Ontario College Application User Guide

2019 / 2020

ontariocolleges.ca

## **Important Dates**

### December 14, 2018 – Ancaster High Deadline for Applications

Pay for your application by this date to ensure it is received and complete.

### February 1, 2019: Equal Consideration Date

• Applications **received and paid for on or before this date** are considered equally by the colleges. It is critical to apply to highly competitive programs by this date. Applications are still processed after this date, but are considered on a first-come, first-served basis by the colleges.

### February 1, 2019: Earliest Offer Date

• February 1<sup>st</sup> is also the first day that colleges **may** begin sending offers of admission.

### May 1, 2019: Confirmation Deadline

• Most offers of admission must be confirmed by this date. The colleges will determine the due date to confirm offers made after May 1. Check your offer package to find out the expiry date of your offer of admission.

### Mid-June 2019: Tuition Deposit Due

• The colleges require payment of a tuition deposit in mid-June to secure your spot in your program. Each college sets its own tuition deposit amount and payment deadline. This information will be communicated to you by the college.

\* Please note that the above dates apply to programs beginning in the fall of 2019. Contact the colleges for deadlines for other start dates.

## **Important Info About the Application**

- The application processing fee is **\$95** (non-refundable).
- An application allows you up to **5 program choices**, with **no more than 3** at any one college.
- Your username is **permanent**. It will not change if you update your contact email address.
- Your password must be between **8 and 14 characters** in length.
- **DO NOT** create more than one account.
- Some information will be automatically added to your account based on the information your high school provided when creating your account.
- The online application works best in the following browsers: Internet Explorer 9, 10 & 11, Firefox latest version, Chrome latest version, Safari 7+ & iOS 7+.
- The ontariocolleges.ca mobile app works best on Android and iOS smartphones.

# **Important Info About the Application**

### **Email Address**

Provide a valid email address

- ontariocolleges.ca uses email to communicate important information about your application, account activation, and username / password recovery.
- The colleges use email to communicate with you about your application and offers of admission.
- Update your email address in the Contact Information section of the online application if it changes.

Check your email regularly

- Check your junk / spam folder.
- Add **noreply@ontariocolleges.ca** to your safe senders list.

# Your ontariocolleges.ca Account

#### Your ontariocolleges.ca account allows you to:

- Apply to any of Ontario's 26 public colleges.
- Review and update your college application.
- Grades for most current high school students are sent automatically by your high school.
- View and accept offers of admission.

### To complete your application, you'll need:

- Your complete home mailing address, including your postal code
- Your Ontario Education Number (OEN) and Student Number, found on your high school report card or transcript

# **Apply Online**

Go to the **ontariocolleges.ca** website





Français

## ontariocolleges.ca

APPLY TODAY. CHANGE TOMORROW.

### **NEW USER**

Legal Name (as it appears on your health card or passport)

			1000	
-1	DCT /	(-0)	ien	
	1317	- 041	1000	

Last / Family

#### Date of Birth

Month

Day

Year

#### Email Address (this will also be your username)

Email Address (this will also be your username)

Confirm Email Address

Password



#### Fill in this information carefully.

You can only make changes to your first name, last name and date of birth by contacting ontariocolleges.ca.

#### Please provide a valid email address.

ontariocolleges.ca and the colleges will use it to communicate important information about your application.

#### Password



#### Password

Enter Password

#### Confirm Password

Minimum password requirements 8 to 14 characters 1 letter 1 number

#### **Password Requirements**

If your password does not meet the minimum requirements, you won't be able to create an account.

#### Password Recovery

#### **1st Recovery Question and Answer**

Please select a question

Answer

2nd Recovery Question and Answer



### **Password Recovery Questions**



Password Recovery	
st Recovery Question and Answer	
Please select a question	Choose questions from the list or create your own
Answer	Make sure you choose questions and answers
and Recovery Question and Answer	that you'll remember later.
Please select a question	We use this information to verify your identity if you contact us for help completing your application.

Answer

#### 3rd Recovery Question and Answer

Please select a question

Answer

I have read and understand the Personal Information Privacy statement on the ontariocolleges.ca / OCAS website and hereby authorize OCAS Application Services Inc. (OCAS) to collect, use and disclose my academic and registration information in accordance with the purposes set out in such statement.



