



Message from the Principals:

March has arrived and the weather is getting warmer, then colder, and warmer again, please remind your child to dress appropriately. As term1 reports cards went home on Friday February 17th, please remember to return the signing section of the report card to your child's teacher. A reminder that March break is March 13th to 17th so there will be no school during this time. Please join me in welcoming Mr. Dawn to class 6C as Mrs. Hamstra has begun her maternity leave. Congratulations to Mrs. Burlanyette who started a new position as an Instructional Coach, we are fortunate that she will continue with Cathy Wever as our Instructional Coach, we welcome Mr. Cantwell to our staff who will be filling in for Mrs. Burlanyette in the library. Welcome back Mme Nazi and a special thanks to Mr. Romanowitch who filled in for her during Mme Nazi's absence.

Volunteers

We are looking for volunteers to support our daily snack program before (7:30-8:20) and possible after school (2:30-3:15). This would include preparing daily snacks for all classrooms. If you are interested in assisting please contact the office, thank you.

Search and Seizure—General Information

Principals must inform students, parents/guardians*, and staff through school newsletters or student agendas of the school's right to search school property (e.g. lockers and desks).

Balance Day for 2017-2018

Cathy Wever will be moving to a Balanced Day Schedule for the 2017-2018 school year. The schedule day will follow:

100 min. of instruction

40 min. break (20 min. eating time, 20 min. outside time)

100 min. of instruction

40 min. break (20 min. eating time, 20 min. outside time)

100 min. of instruction

Bell times may change and this information will be announced before the end of this school year.

Bomb Threat Procedures

The Hamilton Wentworth District School Board believes that every student has the right to learn, work and be present in a safe and secure environment. However, the possibility of a major incident of violence is a reality that cannot be overlooked. Everyone needs to know how to minimize the risk of harm to themselves and how to protect our children, in the event of a major incident or threat of school violence. School administrators, staff, students, parents, and police all have roles and responsibilities to support and implement the secure schools policy directive and procedures to help reduce the risk of harm to staff, students, visitors, and facility users should a violent or serious incident occur. It is the collaborative commitment of the Hamilton Police Service and the Hamilton-Wentworth District School Board to support and ensure a safe learning and working environment in all schools in the greater Hamilton community.

It is the policy direction of the Ministry of Education and the Ministry of Community Safety and Correctional Services that School Boards and Police Services establish and follow a protocol for the investigation of school-related occurrences. This includes developing policies on how to respond to crises, including the development of a crisis management plan, that includes how information can be shared with the community. All School Boards

have Emergency/Crisis Response Procedures in place. Schools carry out emergency drills on a regular basis and continue to develop school-based plans to address emergency situations.

Parents and guardians must be informed of the existence of the lockdown plans in the school and should reinforce with their children student responsibilities to follow directions during a crisis and disclose any information they may have prior to or during a crisis situation. Parents should also be informed they are not to use their cell phones to communicate with their children in lockdown. **Parents are responsible for keeping their child's contact information up to date so they can be reached by staff in the event of an emergency.** New in 2016 is a procedure to respond to bomb threats. Staff, students, parents/guardians who become aware of a bomb threat through any source or social media should contact the Principal immediately during school hours and contact police by calling 911 anytime the Principal cannot be reached at the school. The Principal will work with Hamilton Police Services to assess the situation and follow procedures as outlined in the Bomb Threat Plan. Full information on emergency procedures is available at [Hamilton-Police-School-Board-Protocol-2016](#). You are encouraged to speak with your school Principal who can assist with any questions you may have about school safety.

Emergency Drills

On the following dates Cathy Wever will be holding emergency drills:

Lock Down Drill #2 - Thursday March 23rd at 10:00 – there will be no entry or exit to or from school at this time
Hold and Secure Drill - Monday March 27th at 12:00 – there will be no entry or exit to or from school at this time
Shelter in Place Drill - Friday March 31st at 9:00 AM
Bomb Threat Drill - Friday April 7 at 10:00 AM

School Safety – Office Check-In

Just a reminder that all caregivers/parents/visitors *must* check in at the office when entering the school. Please do not enter the school to drop off your child or to pick up your child without checking in at the office. Thank you in keeping all of our students safe at Cathy Wever.

