendation
 - 5.1 Implication of ARC recommendation on transportation
 - 5.2 Final ARC Report to HWDSB Director of Education
6. Correspondence
7. Other Business
 - 7.1 Post-ARC timelines
8. Minutes of Working Group Meeting #4 (November 9, 2011)
 - 8.1 Errors and omissions
 - 8.2 Approval of minutes
9. Adjournment

King George

Elementary Accommodation Review

King George – Memorial (City) – Prince of Wales



Report To: Director of Education
Hamilton-Wentworth District School Board

Report From: King George Accommodation Review Committee

Submitted On: November 10, 2011

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 - 2.4.2 Staff Recommendation**
 - 2.4.3 School Tours**
 - 2.4.4 Resource Staff**
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- 3.0 Recommendation**
 - Map #1: Current Situation**
 - Map #2: ARC Recommended Option (full map)**
 - Map #3: ARC Recommended Option (South of Barton Street)**
- 4.0 Additional Considerations**
- 5.0 Summary**
- 6.0 List of Appendices**

1.0 Executive Summary

At the January 24, 2011 Board meeting, Trustees approved a recommendation to initiate the King George Accommodation Review which included Memorial (City), King George and Prince of Wales Schools. The mandate of the ARC was to produce a report to the Board which addressed a number of different criteria including accommodation, facility condition, program, transportation, funding and implementation. An Accommodation Review Committee (ARC), comprised of parents, students, community representatives, principals, teachers, trustees and non-teaching staff began its work on March 30, 2011.

This report outlines the recommendation of the King George Accommodation Review Committee and details the work completed by the ARC throughout the entire process.

2.0 Accommodation Review Process

In June 2009, the Ministry of Education revised their “Pupil Accommodation Review Guidelines” which outline the necessary steps to follow when school closures are being considered. In accordance with the guidelines, the Hamilton-Wentworth District School Board revised its Pupil Accommodation Review Policy (No. 12.0, Appendix A-2), in December 2009.

The Pupil Accommodation Review Guidelines state the Hamilton-Wentworth District School Board is committed to providing viable learning programs in quality facilities in a fiscally responsible manner. Various factors may result in the need to consolidate, close or relocate one or more schools in order to align pupil accommodation with resident enrolment. These factors include: changes in demographics and/or student enrolment, mobility rates and/or migration patterns, government policies or initiatives, curriculum or program demands, operating costs, and the physical limitations of buildings.

2.1 Purpose of the Accommodation Review

School Boards in Ontario are responsible for providing schools and facilities for their students and for operating and maintaining their schools as effectively and efficiently as possible to support student achievement. The purpose of the Pupil Accommodation Review Policy is to provide direction regarding public accommodation reviews undertaken to determine the future of a school or group of schools.

The Accommodation Review Committee (ARC) serves as an advisory body to the Board of Trustees of the Hamilton-Wentworth District School Board. The mandate of the King George ARC, as outlined in the Terms of Reference (Appendix A-1), is to produce a report to the Board that encompasses the following:

(a) Accommodation: Develop recommendations to maximize the utilization (enrolment as a percentage of Ministry “on-the-ground capacity”) of Board facilities in the review area with a target of 100% utilization for a future ten-year period achieved through accommodation changes including, but not limited to, school closures, new school construction, permanent additions, (i.e., bricks and mortar structure), non-permanent additions (i.e., portables or portapaks), and partial decommissions (i.e., the demolition or shut-down of part of a building).

(b) Facility Condition: Develop recommendations for capital improvements (i.e., repairs, renovations or major capital projects such as new construction) into existing facilities and sites along with a funding strategy to pay for those improvements.

(c) Program: Develop recommendations around the strategic locations of Elementary School programs, including, but not limited to, Regular, Programs of Choice, French Immersion, Special Education, Care Treatment and Correctional Programs and Alternative Education.

(d) Transportation: Develop recommendations that address the implications of other recommendations on pupil transportation.

(e) Funding: Develop a funding strategy to address any capital works that are contemplated in the recommendations above.

(f) Implementation: Develop recommendations for implementation timeframes for any of the above recommended changes.

(g) Scope: The ARC’s work (i.e., discussion and recommendations) applies only to the following schools: King George, Memorial (City) and Prince of Wales.

(h) Timeline: The ARC will complete its work and submit its report to the Director of Education by Friday, November 11, 2011.

To fulfill this mandate a number of key criteria should be considered by the ARC. These *Reference Criteria* include the following:

(a) Facility Utilization: Facility Utilization is defined as enrolment as a percentage of “on-the-ground” capacity. The goal is to maximize the use of Board-owned facilities over the long term.

(b) Permanent and Non-permanent Accommodation: Permanent accommodation refers to “bricks and mortar” while non-permanent construction includes structures such as portables and portapaks. The goal is to minimize the use of non-permanent accommodation as a long-term strategy while recognizing that it may be a good short-term solution.

(c) Program Offerings: The ARC must consider program offerings, each with their own specific requirements, at each location. Program offerings include, but are not limited to: Regular, Programs of Choice, French Immersion, Special Education, Care Treatment and Correctional Programs and Alternative Education, etc.

(d) Quality Teaching and Learning Environments: The ARC should consider the program environments and how they are conducive to learning. This includes spaces such as Science Labs, gymnasiums, other specialty rooms, etc.

