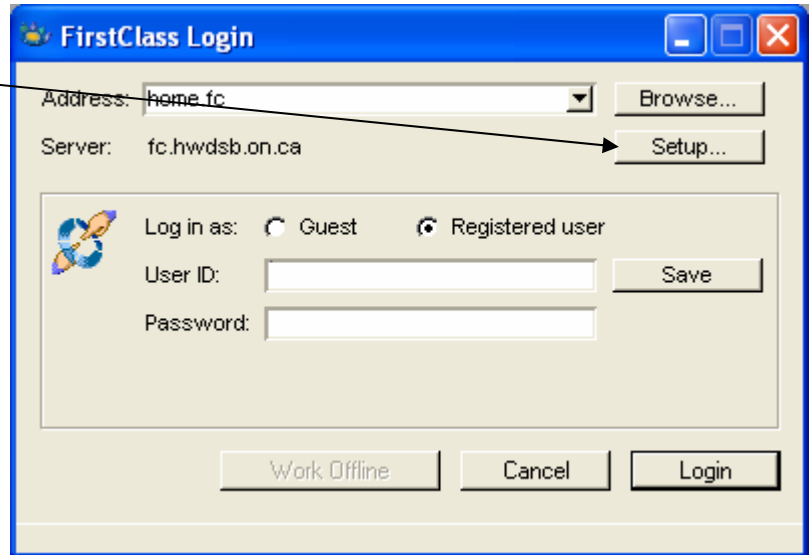


SETTING UP FIRST CLASS ON THE WINDOWS XP NETWORK (Each user must do this once, the first time they use First Class)

1. Launch First Class from the Start menu or using the First Class icon. Do not try to log in.
2. Click on the Setup button on the login screen.



3. In the Server field, type:
fc2.hwdsb.on.ca
You do not need to change any other setting in this window. For security reasons, passwords cannot be saved in First Class. Also, because these are networked computers used by many people, **do not** add your user id.

4. Click the Save button.

5. You are returned to the login screen. You should now be able to log in as usual.