We are a Nut Sensitive School

Parent and/or students are asked to carefully read labels of all food items that are brought to school to ensure that they **have no traces of nuts or nut products**. Many products now carry a clearly marked “Nut Free” logo.

Supervision and Entry

Supervision begins at 8:05 AM and ends at 2:45 PM at the end of the day. Students must enter and exit through their assigned doors, all students exit to the playground area unless they are bus students who will exit through the front doors. Parents/guardians are to meet their child(ren) on the playground, we have a lot of students on the playground at the end of the day, making a meeting spot is important.

Calling the School

Messages can be left for staff members and messages for the office, please note that messages for students can only be shared in emergency situations. Please make prior arrangements with your child(ren). Phone calls cannot be put through to classrooms during instructional time.

Personal Belongings and Electronic Devices/Cell Phones

Students are permitted to bring devices to school however students will be asked to turn off their personal devices. The school cannot be held responsible for any theft or loss of personal devices or items. Please note students are not permitted to take pictures or videos at school.

Picking Up Prior to Dismissal

If you are picking up your child prior to dismissal parents/guardians must come in to the office to sign out their child. Once you arrive your child will be called out of class. If someone other than a parent/guardian is picking up your child they must be listed on the school records as an emergency pick up, and identification is required.

Agendas

All students in grades 1-8 have received a Cathy Wever Agenda. This is a great tool to help keep the communication between home and school open. Agendas should be taken home and returned to school every day. Included in the start of the agenda are a number of important pieces of information. Please take a few minutes to review these pages with your child(ren). Replacement cost for agendas are \$3.00, please send this to your child's teacher.

Attendance

Regular attendance and punctuality are very important habits and routines for all students. There is a direct correlation between regular school attendance, positive work habits and enhanced student achievement. Consistent with the Safe Arrival Check Policy of the HWDSB, it is the parent's responsibility to inform the school when a child is going to be late or absent. Please call and leave a message at any time (905-522-9965) with your child's name, teacher, grade and the reason for their absence.

Volunteers

All volunteers working within the school including attending trips must have a Vulnerable Screening Check and complete the Volunteer Orientation and appropriate forms. If you have any questions please feel free to contact the school office. If you are planning on volunteering at the school or on a trip please ensure this is completed as soon as possible as a Vulnerable Screening can take up to 6-8 weeks.

Bell Times 2016-2017

Cathy Wever's bell times are:

Start time: 8:20 AM

End time: 2:30 PM

**please note that supervision on the playground begins at 8:05 am until the entry bell and ends at 2:45 pm after dismissal.

School Lunch Hour

10:50 – Student are dismissed for lunch hour

11:40 – Student are to be back at school

Please note that students may not leave the school property unless parents have provided a note to their classroom teacher, with the date and parent signature.

HWDSB 2016-2017 School Calendar The 2016-2017 school year calendar is available at:

<http://www.hwdsb.on.ca/elementary/plan-for-school/calendar/>

Upcoming Dates for 2016-2017

Feb. 1st – Registration for FDK for 2017/18 begins

March 3rd – PA Day – no school

March 13-17th – March Break

April 14 & 17th – Holiday – no school

May 3rd – Open House 2:45-4:00

May 3rd – FDK Orientation – for families new to the program

May 23-June 5 – EQAO (G3 & G6)

May 22nd – Holiday – no school

June 9th – PA Day – no school

June 29th – Last day of Classes

June 30th – PA day

Nutrition Policy Non-Compliance Days for 2016-2017

Nutrition Free Event	Date
Easter	April 13, 2017
Pink Day	April 12, 2017
Year End Celebrations	June TBA

***PLEASE NOTE THAT MONTHLY NEWSLETTERS WILL BE POSTED ON OUR WEB SITE AND HARD COPIES ARE AVAILABLE AT THE OFFICE IF NEEDED. TO REDUCE OUR ENVIRONMENTAL IMPACT NO HARD COPIES WILL BE SENT HOME. YOU CAN SIGN UP FOR EMAIL UPDATES FROM THE SCHOOL'S WEB SITE IF YOU WISH.