(e) Transportation: The ARC should consider the Board’s existing Transportation Policy and how it may be impacted by or limit proposed Accommodation Scenarios.

(f) Partnerships: As a requirement of the Policy and Ministry guidelines, the ARC should also consider opportunities for partnerships.

(g) Equity: The ARC should consider the Board’s Equity Policy, specifically as it relates to accessibility, both in terms of the physical school access as well as transportation and program environments.

2.2 Composition of the Accommodation Review Committee (ARC)

The Board's policy stipulates that ARC membership will consist of the following persons:

- **Chair - One Member of Executive Council** (*to be appointed by the Office of the Director who will not have any "Voting" status*);

Voting Members Include the Following:

- **One Principal** that is not directly associated with any of the schools in the Review Area (*to be chosen by the respective Principal's Association*);
- **One Teacher** that is not directly associated with any of the schools in the Review Area (*to be chosen by the respective Teacher Union Executive*);
- **Two Student Leaders** from outside the review area (to be chosen by Executive Council in the case of an Elementary ARC);
- **Two "Public School Supporter" Community Leaders** (*Community Leaders must not be directly associated with any of the schools in the Review Area. Community Leaders are to be appointed by the Parent Involvement Committee*);
- **Two Parent Representatives** from each of the schools directly affected by the accommodation review (*to be appointed by School Council*);

Non-voting Members include the Following:

- **Any Superintendent of Education** whose direct responsibilities include a school in the Review Area;
- **The Trustee(s)** whose ward includes a school in the Review Area;
- **The Ward Councilor(s)** whose ward includes a school in the Review Area;
- **One Principal** from each of the schools directly affected by the accommodation review;
- **One Teacher** from each of the schools directly affected by the accommodation review (*to be chosen by teaching peers*);
- **One Non-Teaching Staff Representative** from each of the schools directly affected by the accommodation review (to be chosen by non-teaching staff members at each of the schools)

In accordance with the above composition guidelines the table below represents the King George Accommodation Review Committee membership list:

Name	Affiliation	Representing
Pat Rocco, ARC Chair, Superintendent of Student Achievement, North Cluster		
Brian Seamans	Principal Representative	
Lisa Cameron	School Community Leader Representative	
Anna Macky	School Community Leader Representative	
Felicia Guarascia	Parent Representative	King George
Agnes Clarke	Parent Representative	King George
Jennifer Drahusz	Parent Representative	Prince of Wales
Dianna Gillespie	Parent Representative	Prince of Wales
Brenda Reid	Parent Representative	Memorial (City)
Crystal Provo	Parent Representative	Memorial (City)
Tim Simmons	Area Trustee	
Bernie Morelli	Area Ward Councilor	
Janet VanDuzen	Principal	Prince of Wales
John Bradley	Principal	Memorial (City)
Susan Neville	Principal	King George
Michelle Pickett	Teacher	Prince of Wales
Lori Helt	Teacher	Memorial (City)
Karen Bikinas	Teacher	King George
Irma Belanger	Non-Teaching Staff Representative	Prince of Wales
Linda Wilson	Non-Teaching Staff Representative	King George

2.3 Meetings of the Accommodation Review Committee

In preparation for the four public meetings, the ARC was also involved in four (4) working group meetings. These working group meetings were designed to facilitate the exchange of ideas, comments and/or concerns between ARC members on the topics which were to be presented at the public meetings. Although working group meetings were centred on ARC members' discussion, the public was invited to attend as observers. As outlined in the Terms of Reference, the ARC held four public meetings in order to receive input from the community as follows:

a) Public Meeting #1 (March 30, 2011, Prince of Wales)

Members of the Public in Attendance: 5

At the first public meeting, the ARC described its mandate, provided an overview of the accommodation review process, and reviewed the data contained within the School Information Profiles (SIP). After the presentations by resource staff, the ARC Chair facilitated a question/answer session with members of the public.

b) **Public Meeting #2 (May 17, 2011, Prince of Wales)**

Members of the Public in Attendance: 5

At the second public meeting, resource staff provided an overview of the accommodation review process and presented the accommodation option created by Board staff. After the presentations by resource staff, the ARC Chair facilitated a question/answer session with members of the public. In preparation for Public Meeting #2, the ARC held the following working group meetings:

- Working Group Meeting #1 (April 20, 2011)

c) **Public Meeting #3 (September 21, 2011, Prince of Wales)**

Members of the Public in Attendance: 5

At the third public meeting, resource staff provided an overview of the accommodation review process and members of the ARC reviewed the work that they had completed to date, presented the three proposed accommodation options and discussed the next steps of the committee. After the presentations, the ARC Chair facilitated a question/answer session with members of the public. In preparation for Public Meeting #3, the ARC held the following working group meetings:

- Working Group Meeting #2 (June 1, 2011)

d) **Public Meeting #4 (November 2, 2011, Memorial (City))**

Members of the Public in Attendance: 3

At the fourth public meeting, resource staff provided an overview of the accommodation review process while ARC members presented their final recommendation. The presentation provided an outline of the ARC report that will be presented to the Director of Education on November 11, 2011. After the presentations, the ARC Chair facilitated a question/answer session with members of the public. In preparation for Public Meeting #4, the ARC held the following working group meetings:

- Working Group Meeting #3 (October 20, 2011)

One final Working Group Meeting (#4) was held on November 9, 2011 to review community input from Public Meeting #4 prior to finalizing the ARC option and report. Detailed minutes of all of the public meetings and working group meetings were recorded, made available to the public via the Board's website and are attached as appendices to this report.