## **Activate Your Account**



Français

## ontariocolleges.ca

APPLY TODAY. CHANGE TOMORROW.

### Account Created!

In order to access your application you must first activate your account. Your account information and an activation link have been sent to your email address (sarahstudent@mailinator.com).

An account activation email will be sent to the email address you entered when you created your account. Click the link in the email to activate your account.



# **Successful Account Activation**



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## ontariocolleges.ca

APPLY TODAY. CHANGE TOMORROW.

### **CONGRATULATIONS!**

Your account sarahstudent@mailinator.com has been activated successfully.



Once your account has been activated successfully, click the button to log in to your account.

Contact Us Privacy Terms of Use FAQ



# Log into Your Account



Français

## ontariocolleges.ca

APPLY TODAY. CHANGE TOMORROW.

### Log in with your existing account

#### Email Address or Username

Forgot your password or username?



Log in using the username (your email address) and password you created during account sign up.

Forgot your username or password? Click the link to recover them.



## **Recover Your Username or Password**



Français

## ontariocolleges.ca

APPLY TODAY. CHANGE TOMORROW.

## Forgot Password

#### Forgot Password or Username

#### Email Address

If you know your username and need to reset your password, enter your username; otherwise enter the email address you used at the time of registration.



email address associated with

Enter **any** email address associated with your account and click **Reset Password**.

An email will be sent to your **contact email address** containing your username and a link to reset your password.

# **Privacy Statement**

ontariocolleges.ca

Logout

Français

Have a question?

HELP

### **Privacy Statement**

OCAS is committed to protecting your privacy. This policy sets out, in general terms, how OCAS collects, uses and discloses personal information.

Please read this policy carefully. By using our services OCAS deems you to have consented to the collection, use and disclosure of your personal information for the purposes set out below.

#### OCAS' authority for processing personal information

OCAS provides application-related information and services for and on behalf of Ontario's public colleges, who are authorized to collect personal information by the Ontario Colleges of Applied Arts and Technology Act and authorized to collect Ontario Education Numbers under by the Education Act.

OCAS also processes applications to select programs at the University of Guelph (authorized to collect personal information by the University of Guelph Act) and the Michener Institute (authorized to collect personal information by the University Health Network Act).

What personal information OCAS collects	
OCAS collects and uses information about you that includes your name, address, phone number, educati and enrollment choices.	On first login only, you will be asked to review and accept our Privacy Statement.
By clicking 'I Accept the Privacy Statement' you are agreeing to all terms of the Privacy Statement.	If you do not accept the Privacy Statement, you will
I Accept the Privacy Statement	not be able to complete your college application.

# **Email Communications**

ontariocolleges.ca

Logout

Français

Have a question?

HELP

### **Email Communications**

If you would like to receive email from ontariocolleges.ca and Ontario's Colleges about surveys, promotions and program offerings, please check the boxes below:

I agree to receive electronic messages from ontariocolleges.ca, including surveys, promotions and newsletters. I may withdraw my consent at any time.

Submit

Please note that in order to process your application and registration to an Ontario College, ontariocolleges.ca and the College(s) you apply to will need to send you emails related to your application and your acceptance at the College of your choice. You will continue to receive these transactional emails regardless of the options you select above.

For further information about our communications, please contact ontariocolleges.ca:

60 Corporate Court, Guelph, Ontario, Canada | 1.888.892.2228 | Ask-Us@ontariocolleges.ca

On first login only, you will be asked to review and accept our Email Communications.

Check the boxes to receive emails and click **Submit**.

