

PART A: STUDENT INFORMATION

Legal Last Name:		Legal First Name:		Middle Name	D.O.B. MM/DD/YYYY
Male <input type="checkbox"/>	Telephone Home/Cell		Student Number (ESIS or PowerSchool)		Enrollment Start Date
Female <input type="checkbox"/>	Residence Status		Country of Citizenship	Country of Birth	Date of Entry to Canada (YYYY/MM)
Province of Birth		Ontario Entry Date (MM/DD/YYYY)		First Language Spoken	Language at Home
Street Address			Apt #	City/Town	Postal Code
OEN #:					email address (HWDSB students must use HWDSB account)
Total Secondary School Credits Accumulated				This will confirm that this applicant is a part-time student (2 credits or fewer this semester).	
				_____ Counselor's Initials	

Status:
 *FULL TIME HWDSB STUDENT
 ADULT STUDENT
 VISA STUDENT
 PART TIME NON-HWDSB DAY SCHOOL STUDENT

Program Details:

- Programs are available to eligible HWDSB students and Adults, Visa Students, Private School Students.
- **Non-HWDSB students taking 2 or fewer credits at their home school in a Semester that an Independent Study course is started are also eligible to register. The Independent Study course must be completed while you are a Part-time student.**
- All Independent Study students who are currently registered in a day school must have permission from their day school to register and must provide a signed and sealed copy of this form at time of registration.

***Full-time Grade 12 HWDSB students can ONLY take an Independent Study course if they have a full course load and require an extra credit to graduate.**

Book Deposit and Assessment Fees:

- **Adults** who have not been assessed and require more than 4 courses to graduate should first book a Credit Assessment by calling 905-521-2554 – your assessment is free.
- **Adults** who require 4 or fewer courses to graduate or who have been assessed by HWDSB previously can register at Hill Park.
- A fee of \$1662.50 (2016-17) per course is required for all International students. Contact the Assessment Centre at 905-521-2554 ext. 2324 – please call ahead.

A book deposit of \$40.00 per course is payable at the time of registration – CASH or DEBIT ONLY

PART B: COURSE SELECTION

Course 1 _____	Course 2 _____
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PART C: DAY SCHOOL INFORMATION & AUTHORIZATIONS

Current Day School (if applicable): _____

Name of Counselor (PRINT) _____	Signature of Counselor _____	<p style="font-size: 1.2em; font-weight: bold;">School Stamp or Seal</p> <p>(STUDENT SERVICES – PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS)</p>
Name of Principal/Designate (Print) _____	Signature of Principal/Designate _____	

ADDITIONAL NOTES:

Signature of Parent/Guardian _____	Signature of Student (if over 18) _____
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*by receiving materials I agree to comply with the CCE Academic Honesty policy (www.hwdsb.on.ca/cce)

PART D: FOR CCE OFFICE USE ONLY

Date of Registration: _____ Fees Collected (amount): _____ Book Deposit Assessment

Fees Collected by: _____ Rec. # _____ APPROVED BY CCE COUNSELLOR: _____

PS #: _____ ESIS #: _____ PS School Name: _____ Status: _____

YEAR	CODE	TITLE	STATUS
GRADE 11	BDI3C	Introduction to Entrepreneurial Studies 11	Active
	BTA3O	IT Business Applications (need computer, internet access & MS-Office Suite)	Active
	CHW3M	World History to the 16 th Century	Active
	CLU3M	Understanding Canadian Law	Active
	ENG3E	English Essentials 11	Active
	ENG3C	English College 11	Active
	ENG3U	English University 11	Active
	GPP3O	Peer Leadership	Active
	GWL3O	Designing Your Future	Active
	HPC3O	Parenting	Active
	HPW3C	Living and Working With Children	Active
	HRF3O	World Religions	Active
	MBF3C	Foundations For College Mathematics	Active
	MCF3M	Functions & Applications 11	Active
	MCR3U	Functions 11	Active
	MEL3E	Mathematics for Everyday Life 11	Active
	PPZ3C	Health For Life	Active
	SBI3C	Biology College 11	Active
	SBI3U	Biology University 11	Active
	SCH3U	Chemistry University 11	Active
	SPH3U	Physics University 11	Active
	TFJ3C	Hospitality	Active
	GRADE 12	BBB4M	Intro to International Business
CGW4U		Canadian & World Issues	Active
CHY4U		World History: The West and the World	Active
EBT4O		Communication in world of Business & Technology	Active
ENG4E		English Essentials 12	Active
ENG4C		English College 12	Active
ENG4U		English University 12	Active
EWC4C		Writer's Craft 12 College Level	Active
EWC4U		Writer's Craft 12 University	Active
HZT4U		Philosophy	Active
MEL4E		Mathematics for Everyday Life 12	Active
MAP4C		Mathematics of College & Apprenticeship 12	Active
MCV4U		Calculus & Vectors 12	Active
MCT4C		Mathematics for College Technology 12	Active
MDM4U		Mathematics of Data Management	Active
MHF4U		Advanced Functions 12	Active
SBI4U		Biology University 12	Active
SES4U		Earth & Space Science	Active
SNC4E		Science Essentials 12	Active
SNC4M		Science	Active
SCH4C		Chemistry College 12	Active
SCH4U		Chemistry University 12	Active
SPH4C		Physics College 12	Active
SPH4U	Physics University 12	Active	
TFS4C	Tourism	Active	

Hours of Operation

September to June

Monday to Friday - 8:30 a.m. to 3:30 p.m.

EVENINGS – Tuesday and Thursday from 5:30 p.m. to 9:00 p.m. **NO DEBIT PAYMENT AVAILABLE**

July and August

Monday to Friday 8:30 a.m. to 2:30 p.m.

Independent Study students are requested to pick up or exchange materials during these days and times. For questions, please contact John Pyett at jpyett@hwdsb.on.ca

Registration Instructions

HWDSB HIGH SCHOOL STUDENTS:

With help from your Guidance Counselor determine your eligibility and complete the “Independent Study Registration Form”.

Your HWDSB Guidance Counselor will complete an On-Line form to register you for your course with Community and Continuing Education.

Bring your complete form and \$40 (CASH OR DEBIT ONLY) to the Hill Park Learning Centre at 465 East 16th Street. **DEBIT payments are NOT accepted during EVENING hours.**

NON-HWDSB HIGH SCHOOL STUDENTS:

With help from your Guidance Counselor determine your eligibility and complete the “Independent Study Registration Form”. Make sure that your Guidance Counselor signs and stamps your form and they keep a copy for their records.

Bring your complete form and \$40 (CASH OR DEBIT ONLY) to the Hill Park Learning Centre at 465 East 16th Street. **DEBIT payments are NOT accepted during EVENING hours.**

ADULT LEARNERS (over 18 years of age and withdrawn from High School):

***If you are not yet a High School Graduate, call the Assessment Centre to book a Credit Assessment, 905-521-2554.**

If you are a graduate or have already been assessed, come to Hill Park Learning Centre at 465 East 16th Street with \$40 (CASH OR DEBIT ONLY) for each course you would like to take. **DEBIT payments are NOT accepted during EVENING hours.**

***Adults have one (1) calendar year to complete a course or be automatically withdrawn.**