2.4 Resources Available to the Accommodation Review Committee

Throughout the entire process ARC members relied on a number of resources and data to assist them in developing and assessing potential accommodation options. These resources include the School Information Profiles (Appendix E-2), the ARC resource binder and the knowledge of resource staff. All of the information contained within the resource binder (including the School Information Profiles) was made available to the public via the ARC website and has been included in the appendices of this report.

2.4.1 School Information Profiles (SIP)

Prior to the commencement of the ARC, the Board in accordance with the Ministry of Education Guidelines developed and approved a School Information Profile. The SIP is a “tool” available to the ARC designed to provide an overview of each of the schools based on the following considerations:

- *Value to the student*
- *Value to the community*
- *Value to the school board*
- *Value to the local economy*

The SIP document provided a starting point and the ARC then customized each school profile to address unique local factors which should be considered during the ARC process. Review of the SIP allowed the ARC members to gain a better understanding of all the schools involved in the process.

2.4.2 Staff Recommendation

As outlined in the Ministry of Education Pupil Accommodation Review Guidelines (Appendix A-3), the Hamilton-Wentworth District School Board presented an alternative accommodation option which addressed the objectives and Reference Criteria as outlined in the Terms of Reference. The option created by Board staff proposed the closure of King George elementary school in June 2012 and the relocation of those students to Memorial (City) and Prince of Wales beginning in September 2012 (Appendix C-5).

2.4.3 School Tours

Tours of the facilities involved in the ARC process were conducted over a two day period (May 17, 2011 and June 1, 2011). During that time, ARC members were provided with the opportunity to participate in

a guided tour of schools included in the accommodation review process. The 30-45 minute tours included a site walk of the outside of the facility as well as a tour of the interior (i.e., gymnasium, classrooms, library, etc.).

2.4.4 Resource Staff

Resource staff were made available at all public and working group meetings to assist the ARC members in deciphering any information in the resource binder and to address any questions regarding Board/ Ministry of Education policies and guidelines. Resource staff were also available to respond to requests for additional information from the ARC, as directed by the Chair.

2.5 Communication Strategy

Very early on in the process the Board realized the importance of developing an effective communication strategy to ensure that the community was continuously informed throughout the process. Notice of the public meetings was provided to the public through flyers sent home by the schools with the students, the Board's (ARC) website, and advertisements in local community newspapers (Appendix J-1 and J-2). All public meeting notices included the date, time, location, purpose, contact name and number.

