



Co op Education: Guidelines for Teachers & Students

Description of Activities:

- This placement is suitable for students in an academic program.
- The co op program is managed by Volunteer Services. Contact Jennifer Krueger, Coordinator of Volunteers at **(905) 546-2800 ext. 1612 or Jennifer.krueger@hamilton.ca.**
- Morning and evening students assist with feeding residents in the dining rooms. Full training and supervision is provided.
- Students have an assigned weekly schedule which includes: Recreation Therapy activities (large and small groups, one to one visits), Physiotherapy (morning only), Beauty Shop, and Adult Day Program.
- Students work with residents, families, co op students from other schools, volunteers, and staff.
- Staff co-workers include: Recreation Therapists, Nursing staff, and Physiotherapy staff.

Hours:

- Macassa Lodge is pleased to provide co op experience for students each semester:
 - 5 morning Lodge students (8:30 to 11:30 a.m.)
 - 4 afternoon Lodge students (1:00 – 4:00 p.m.)
 - 1 afternoon Adult Day Program student (12:30 – 3:30 p.m.)
 - 2 evening students (5:00 – 8:00 p.m.) **NEW**
- Unfortunately there is NOT flexibility in the times due to the activities assigned and supervision assigned. **Please confirm that the student can arrange their personal schedule and transportation to commit to these times before they apply.**

Flu Shot Required:

- Co op students at Macassa Lodge are required to have a Flu shot. Fall students are invited to receive it at a Macassa Lodge clinic – days/times will be posted in October. Winter students need to bring documentation **on their first day of co op.** Students report for their shifts during a declared Flu or other health outbreak at the Lodge.

TB Test (2 Step) Required:

- Co op students are required to produce documentation of a completed **2 Step** TB test **on their first day of co op.** This process can take up to 2 weeks so students are reminded to get this initiated well in advance of their first day.



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Start and Finish Dates:

- Due to the orientation and training of multiple students, co op students need to be ready to start on their first scheduled day. They are also required to finish on the scheduled last day of co op, regardless if they have completed their assigned hours.