# **Applicant Dashboard**



# **Applicant Dashboard**

### **My Profile**







## **Personal Information**

My Home	Personal Information
My Profile	Dogwind fields marked with (*)
Personal Information	Required fields marked with ( )
Contact Information	To make changes to your First / Given Name, Last / Family Name or Date of Birth, please contact ontariocolleges.ca's Customer Contact
Authorized Users	Centre at 519.763.4725 or toll-free within Canada at 1.888.892.2228.
Citizenship and Residency	* Gender:
Education	Female     Male     Other Gender Identity
Financial Support	Title :
Experience	Select •
My Applications	* Legal First / Given Name: * Legal Last / Family Name :
Activity History	As displayed on your health card or passport       As displayed on your health card or passport         William       Byers
	Preferred Name:       Middle Name:         Previous Legal Last Name:       Complete all required fields (marked with *).         Click Save and Continue to Next Step.
	^ Date of Birth:
	* First Language:  English  In order to determine if you are a first generation applicant to postsecondary education, please respond to the question below (voluntary declaration):
	* Have either of your parents / guardians attended a university or college?
	No Undeclared Yes

Save and Continue to Next Step

# **Contact Information**

### Mailing Address

				França
ontariocolleges.ca				<b>?</b> Have a question? HELP
William Byers   Account Number:210021686641	(Active)   Edit Access Account			Logout
My Home My Profile	<b>Contact Information</b>			
<ul> <li>Personal Information</li> <li>Contact Information</li> </ul>	Please verify that your mailing address is correct. T application and offers of admission.	he college(s) w	ill use this address to deliver important inform	ation about your
Authorized Users	* Country (required)			
Citizenship and Residency	Canada	•		
Education Financial Support	* Street Address (maximum 50 characters) (req	uired) ease enter it firs	st (e.g. 1a-123 Street Ave).	
Experience My Applications			Start typing your mailing and select it from the list	address
Activity History	* City (maximum 30 characters) (required)		If your address isn't in the	e list, you
	* Province (required)			
	Select * Postal Code (maximum 6 characters, no spac	• es) (required)		

## **Contact Information**

Contact Information		
Authorized Users	* Country (required)	
Citizenship and Residency	Canada	
Education	* Street Address (maximum 50 characters) (required)	
Financial Support	If your address has an apartment or unit number please enter it first (e.g. 1a-123 Street Ave)	
Experience		
My Applications		
Activity History	* City (maximum 30 characters) (required)	
	* Province (required)	
	Select 🔻	
	* Postal Code (maximum 6 characters, no spaces) (required)	
	★ Home Telephone Number (maximum 10 digits, no dashes, no spaces) (required)	
	Cell / Mobile Phone Number (maximum 10 digits, no dashes, no snaces)	
	* Email Address (maximum 50 characters) (required)	
	* Please provide a valid email address. This address will be used by ontariocolleges.ca to deliver importar application, password recovery steps and special instructions that may be necessary to complete your application.	it information about your plication.
	willbyers@mailinator.com	
	* Preferred Language of Correspondence (required)	
	English	
	* Preferred Method of Correspondence (required)	
	Email •	

#### Complete the remaining fields.

# **Contact Information**

#### **Address Verification**

#### \* Preferred Language of Correspondence (required)

v

v



\* Preferred Method of Correspondence (required)



#### Address Verification

We have successfully verified this address is correct with Canada Post.

If your mailing address is incorrect, scroll up and manually edit the address fields.

60 Corporate Crt Guelph, Ontario N1G 5J3 Canada

\* Address Confirmation (required)

Yes, I confirm that my mailing address is correct.



Click the checkbox to confirm that your mailing address is correct. Click **Save and Continue**.

## **Authorized Users**

ontariocolleges.ca		Français Plave a question? HELP
William Byers   Account Number:210021686641	(Active)   Edit Access Account	Logout
My Home	Authorized Users	
My Profile	Authorized 03ers	Authorized Users
Personal Information	I authorize the person(s) identified below to act access or 'Read Only' access to my personal or	Authorize another individual access to your account / application
Contact Information	responsibility for the accuracy and integrity of th	<ul> <li>Maximum of 3 individuals at one time</li> </ul>
Authorized Users	person(s). I release OCAS and its partners from	

•

- Authorization can be added, changed or revoked at any time
- All actions made by authorized individuals appear in Activity History ٠
  - Access does not extend to your file at the college(s)

If you do not wish to give anyone permission to access to your account, click No Authorized Users to Add.

Experience My Applications

Financial Support

Education

Citizenship and Residency

Activity History

Users.