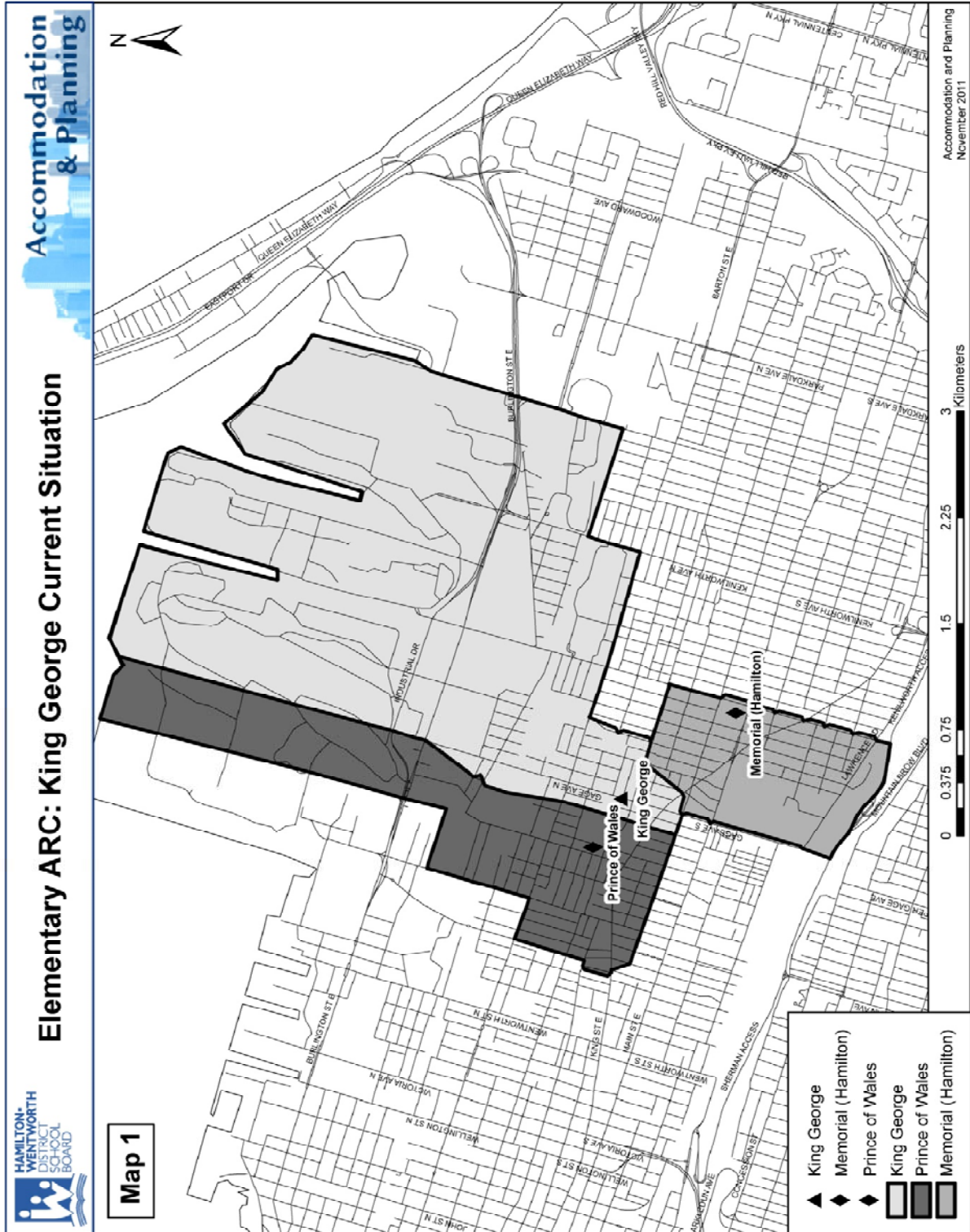
2.6 Community Input

Community input was an integral part of the Accommodation Review process. Throughout the entire process the public was encouraged to share their ideas and comments through email, voicemail and through the question/answer period at all of the public meetings. Members of the community were also welcome to attend all working group meetings as observers of the process.

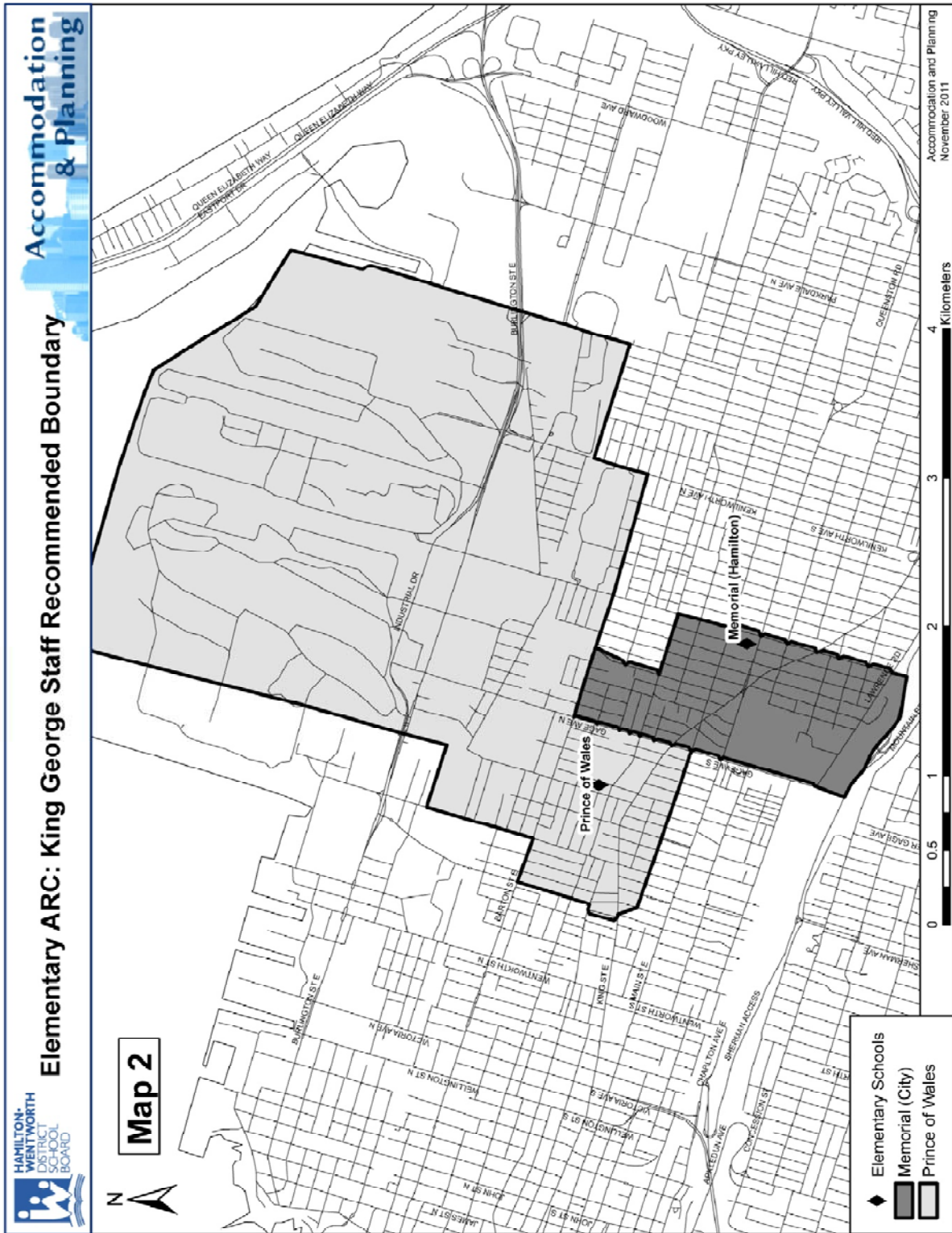
3.0 Recommendation

The King George Accommodation Review Committee is recommending the closure of King George Elementary School in June 2012 and the relocation of those students to Memorial (City) and Prince of Wales Schools, in accordance with the boundaries as identified on Map #2 and Map #3, effective September 2012. The approval of this option was achieved through a consensus vote at Working Group Meeting #3 (Appendix G-3).

