

High School Co-operative Education Placement Description

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| Department/Program: | Kidney Urinary Program | Location | Charlton |
| Manager | David Corbett | Placement Supervisor | Connie Spears |
| Hours for Fall/Winter placement | AM | Dress code | Security ID Badge Professional Image Standard |
| Department/Program Description | | | |
| <p>The services of the Kidney and Urinary Program include those provided by a comprehensive health care team in the Hemodialysis Centre, Progressive Care Dialysis, Home Hemodialysis, Peritoneal Dialysis, Kidney Function Program, Pre and Post Transplant Program, the Hamilton Institute of Urology and the In-patient Renal Transplant, Nephrology and Urology Units.</p> <p><u>Inpatient Services Include:</u></p> <p>Nephrology – 24 beds for patients with renal disease requiring acute care intervention Surgical Transplant – 7 beds for patients who have undergone kidney transplant surgery and for ongoing care of patients with complications as a result of a transplant</p> <p><u>Ambulatory Services Include:</u></p> <p>Kidney Function Clinic – focuses on the care and monitoring of patients in the pre-dialysis phase of disease Pre Transplant Clinic – Prepare and coordinate the work-up of potential transplant recipients, as well as live donors Post Transplant Clinic – monitors patients with functional renal transplants Hemodialysis – 76 stations for the delivery of Hemodialysis treatment Home Hemodialysis – 4 training stations to facilitate the education and preparation of patients and families to perform hemodialysis in their home Peritoneal Dialysis – supporting patients in the provision of peritoneal dialysis in their home Hamilton Institute of Urology – Outpatient clinic management of patients who have undergone, or will undergo urological surgical intervention</p> | | | |
| Duties & Responsibilities | | Learning Opportunities | |
| <ul style="list-style-type: none"> - Assist with patient care doing duties that may include meal assistance, gathering patients supplies - Assist with charts (stamping forms, putting charts together) - Shadowing nurses, allied health professionals and technicians - Assist with photocopying, faxing, filing and collating questionnaires when requested - Other miscellaneous duties | | <ul style="list-style-type: none"> - Experience learning and observing in an up to date teaching organization - Tour all areas - Observation of staff in varying roles - Learn about and observe patient care and treatment in in-patient and ambulatory areas - Learn about and observe treatment/tests being done for kidney/urinary diseases - Learn about patient charts including confidentiality - Experience team work by taking responsibilities for defined role - Depending on availability of mentors and departmental activities, learning opportunities may take place in the Nephrology unit, Urology unit, Renal Transplant unit, Kidney Function program, Hemodialysis unit, Post Transplant Clinic and/or Transplant Coordinators | |

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| Desired Skills | Student Expectations | | |
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| <ul style="list-style-type: none"> - High level of English (verbal and written) additional languages may be beneficial - Strength to push wheelchairs - Comfortable with extended standing and walking - Good hearing and visual acuity - Maturity to recognize the need for sensitivity to the patients' privacy and to provide support for patients, families and visitors - Ability to work in a busy environment - Ability to follow directions - Attention to detail ensuring accuracy at all times - Maintains professional/mature behaviour (i.e. no texting or use of personal or program computers) - Confidentiality is vital whether it be pertaining to the duties, or overhearing information regarding surgery, diagnosis, treatment or care etc. | <ul style="list-style-type: none"> - Complete and submit organization's immunization form by the given deadline. If form is not submitted on time, placement start date is delayed - Attend and participate in a general hospital orientation prior to the beginning of your co-op placement - Review and sign a confidentiality agreement. Ensure that you are upholding the confidentiality of our patients, visitors and family. - Complete the Unpaid Learner Safety & Training Compliance Record and return to Co-op Coordinator within 5 days of start of placement - Follow proper hand hygiene protocols and practices while at placement - Be aware of emergency response plans. Be a part of code drills as well as be aware of emergency preparedness procedures of your unit/clinic/placement - Follow directions given by co-op coordinator and placement supervisor, asking for clarification when needed - Do not give advice regarding treatment or care - Follow policies and procedures outlined in Co-op Reference Guide, given through email before the orientation - Follow corporate professional image standard - Arrive on time ready to begin and leave at the end of allotted placement time - Take full advantage of learning opportunities while completing placement - The intent of co-op placements is to provide students interested in careers in healthcare with an opportunity to learn about a wide variety of careers and therefore are not intended to replace staff. | | |
| Learning Map (Subject to change throughout placement) | | | |
| <p><u>Week 1 – Orientation to the unit/departments:</u></p> <ul style="list-style-type: none"> -Tour, code instructions, occupational safety requirements in department(s), infection control measures -Specific information regarding privacy of information and patients' rights, for example, introducing student as a high school co-op student and asking the patient for permission before proceeding with actions -Schedule for placement – start/finish/break times, absence, accident, incident process -Appearance requirements, policies (scent, footwear, etc) <p><u>Week 2 Final week of term:</u></p> <ul style="list-style-type: none"> -Learn about and perform daily tasks, roles of staff in various positions <p><u>Final week of placement:</u></p> <ul style="list-style-type: none"> - Reflection on placement and final evaluation | | | |
| Approved By: | | Date: | |
| Approved By: | | Date: | |