Authorized User status is valid only with ontario through the secure online account should I wish cycle for which the user was authorized. Applica only access their account by logging into the on

There are no records to display.

Add An Authorized User No Authorized Users To Add

# **Authorized Users**

### Add an Authorized User

ontariocolleges.ca			Français Phave a question? HELP
William Byers   Account Number:210021686641	(Active)   Edit Access Account		Logout
My Home My Profile	Authorized Us	sers	
<ul> <li>Personal Information</li> <li>Contact Information</li> <li>Authorized Users</li> <li>Citizenship and Residency</li> </ul>	* Legal First / Given Name:	* Legal Last / Family N	lame:
Education Financial Support Experience My Applications Activity History	<ul> <li>Select</li> <li>* Permission Assigned to Authori</li> <li>Full          <ul> <li>Read Only / Pay</li> <li>* Email Address for Authorized U</li> <li>* Re-Enter Email Address:</li> </ul> </li> </ul>	ized User: Iser (must be different	<ul> <li>Permission Assigned to Authorized User</li> <li>Full – Authorized individuals can make payments and changes to your application information only. They cannot access offers of admission or reset your passwer</li> <li>Read Only / Pay – Authorized individuals can make payments and ONLY VIEW your application information</li> <li>Complete required fields. Click Save.</li> </ul>



# **Authorized Users**

### Summary

ontariocolleges.c	: <b>a</b> w.							Franç PHave a question HELP	ais ?
William Byers   Account Number:2100216	86641 (Active)   Edi	t Access Acco	unt					Logou	ıt
My Home My Profile Personal Information Contact Information Authorized Users Citizenship and Residency Education Financial Support Experience	Authorize th access or 'R responsibility person(s). I Users. Authorized U through the cycle for whi only access	orize he person(s) ead Only' ac y for the acc release OCA Jser status is secure online ich the user their account	d Use identified belo ccess to my per uracy and integ AS and its partr s valid only with e account shou was authorized at by logging int	w to act o rsonal or o grity of the hers from a n ontariocolle and I wish this Applicants to the ontario	<ul> <li>Authema ema pass</li> <li>Auth usin</li> <li>authorizational ender of the acolleges.ca</li> </ul>	norized indiv ails and are a swords to ac norization ca og the <b>Edit</b> a mission is not exter on to be revoked. T assign a maximum online portal in a w	viduals, onc asked to cre cess your a an be addec nd <b>Deactiva</b> nded to the college he authorization et of 3 active Authori reb browser.	e added, receive acco ate their own unique ccount. d, changed or revoked <b>ate</b> links. es. I must advise ontariocolleges.c xpires at the end of the application ized Users. An Authorized User ca	ount activation usernames and l at any time
My Applications	First Name	Last Name	Relationship	Access Leve	el Status	Email	Action		
Activity History	Joyce Add An Au	Byers uthorized Us	Parent/Guardian er Continu	Read Only / P	Pay Active	joyce@mailinator.com When yo	u're done a	dding Authorized	

Users, click **Continue to Next Step**.

# **Citizenship and Residency**

ontariocolleges.ca		Fran Phave a question HELP	ıçais n?
William Byers   Account Number:21002168664	41 (Active)   Edit Access Account	Logo	out
My Home My Profile Personal Information Contact Information Authorized Users Citizenship and Residency Education	Citizenship And Reside	that is, a person related to, or descended from, the original peoples o	of
Financial Support Experience My Applications Activity History	Canada? Yes * Section 35 of the Canadian Constitution legally recog Canadian Constitution legally defines Aboriginal peopl (check all that apply) First Nation	<b>Canadian Citizens:</b> Select Yes if you co person, that is, a person related to, or o peoples of Canada. Indicate which definition you use to de	onsider yourself to be an Aboriginal descended from, the original escribe your Aboriginal Ancestry.
	<ul> <li>Metis</li> <li>I use another definition to describe my Aboriginal ancest</li> <li>* Country of Birth:</li> <li>Canada</li> <li>Save and Continue to Next Step</li> </ul>	Complete the fields by selecting information from the drop-down menu Click <b>Save and Continue to Next Step</b> <b>Note:</b> Documents related to your statu Canada will be posted here when recei	us. o. us in ved.