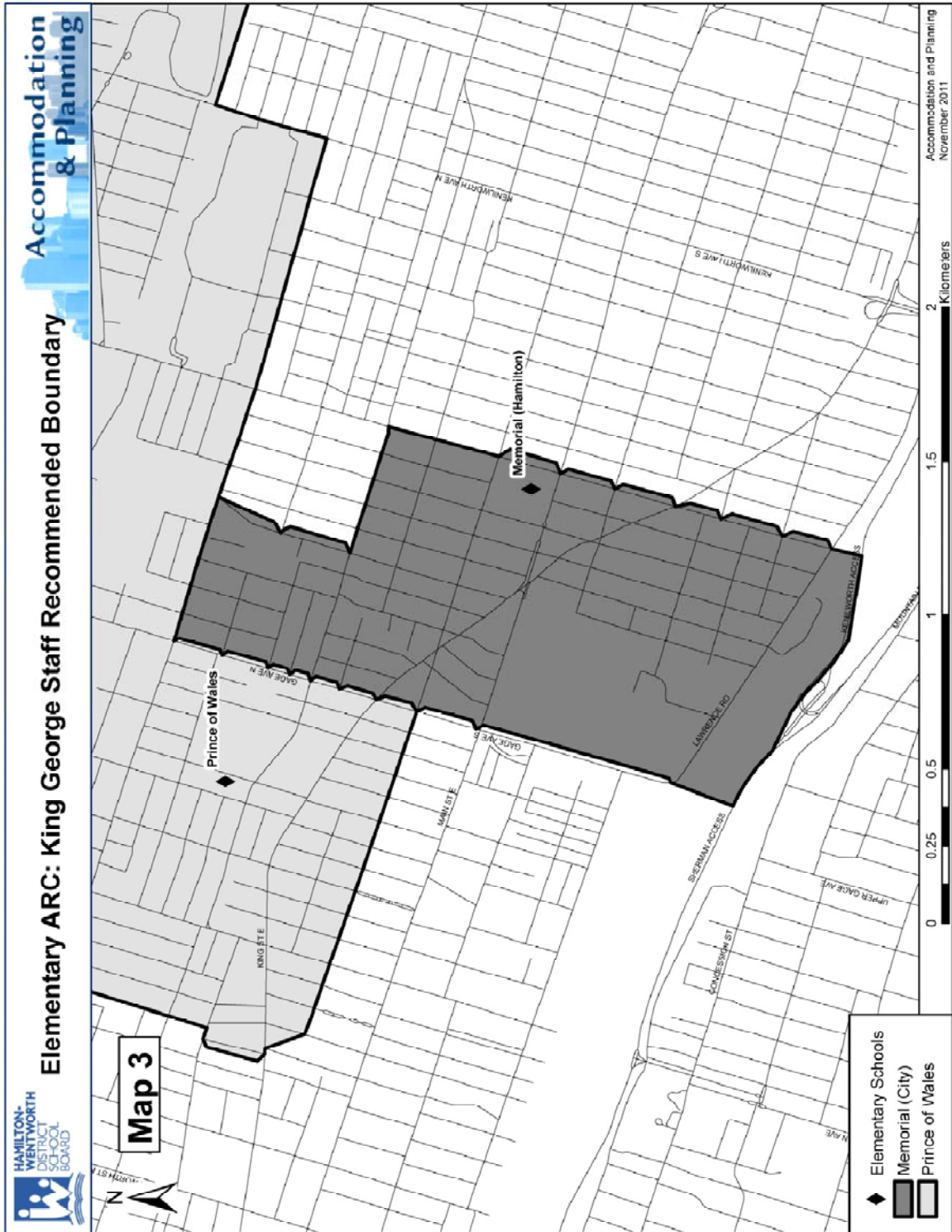
Map #1: Current Situation



Map #2: ARC Recommended Option (full map)



Map #3: ARC Recommended Option (South of Barton Street)



In developing their final recommendation, the ARC has successfully used the reference criteria to fulfill their mandate based on the following factors:

(a) Accommodation

- The ARC recommendation has the potential to increase the overall utilization in the area from 63% to 83% by 2021. The following tables summarize the projected enrolment/utilization for the current situation and proposed option.

