

# Balaclava School Council Meeting Minutes

## Date: November 14, 2017

Meeting held 6:02pm – 7:30pm

**Present:** Lisa Perosevic, Liz Pietrzak, Cheryl Hue, Meagan Wilson, Cathy Pyper, Jacky Small, Jenn Lukawecky

**Absent:** Tina Lillycrop, Chrissy Ronalds, Ellie Millard

Item #	Discussion	Name
1	Approval of Minutes	Liz Pietrzak
2	Business Arising from Previous Minutes	All
3	Principal's Report	Meagan Wilson
4	Chair's Report	Liz Pietrzak / Lisa Perosevic
5	Home and School Report	Not discussed
6	New Business	All

### **Item 2: Business Arising from Previous Minutes**

1. Request to see School Budget – see Item 3: Principal's Report below
2. Pro Grant
  - a. Approval of Chris Vollum for a date of January 23<sup>rd</sup> @ 6:30pm
  - b. Two sessions during the day for the students and an evening session for the parents
  - c. Part funded by Pro Grant and remaining funded by the Balaclava School
  - d. Discussion of advertising
    - i. Email to families through Balaclava School website
    - ii. Facebook page for H&S and Carlisle – Cheryl to action
    - iii. Reminders through each classroom (eg Seesaw App, TeamApp, agendas etc.)
    - iv. Posters at the arena, OLMC, Millgrove, Flamborough, post office, 4 corners
  - e. Decision made to advertise a child-minding room with the request to notify School Council by email in order to ensure appropriate sitter-to-child ratio
  - f. Liz will tailor the Chris Vollum advertising to include location, time, date, refreshments, child-minding
  - g. Refreshments – TBC

3. Discussion of timing of upcoming meetings – agreement to plan one meeting at a time until better understand when H&S are holding their meetings and how School Council can coordinate.
  - a. Agreement to hold next meeting January 9<sup>th</sup>, 2018 @ 6PM

### **Item 3: Principal's Report**

1. Review of Balaclava School Budget
  - a. Megan reviewed 2017/18 School Budget items
  - b. Reviewed incremental funding available from fund raising (item c below) and what was purchased using these funds in 2016/17 (examples included Apple TVs, projectors, access pads on remaining doors, stones in outdoor primary play area, iPads to French and Music areas, busses to extra-curricular events.
  - c. Megan noted that Tuck Shop (\$3000) pizza (\$3000) and Lunch Lady (\$1000) are school fundraising and not affiliated with Home and School
  - d. For 2017/18, will likely have the following items covered by remaining budget
    - i. Bulbs on Projectors
    - ii. Laptops used with the projectors
    - iii. Guest Speakers
    - iv. Subsidizing trips and busses
  - e. School Council Ministry grant of \$500 – used for magnetic calendar of school dates
2. Progress Reports went home – great to see lots of families during parent/teacher interviews
3. Bobcat Spirit days will be held monthly and will include a celebration assembly as well as the potential for activities
4. Year-End Assembly – looking to recognize good citizenship more than last year
5. Waterdown Santa Claus parade is coming up
6. Gr 4-8 concert is Dec 13 in the evening 6PM
7. JK-Gr 3 concert is Dec 18 during the day
8. Discussion of EQAO results including responses to reading at home and reviewing school agenda

### **Item 4: Chair's Report**

1. Review of Balaclava School Council Constitution and Bylaws
  - a. Article VI – composition of school council. Decision of the following changes to be made:
    - i. Leave senior student at 0, but move to have a senior student come to visit post Chris Vollum in January
    - ii. Change Community Representative to 1 given Optimist Club having contributed in the past and School Council will continue to involve the Optimist's Club
    - iii. Parents/Guardians – needs to be 1 higher than the sum of the other members
    - iv. H&S Representative – Lisa to go back to Vidya to determine who this will be moving forward
    - v. Remove section 4.3 pending not a ministry requirement

- vi. Remove 'non-teaching representative' to section 4.4
- vii. Reword 13.5 to remove 'children'
- viii. Change 13.1 to 4 meetings per year and not 6

**Item 6: New Business**

1. Meagan and Lisa to look at the parents who expressed interest in school council and reach out to them as required.
2. Discussion of how Home & School and School Council coexist together. Liz distributed a document "Home & School Associations and School Council: How do both co-exist?" to the members present as well as to the Chair of Home & School
3. Liz has requested for Home & School to attend the upcoming School Council meeting on January 9<sup>th</sup>, 2018 to begin discussions on how both Associations can better support one another and for Home & School to share their fundraising initiatives with School Council