

Jane Miceli
Manager, Purchasing Services
Ext. 2528

PURCHASING COMMODITIES

Dave Bennett
Procurement Supervisor
Risk Management & Insurance
Ext. 2265

Bob Gibson
Buyer
Ext. 2644

Margaret Robinson
Buyer
Ext. 2264

Sherry Boxall
Jr. Buyer/Expediter
Ext. 2267

Cartage/Courier/Mailroom
 Copy Equipment & Printing
 Shredding Services
 Vehicles

Printing & Mail Services
John Likavec – ext. 2299
Jacki Spencer – ext. 2280
Deb Pocha – ext. 2281

Audio Visual Equipment
 Classroom Furniture
 Computers
 - Hardware (including printers)
 - Lab Furniture
 - Software
 - Surplus Disposal
 Document Scanning
 Grass Cutting
 Library Furniture
 Musical Instruments & Supplies
 Science
 Smart Boards/LCD Projectors
 Snow Clearing

Appliances
 Athletic Equipment
 Auditorium
 Cafeteria Equipment
 Daycare/Playground Equipment
 Facilities Maintenance
 Office Furniture
 Window Coverings
 WSIB Orders

Advertising
 Cell Phones
 Purchasing Cards
 School Clothing (Uniforms)
 Standard Supplies (Consumables)
 - Art
 - Caretaking
 - Classroom Supplies
 - Copy Paper
 - Office Supplies
 - Printer Cartridges
 Teaching Materials
 Textbooks/Library Books

Shea Edworthy – Assistant
Ext. 2209

Evelina Podsedek – Assistant
Ext. 2262
 General Inquiries
 Requisition Processing
 Surplus Furniture Posting
 U.S. Customs Clearance

Michelle Prassas – Assistant
Ext. 2269