Current Situation	OTG Capacity	2012/ 2013	% Utiliz.	2021/ 2022	% Utiliz.
King George	443	251	57%	256	58%
Memorial (City)	634	450	71%	447	71%
Prince of Wales	746	524	70%	448	60%
Total	1,823	1,225	67%	1,151	63%

Proposed Option - A	OTG Capacity	2012/ 2013	% Utiliz.	2021/ 2022	% Utiliz.
King George	-	-	-	-	-
Memorial (City)	634	508	80%	493	78%
Prince of Wales	746	717	96%	658	88%
Total	1,380	1,225	89%	1,151	83%

(b) Facility Condition

- With the closure of King George Elementary School, the ARCs recommended proposal would remove a school with a Facility Condition Index (FCI) projected to reach 80% in 10 years from the Board's inventory, thereby eliminating approximately \$6,209,016 in future renewal needs. The future renewal needs for the remaining schools would be addressed through the Board's annual renewal plan developed by the Facilities Management Department. The following table outlines the current and projected renewal needs of all three schools contained within this accommodation review.

Estimated Renewal Needs	2010	2010	2020	2020
		FCI		FCI
King George	\$3,578,432	46%	\$6,209,016	80%
Memorial (City)	\$4,370,960	29%	\$10,647,590	70%
Prince of Wales	\$-	-%	\$2,241,312	20%

(c) Program

- The ARC has not proposed any changes to the programs currently offered at the schools.

(d) Transportation

- The current walking distances for elementary students is 1.0km for grades JK/SK and 1.6km for grades 1-8. The proposed option would allow the HWDSB to maximize the non-transportation zones of all of the school, even more so if the Board of Trustees were to approve a boundary study which would include Queen Mary and the King George students residing north of Barton Street (Appendix G-2).

(e) Funding

- No additional funding will be required to initiate the proposed ARC option.

(f) Implementation

- The ARC is recommending that King George School be closed in June 2012 and that the students be relocated to both Memorial (City) and Prince of Wales Schools for September 2012.

(g) Scope

- The schools identified in the Terms of Reference include: King George – Memorial (City) – Prince of Wales

(h) Timeline

- The final ARC report was submitted to the Director of Education on Thursday, November 10, 2011.

4.0 Additional Considerations

As part of their recommended option, the King George Accommodation Review Committee requests the Board of Trustees consider two additional recommendations when making their final decision.

- That a boundary review process be initiated to review the boundaries for Prince of Wales, Memorial (City) and Queen Mary in order to more evenly distribute students between the three schools Appendix G-2). Queen Mary is not part of the Terms of Reference for the King George ARC and therefore any boundary change would be subject to a separate boundary review process outside of this accommodation review.
- That transportation be provided to any Prince of Wales' student residing at the northwest corner of Barton Street and Ottawa Street (including Rosslyn Avenue, Dalhousie Avenue, Cluny Avenue, Craigmiller Avenue, and Dalkeith Avenue). This would minimize the potential disruption to King George families/students from the area that will be realigned with Prince of Wales School.

5.0 Summary

In January 2011, Trustees of the Hamilton-Wentworth District School Board initiated an Accommodation Review process which included King George, Memorial (City) and Prince of Wales elementary schools. The Accommodation Review was initiated by Trustees to address the long-term viability of this group of schools. In recent years, enrolment in the area has steadily declined as the surrounding community continues to mature while the condition of one of the facilities (King George) was not conducive to enhanced student achievement.

An Accommodation Review Committee (ARC), consisting of parents, principals, teachers, students, trustees, community representatives and non-teaching, began their work in March 2011 to develop an accommodation option for the three schools contained within the ARC. Over the course of four (4) Working Group Meetings, four (4) Public Meetings, school tours, community input through email, voicemail and public meetings, as well as countless hours spent reviewing background information the ARC developed a total of 3 possible accommodation options. Through further consultation and feedback from the community the ARC choose to recommend Option A – as described above – to the Director of Education for the Hamilton-Wentworth District School Board.

6.0 Appendices

Item	Section
APPENDIX A	
Terms of Reference for the Elementary Pupil Accommodation Review Committee – King George Review	A-1
HWDSB Pupil Accommodation Review Policy – No 12.0	A-2
Ministry of Education Pupil Accommodation Review Guidelines	A-3
School Profiles: Coloured Map outlining the boundaries of the three schools involved in the ARC	A-4
Individual School Overview - King George	A-5
Individual School Overview - Memorial (City)	A-6
Individual School Overview - Prince of Wales -	A-7
School Information Profile	A-8
Membership Listing	A-9
Glossary of Terms	A-10
APPENDIX B: March 30 Public #1 Meeting	
Agenda	B-1
Committee Norms	B-2
Presentation:	B-3
<ul style="list-style-type: none">• Purpose of Meeting• Explanation of ARC Process• School Information Profile Overview• Data Availability on the Web	
Minutes	B-4

Item	Section
APPENDIX C: April 20 Working #1	
Agenda	C-1
Presentation:	C-2
<ul style="list-style-type: none">• Overview of ARC Process Presentation• Setting Committee Operating Procedures & Meeting Norms• School Information Profiles	
King George ARC revised SIP	C-3
Memorial (City) SIP - revised	C-4
Review of Board Option	C-5
Minutes	C-6
APPENDIX D: May 17 Public #2	
Agenda	D-1
Presentation:	D-2
<ul style="list-style-type: none">• Overview of the ARC Process• Administration Option	
Capital Expenses	D-3
ReCAPP Event Listing: 2003 - 2021	D-4
Minutes	D-5
APPENDIX E: June 1 Working #2	
Agenda	E-1
Review of School Information Profiles (SIP)	E-2
Alternative Accommodation Options	E-3
Minutes	E-4