Busing

If you have a question if a bus is running late please contact the transportation department, please refer to your child's route number and school.

HWDSB Transportation Department at 905-523-2318

AM Route # 6008

PM Route # 6274

Comprehensive Class Bus

AM Route #2040

PM Route #2080

Accommodation Review

HWDSB Trustees are having an Accommodation Review of the West Hamilton City area which includes Cathy Wever. Please see the website below for additional information.

<http://www.hwdsb.on.ca/reviews/>

Parking Lot

Just a reminder to all parents, if you are dropping your child off at school we ask that you do not park in the parking lot or stop in the emergency stopping zone. Students must be dropped off or park in the Pinky Lewis Parking Lot. All students should be picked up and dropped off on the playground where students are supervised with staff members. Thank you for your continued support.

Anaphylactic Management Plan

If you have not completed the appropriate paper work to ensure the safe administration of epinephrine please pick up a form from your child's teacher or the office. Once your Doctor has completed this form your son/daughter's Anaphylactic Management Plan will be completed. **These plans must be updated each school year.**

Medication

All students who require medication to be administered at school must have the appropriate medical form completed by their Doctor. Forms are available at the office.

Staff 2016-2017

Grade	Staff Member	Grade	Staff Member
JSA(1)	A.MacLachlan/A. Mussner/T. Kukulj	6A	M. Fong
JSB(2)	L.Draper/T. Slade	6B	L. Robinson
JSC(3)	J. Birkby/P. Sparks	6C	A. Dawn
JSD(4)	M. McCullough /S. Breckon	7A	K. Kelly
JSE(5)	H. Bell/L. Black	7B	M. Ritter
JSF(6)	E. Wigood/S.Sharpe	7/8A	J. Urbanek
1A	L. Steeves	8A	P. Zadvorny
1B	M. Bellavia	8B	A. Breceovich
1C	M. Sakins	Comp.	C. Fazzari
1/2	L. Lisco	PE/Health/Dance	K. Grace
2A	M. Siltamaki	PE/Health/Dance	C. Foreman
2B	C. Jaggard	Music	N. Minotti
2C	J. Delle Monache	Junior French	M. Nazi
23A	S. Rioux	Intermediate French	T. Munisteri
3A	P. Shahid	Library/Media/Inquiry	M. Cantwell
3B	M. Cecilioni	Prep	K. Sheldrick
3C	E. Wilson	PRIT	L. Huegel
4C	K. Guthro	LRT (K-2)	S. Vanderstoep/D. Pierroz
4A	S. Sirkett	LRT (3-5)	D. Wallace
4B	T. Brujic	LRT (6-8)	K. McCambridge
5C	S. Parker	ESL	B. Woods
5A	D. Pantitis	ESL	T. Opie
5B	C. Wilson	ESL	M. Principato
		ESL	T. Kovljenic
		ALPHA	R. Marroquin
EAs	S. Brillinger E. Coffee M. Colvin J. Cotton T. Cowan Johnson C. Day A. Harrison	EAs	A. Morrison L. Roussell A. Rivers V. Raposo A. Slack R. Szocek P. Knowles

Social Worker	S. Meyerson/L.Ralston	Caretaking	S.Nielson, A. Finlayson, C. Dockree, H.Beitz, M.Djukanovic
Instructional Coach	J. Burlanyette	Vice-Principal	T. Morabito
Student Success Teacher	M. Hudon	Principal	S. Johnston
Office Administrator	S. Langille		
Office Assistant	L. Milmine		