			Français
ontariocolleges.ca	l		<b>?</b> Have a question? HELP
William Byers   Account Number:2100216866	41 (Active)   Edit Access Account		Logout
My Home	Education		
My Profile		eation and to datarming if you may be a	ligible for advanced entry (to a competer
<ul> <li>Personal Information</li> </ul>	higher than Semester 1). You should provide as much	information as possible about your high	h school and all postsecondary studies.
<ul> <li>Contact Information</li> </ul>	If you are upphie to obtain or provide transcripte for yo	our providua atudu, placese contact the co	ellege(e) that you have applied to to inguire
<ul> <li>Authorized Users</li> </ul>	about other ways to qualify for your program.	our previous study, please contact the co	onege(s) that you have applied to to inquire
<ul> <li>Citizenship and Residency</li> </ul>			
Education	Add Canadian High School Education	Add Academic Upgrading	
Financial Support			
Experience	Add Canadian College / University Education	Add International Education	
My Applications	No records available for Declared Education	_	
Activity History			Complete only the sections the
			apply to your education expe
ontariocolleges.ca	🕐 🛗 🕼 OCAS	Contact Us Privacy Statement	Terms of Use FAQ Accessiblity

### Add High School Education

ontariocolleges.ca		Français <b>Prançais</b> Have a question? HELP
William Byers   Account Number:210021686641	(Active)   Edit Access Account	Logout
My Home	High School Education	
My Profile		
<ul> <li>Personal Information</li> </ul>	In what Canadian province and city is the high school you are / will be attending or have attended?	
<ul> <li>Contact Information</li> </ul>	~ Province:	
<ul> <li>Authorized Users</li> </ul>	Ontario 🔻	
<ul> <li>Citizenship and Residency</li> </ul>	* Institution Name Ontario High School Students:	8
Education	Begin typing your school name a	and select it from the l
Financial Support		
Experience	* Attended From Date:	
My Applications	Select  Select	school
Activity History		501001.
	* Attended To Date:	
	Select      Select      Graduates / Former Students:	
Current Students	Enter the date you completed /	left high school.
Click the radio button.	○ I am currently attending this school / institution	

#### **Add High School Education**

* Last Grade Completed:	Current Ontario High School Students Only:		
Select	Most high schools automatically forward your		
<ul> <li>Did you graduate?</li> <li>Yes No</li> </ul>	grades to ontariocolleges.ca. You will need to let your guidance counsellor know that you're		
* Ontario Education Number (OEN):	applying to an Ontario college.		
* We require your exact OEN to match your high school grades. If you do not know your OEN, contact your high school counsellor; of	therwise, enter 00000000.		

\* Student Number: We require your exact Student Number. If you do not know your Student Number, enter 0.

* First Name on	School Record:	* Last Name on	School Record:

William

Byers

\* First and Last Name that are on your high school record to match and retrieve your grades.

\* Current Ontario high school students: Remember to tell your guidance counselor that you are applying to college. Your cu transcript to ontariocolleges.ca. It is your responsibility to ensure we receive your high school transcript and that your grad Check the Education screen in early December, early March, mid-May and mid-July to ensure your most current records are incorrect, please contact your guidance counselor.

To allow us to match your grades to your application, your **OEN number** and **Student Number must be accurate**. **Graduates / Former Ontario High School Students Only:** Your **First / Last Name on School Record** must also be accurate. Click **Save** when done.

\* Former Ontario high school students: If your former Ontario high school participates in our electronic transcript ordering system, you will be able to request a transcript later in the application.

\* Former Ontario high school students and out-of-province high school students: If you do not have the option to create an electronic transcript request, you must contact the school to have an official transcript mailed to ontariocolleges.ca. If you are attending night school or summer school, or you are taking correspondence courses, you are responsible for submitting proof of registration and all subsequent transcripts for these courses to ontariocolleges.ca.

### Summary

My Applications

Activity History

#### Self-Declared Education

Institution Type	School Name	Action	
High School	Ocas High School	Edit Details	

Pages: |<First <Previous 1 Next> Last>| Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1 You cannot delete an education record once it has been added. However, you can make changes (e.g. dates attended), if needed.