Item	Section
APPENDIX F: September 21 Public #3	
Agenda	F-1
Presentation to Public:	F-2
<ul style="list-style-type: none">• ARC Process• Work Completed by the King George ARC• Accommodation Options	
Minutes	F-3
APPENDIX G: October 20, 2011	
Agenda	G-1
Review of Alternate Accommodation Options	G-2
Minutes	G-3
APPENDIX H: November 2, 2011	
Agenda	H-1
Presentation to Public:	H-2
<ul style="list-style-type: none">• ARC Process• Work Completed by the King George ARC• ARC Recommended Options	
Minutes	H-3
APPENDIX I: November 9, 2011	
Agenda	I-1
Presentation	I-2
Final Report	I-3

King George Elementary Accommodation Review Committee Meeting

Education Centre Board Room

November 9, 2011

Minutes Working Meeting # 4

ATTENDANCE:

Committee Members

Chair –Pat Rocco

Voting Members –Agnes Clarke, Jennifer Drahusz, Dianna Gillespie, Felicia Guarascia, Anna Macky, Brenda Reid, Crystal Provo, Brian Seamans

Non-Voting Members – Karen Bikinas, John Bradley, Lori Helt, Tim Simmons, Janet VanDuzen, Irma Belanger.

Not Present:

Voting Members – Lisa Cameron,

Non-Voting Members – John Bradley, Michelle Pickett, Susan Neville, Linda Wilson, Bernie Morelli.

Resource Staff

Ellen Warling, Daniel Del Bianco, Todd Salerno

Recording Secretary

Claire Vander Beek

1. Welcome and Introductions – Superintendent Pat Rocco
Mr. Rocco welcomed the member of the committee to the final meeting noting the ARC process began in March and involved four working and four public meeting. Members have a deeper understanding of the process and the communities in order to best serve our students. Tonight we are bringing forward the final report for approval that will be then sent to the Trustee. He noted there were no members of the public in attendance tonight. The goal of the night is to review previous meeting minutes and finalize the ARC report.
2. Agenda
 - 2.1 Additions/deletions – amended – change Item 8: to show as minutes of November 9, 2011, not November 2, 2011
 - 2.2 Approval of agenda – **Consensus**
 - 2.3 Business Arising from Minutes - None
3. Minutes of Working Group Meeting #3 (October 20, 2011)
 - 3.1 Errors or omissions – None
 - 3.2 Approval of minutes – **Consensus**
 - 3.3 Business Arising from Minutes - None

4. Minutes of Working Group Meeting #3 (November 2, 2011)

4.1 Errors or omissions – Page 4, second paragraph – Revise sentence to read: **This would take pressure off Prince of Wales and Memorial (City) Schools and help balance enrolment between the schools.**

4.2 Approval of minutes as amended – Consensus

4.3 Business Arising from Minutes - None

4.3.1 Debriefing on Public Meeting #4 – Mr. Rocco asked if any members had received further feedback from the members of the public at the previous meeting. There was no response. He noted there had been no opposition to the ARC proposal being brought forward. Thanks were extended to Karen Bikinas and Linda Wilson for their comments at the meeting on behalf of the committee.

5. Review of final ARC Recommendation

5.1 – Mr. DelBianco advised that the Transportation Department is quite rigid on their walking distances to schools. If the walking distance of 1.6k ends in the middle of the street, they adhere to that distance for equity across the system. Our proposal includes a request to the trustees to consider this pocket of families for transportation.

Q – Is there any proviso for courtesy transportation, so students can access the bus?

A: Mandated or courtesy – We make the request to trustees, Transportation department would analyze the block and give us a recommendation about proceeding with transportation. Can't do that until the boundary review is fixed. There are 60 days in which consultation takes place. The Queen Mary review would start in April and May and leaves short timelines to establish bus routes. The easiest proposal would be courtesy until we evaluate the whole lower city, expect to hear that from Kent Orr. Mr. DelBianco – After sitting through all the meetings, have we heard any feedback from the two people at the last public meeting

A: No

5.2 Final ARC Report to HWDSB Director of Education

The draft report encompasses the ARC's work over the last nine months: outlines the process, final recommendation and this will be what is submitted by the ARC to the Director.

Members were given time to review the report before providing feedback, changes or amendments.

Mr. Rocco walked the committee through a quick overview of the pages to allow input on pages

On page 6 & 7 – Mr. Rocco commented on the lower attendance turnout and will identify in his presentation how the ARC tried to encourage the public to attend.

Page 9 – He drew members' attention to the recommendation at the bottom of the page.

Page 10 – Summarizes the utilization rates as result of the recommendation

Page 15 – Additional considerations – outlines the boundary review process and the transportation recommendation. Mr. Rocco suggested that courtesy transportation would be the way to go until boundaries were sorted.

Q – Concern about equalizing the playing field between Prince of Wales and Memorial Schools such as getting more Smartboards, resurfacing the basketball court and playground or a new floor for the library.

Mr. Rocco are you making a recommendation for some facility renewal?

A: Looking at the difference between the schools.

Mr. Rocco – Are you looking for Board to allocate funds for facility renewal at Memorial (City)?

Mr. DelBianco – This would fall under Additional Considerations – do you want to be specific or ask staff Memorial (City) for specifics?

