

## INTERNATIONAL LANGUAGES ELEMENTARY PROGRAM PARENT INFORMATION SHEET SUMMER 2018

Summer is almost here, and we are pleased to announce that our International Languages Elementary Summer School Program is ready to accept registrations!

**Please complete the Student Registration Form, sign it, and have your child return it to their Instructor along with the \$5.00 consumable materials fee before May 10, 2018 to help ensure that your class will have enough students to run.**

Here are some **very important** things to remember:

- The Summer program will run daily from Tuesday, July 3 to Friday, July 27 for 2.5 hours or 4 hours (dual language)
- Hours and dates of operation vary from site to site; please check the schedule on the reverse of this page to determine the dates/times your child's program will operate
- Your child must have attended elementary school this school year (September 2017 to June 2018) or be pre-registered in JK for September 2018 in order to participate in the summer program
- Make sure that you have completed all parts of the registration form, the OEN number (your child's Ontario Education Number) can be found on your child's report card
- All NON-HWDSB Students will be required to complete the Attestation form on the back of the Registration form and provide proof of identity and eligibility
- A fee of \$115 per course is applicable for Visa students and visitors and must be paid in advance at the Hill Park Learning Centre, located at 465 East 16<sup>th</sup> Street, Hamilton. Office hours are Monday to Friday from 8:30 a.m. to 4:00 p.m., Summer hours Monday to Friday 8:30 a.m. to 3:00 p.m. (closed on statutory and board holidays)
- **Please note that each class will only run if we have sufficient enrolment.**
- **Students will need to provide their own writing materials and notebooks**
- Attendance and punctuality are very important and expected throughout the entire program
- Please inform your child's instructor if she/he will be absent from class
- Please drop off your son/daughter at the door of the school. Instructors will be there to admit students
- If you are picking your child up early, please check in with the Site Supervisor before doing so
- **Due to safety and security reasons, no one other than staff, approved volunteers and children are permitted in the school.**

While programs are set for the Summer of 2018, Community groups and interested individuals who would like to start a new program in September 2018 should contact Mary-Jane Black at CCE Hill Park Learning Centre at 905-561-2190 Ext. 4761 or [mblack@hwdsb.on.ca](mailto:mblack@hwdsb.on.ca).

General inquiries about the program can be directed to the CCE main office at 905-561-2190 or by email at [cce@hwdsb.on.ca](mailto:cce@hwdsb.on.ca).