### Transcripts Received at ontariocolleges.ca



### Supporting Documents

Any information you provide to ontariocolleges.ca in support of you you apply to will be able to securely view this information and may providing notice.

Document Type	Date Received	Action
Official Ontario Secondary School Transcript	2018/10/01	

Pages: |<First <Previous 1 Next> Last>| Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1

#### **Ontario High School Grades**

- Grades will be listed in the **Transcripts Received at ontariocolleges.ca** section.
- It's recommended that current students check their grades several times during the school year. (e.g. After mid-term and final marks for semester 1 and 2.)
- Any errors should be reported to your guidance counsellor.

You can view your transcripts, report cards, or any other documents in the Supporting Documents section once they've been processed.

# **Financial Support**



ontariocolleges.ca



Contact Us Privacy Statement Terms of Use FAQ Accessiblity

# Experience

ontariocolleges.ca		Français Plave a question? HELP
William Byers   Account Number:210021686641	Active)   Edit Access Account	Logout
/ly Home	Experience	
/ly Profile	Experience	
Personal Information	Job Experience	
Contact Information		<b>Job Experience –</b> Previous or current paid employment
Authorized Users	include your current of previous job exper	<b>300 Experience</b> – Frevious of current paid employment
Citizenship and Residency	Add Job Experience	
Education		Test Information – Standardized test scores that can be
Financial Support	Test Information:	submitted to support your application (e.g. GED, TOEFL,
Experience	List standardized test information you will	IELTS, HOAE). Your test results will be posted here once
/ly Applications		we receive them.
Activity History	Add Test Information	
	Other Activities: Include activities that relate to your progra	<b>Other Activities –</b> Past or current volunteer experience, associations, memberships, etc.
	Add Activity	
		Only add information to these sections if it relates to your area of s
	No Experience to add	Check the <b>No Experience</b> to add box if none of them apply to you.
	Continue to Next Step	When you're finished, click <b>Continue to Next Step</b> .

# Experience

### Add Job Experience

My Home	Add Job Experience
My Profile	
Personal Information	Employer's Name.
Contact Information	
<ul> <li>Authorized Users</li> </ul>	* Country:
<ul> <li>Citizenship and Residency</li> </ul>	Canada 🔹
Education	* Province / State:
Financial Support	
Experience	Untario •
My Applications	* City:
Activity History	Select •
	* From

Select ... V Select ... V \* То

\* Employer's Website Address:

Select ... • Select ..



\* Role / Position Title:



\* Job Description (brief description of your role):

Complete all required fields. Click **Save** when done.



# Experience

#### Summary

My Home

#### My Profile

- Personal Information
   Contact Information
- Authorized Users
- Citizenship and Residency
- Education
- Financial Support

#### Experience

My Applications

Activity History

#### Experience

#### Job Experience:

Include your current or previous job experience if it relates to your program choice(s).

Employer	Role / Position Title	From	To:	Action		
Benny's Burgers	Cashier	2018/05	2018/08	View Details	Edit Details	Delete
Pages:   <first 1="" <previous="" next=""> Last&gt;  Showing 20 Items per Page. Page 1 of 1, Item 1 - 1 of 1</first>						
Add Job Experience Add buttons – add						

additional information

#### Test Information:

List standardized test information you will be submitting with your application.

Add Test Information

#### Other Activities:

Include activities that relate to your program choice(s). (Eg. volunteering, association memberships, etc.)



View Details – view existing information
Edit Details – update existing information
Delete – remove existing information

Continue to Next Step

# **My Applications**

#### ontariocolleges.ca

APPLY TODAY. CHANGE TOMORROW.

 William Byers | Account Number:210021686641 (Active) | Edit Access Account

 My Home

 My Profile

 If you wish to apply to a program starting in Septer 2019 and Jul 2020".

 Contact Information

Authorized Users

Citizenship and Residency

Education

Financial Support

Experience

My Applications

Activity History

## When Would You Like to Start College?

If you wish to apply to a program starting in September 2019, January 2020 or May 2020, select "I want to start college between Aug 2019 and Jul 2020".