Mr. Salerno referenced RECAP and suggested working with principal and Area Supervisor to come up with list to include in the Capital Plan.

Trustee Simmons – Also work through the trustees. For the report – couch it from an equitable perspective.

Ms. VanDuzen – I think that kind of request is better facilitated through discussions with trustee and principal. If calling it equity, there are lots of other balances that are not equitable. If you want an updated court at Memorial (City), from Prince of Wales' perspective, we don't have grass or a playground. Is it equitable or something both sites need to look at independently?

Mr. Seamans – Do under Fine Facilities - upgrades to the schools.

Mr. Rocco – There are limited funds in Fine Facilities. It would not cover it all.

C – The Memorial basketball court is all grass not pavement. Your children can play basketball, we have green space. The playground is unsafe, injuries occur often. There are fights that involve pieces of playground being thrown around. Patches are only a bandaid situation – it is a concern from a safety perspective.

Q – Wondering if this should be in the ARC report? There are lots of schools that have inequities – this is because we are adding students - focus on the impact of those students. Why get preferential treatment? Only agree if schools not large enough.

A – We will have more students needing the resources. Prince of Wales is new, Memorial (City) School needs upgrades – limited resources and more students. Can we use savings from closing King George School to spend on Memorial (City) – make the resources better.

C – I would agree with needing a safer playground. Don't agree about Smartboards in a class – unless the board makes that a priority.

Mr. DelBianco – We can suggest board staff work with reps from Memorial (City) School to ensure it can accommodate additional students from King George School .

It was determined that Bullet #3, on page 15 would be added to the report as follows: **That the Facilities Department in conjunction with school Principals analyze existing facilities and suggest any recommendation for capital improvements to accommodate the influx of new students.**

Mr. Rocco noted that it is within our mandate to do this as outlined on page 3 –clause (b).

Mr. DelBianco – The final ARC report also includes a listing of appendices – that is everything given to the committee throughout the meetings - presentations, minutes, Terms of Reference, Policy, etc.

ARC members had no additional items for inclusion in the draft report .

Mr. Rocco asked for consensus on the Report with the additional recommendation – **Consensus**

6. Correspondence – None

7. Other business

7.1 Post ARC timelines

Trustees will receive the report at Committee of the Whole meeting on Monday, November 14, 2011. There will be a presentation by the Chair Rocco on the ARC Report, along with the staff recommendation - which is similar. Once ratified at the November Board on November 21, 2011, the earliest trustees can make a decision is 60 days from the November Board, excluding the Christmas break. Midway through the 60 days, trustees are to hold a public meeting to receive input on both of

the staff and ARC's recommendation – which could include delegations, comments or feedback. Once the 60 days expires, trustees would make their decision.

Mr. DelBianco confirmed that all the Board meetings are open to the public and that ARC members will be made aware of dates, times, etc. for meetings and public consultation. Both reports will be posted on the website, along with timelines. He re-iterated that the ARC reports will be going to the Monday Committee of the Whole as “monitoring” report and there would be no discussion at that time.

8. Minutes of Working Group Meeting #4 (November 2, 2011)

Members were provided with and reviewed a draft set of minutes on the understanding that Claire would be trusted to clean up the minutes. The additional recommendation to be bolded.

8.1 Errors and omissions - none

8.2 Approval of minutes - Consensus

9. Adjournment

Mr. Rocco extended appreciation to the members of the ARC for their time and work on the committee.

Adjournment took place at 7:28 p.m.



Elementary Accommodation Review Committee – King George Review Area:

PUBLIC MEETING

Prince of Wales Elementary School
Wednesday, March, 30, 2011
6:00 p.m. to 9:00 p.m.

Hamilton-Wentworth District School Board is holding elementary accommodation reviews (ARC) across the King George review area. The role of the ARC is to make recommendations to the Board of Trustees by producing a report that takes into account school space, programming and possible elementary closures.

The Public Meeting provides an opportunity for the public to ask questions and provide comments on the senior staff recommendation. The meeting will include a review of what has happened over the past two working meetings as well as a review of the current recommendations.

King George Review Area - King George, Memorial (City), Prince of Wales

www.hwdsb.on.ca/arc

The Spotator Ward 24, 2011
p. 46

Parents, have your say!



We want to give our students the best schools for the 21ST century – but we face challenges.

Our schools have empty spaces. Our buildings need expensive renovations.

This is why community groups are studying our schools to explore options for the future.

The Accommodation Review Committees (ARCs) may recommend a school closure.

We want parents to understand and help this decision-making process.

We want the final decisions made by trustees to create the best future for our students.

Your area's next public meeting will be:

King George ARC (King George, Memorial City, Prince of Wales)
6 p.m. Wednesday, September 21, 2011 – Prince of Wales gym (77 Melrose Ave. N.)
Pizza will be available at 5:30 p.m. in Nutrition Room.

At the meeting listed above, we invite you to share your thoughts and ask questions about schools under review.

Bus tickets and childcare are available with advance notice.
For details, contact HWDSB Switchboard at 905-527-5092 ext. 2291.

Visit our websites for the Elementary ARCs (www.hwdsb.on.ca/arcelementary) and Secondary ARCs (www.hwdsb.on.ca/arc).