#### Click the button with the start date you wish to apply to.

Selecting programs from BOTH application cycles will result in two applications and an additional application processing fee. **Note:** Fees paid on duplicate applications are non-refundable.

college between Aug

an additional \$95

I want to start college between Aug 2019 and Jul 2020

I want to start college between Aug 2018 and Jul 2019

- Programs starting in:
- September 2019
- January 2020
- May 2020

Français

Have a question?

Logout

# **My Applications**

### **Program Choices**

William Byers   Account Number:210021686641		Record you	r <b>Account Number</b>	Logout	1
My Home	Ма	nade Proc	Iram Choices		
My Profile	Ivia	nageriog			
<ul> <li>Personal Information</li> </ul>	Step	1: Add program	n choices		
<ul> <li>Contact Information</li> </ul>	You may	add up to 5 programs wit	th no more than 3 programs at any one col	lege List your programs in order of preference. Colleges	
<ul> <li>Authorized Users</li> </ul>	use this	information for statistical p	purposes.	ege. List your programs in order of preference. Conleges	
<ul> <li>Citizenship and Residency</li> </ul>	There is	no additional charge to a	dd or remove programs within the same an	inlication cycle (August to July). Any changes you make to	
<ul> <li>Education</li> </ul>	your pro	gram choices will be tran	Click the <b>Add a Pro</b>	<b>ram</b> button to get started	
Financial Support	Not sure	which program to apply	Click the Add a Pro	gram button to get started.	
<ul> <li>Experience</li> </ul>			You may apply to a	maximum of <b>FIVE</b> program cho	ices with no
My Applications	Add a	Program	more than <b>THREE</b> a	t any one college.	
19-000-5858 - Aug 2019 - Jul 2020	Step	2: Rank your p	You cannot create a	dditional accounts to apply to	more programs.
Program Choices (0)	Use the	Move Up or Move Down			
Activity History	previous	ly applied to or attended t	he college (if applicable).Use the <b>Delete</b> lir	nk to remove a program choice.	
	If a colle automat	ge closes a program you' ically. A message will app	ve added before you've paid your application ear in the Applicant Dashboard screen noti	on fee, the program will be removed from your application ifying you that the program was removed.	



Withdrawn Program Choices All Program Choices

#### You have no active program choices.



#### **Program Search**



Activity History

#### **Program Search Results**

#### My Home **Program Search** My Profile Search by Program Code or Program Title Personal Information Enter the code or title of the program you wish to search for. If you don't know the exact program title, enter a word that you believe is Contact Information part of the title. Search results will appear below the Search button. Authorized Users game Citizenship and Residency Education All Colleges Make sure you select the correct Program Financial Support Delivery, Start Date and Campus. Search Back Cancel Experience My Applications 26 program(s) found. 19-000-5858 - Aug 2019 - Jul 2020 Program Title Select College Program Availability Program Start Campus Duration Program Choices (0) Date Delivery Code Activity History Algonquin 3013X01F Open Game Development 2019/09 Woodroffe 3 Academic Full Time Add Years (Periods Of 8 Months) Click the Add button 6422 Game Art and Design Full Time 2019/09 Story Arts 4 Semesters Centennial Open Add Centre (Consecutive) to add a program to your application. Centennial 6432 Game Development and Story Arts Open Full Time 2019/09 6 Semesters Add Design Centre

### **Edit Program Choice**

My Home

My Profile

Personal Information

Contact Information

Citizenship and Residency

19-000-5858 - Aug 2019 - Jul 2020

Program Choices (0)

Authorized Users

Financial Support

Education

Experience

My Applications

Activity History

### **Edit Program Choice**

Review the program details below. Select the year you previously applied to and attended this college (if applicable) and choose the entry semester for when you would like to start the program.

#### Program Choice

Programs choices are ranked from 1 to 5. You can change the order of your program choices on the Manage Program Choices page.

College

Campus

Centennial

Story Arts Centre

Program Code

6432

Program Title

Game Development and Design

Program Delivery:

Full Time

Start Date:

2019/09

Previous Year Applied

Review the program details carefully to ensure you've selected the right program.

### **Edit Program Choice**

#### Start Date:

2019/09

#### **Previous Year Applied**

Select the year you most recently applied to this college (if applicable).

N/A

#### **Previous Year Attended**

Select the year you most recently attended this college (if applicable).

N/A

#### Entry Semester

#### **Previous Year Applied**

If you've applied to this college before, select the year.

Previous Year Attended

If you've attended this college before, select the year.

Select **Semester 1** if you are an applicant coming directly from high school or if you are taking a program for the first time. <u>Most applicants should use this choice</u>.

Select Advanced Entry (Semester 2 - 8) if you have prior education from applying to. (Not all programs have advanced entry options)

Select **Degree Completion** if you have completed a college diploma or se entry for a related degree. (Not all programs have degree completion optio

#### **Entry Semester**

Entry Semester 1 is the first semester of the program's first year.

Note: Programs with January start dates are still Entry Semester 1.

If you have selected Advanced Entry or Degree Completion, you must provide information about your previous related education in the Education section of this application. You must also provide official transcripts for the related programs or courses.

Entry Level 1



Click **Save** to return to the Program Choices screen.

#### **Manage Program Choices**

#### Manage Program Choices

#### Step 1: Add program choices

You may add up to 5 programs with no more than 3 programs at any one college. List your programs in order of preference. Colleges use this information for statistical purposes.

There is no additional charge to add or remove programs within the same application cycle (August to July). Any changes you make to your program choices will be transmitted to the college within 1 to 2 business days.

Financial Support

Experience

Education

My Home

My Profile

Personal Information

Contact Information

Citizenship and Residency

Authorized Users

My Applications

	_
Add a Drogram	
Add a Program	

Click the **Add a Program** button to add more program choices to your application.

C Edit

X Delete

#### 19-000-5858 - Aug 2019 - Jul 2020

#### 📀 Program Choices (1)

Basis of Admission

Payment Summary

Activity History

Step 2: Rank your program choices

Not sure which program to apply to? Search for programs at optariooo

Use the **Move Up** or **Move Down** arrows to change the order of your program choices. Use the **Edit** link to change the years you previously applied to or attended the college (if applicable). Use the **Delete** link to remove a program choice.

If a college closes a program you've added before you've paid your application fee, the program will be removed from your application automatically. A message will appear in the Applicant Dashboard screen notifying you that the program was removed.

 Active Program Choices
 Withdrawn Program Choices
 All Program Choices

 #1 - Game Development and Design (6432) @ Centennial - Story Arts Centre

 Start 2019/09

 Entry Level 1

 Full Time

 19-000-5858

 Received Date:

2018/10/01



#### **Rank Your Programs**

19-000-5858 - Aug 2019 - Jul 2020				
➢ Program Choices (3)				
Basis of Admission				
Payment Summary				
Activity History				

programs.

#### Step 2: Rank your program choices

Use the Move Up or Move Down arrows to change the order of your program choices. Use the Edit link to change the years you previously applied to or attended the college (if applicable). Use the **Delete** link to remove a program choice.

If a college closes a program you've added before you've paid your application fee, the program will be removed from your application automatically. A message will appear in the Applicant Dashboard screen notifying you that the program was removed.



# **Basis for Admission**



My Applications

19-000-5858 - Aug 2019 - Jul 2020

Program Choices (3)

**Basis of Admission** 

Payment Summary

Activity History

# **Applicant Dashboard**

### **Application Status**

ontariocolleges.ca		Français Plave a question? HELP
William Byers   Account Number:210021686641	(Active)   Edit Access Account	Logout
My Home	Applicant Dashboar	-d
My Profile	Click My Applications in the left pavigation column	The shapes when you would like to start college
Personal Information	Click my Applications in the left havigation column	n to choose when you would like to start college.
Contact Information	Application Status	Once program choices are added, the application
<ul> <li>Authorized Users</li> </ul>	19-000-5858 - 2019/08 - 2020/07 Unpaid	status will be Unpaid.
<ul> <li>Citizenship and Residency</li> </ul>	Resume your application (19-000-5858 - 2019/0	After the application processing fee is received, the
<ul> <li>Education</li> </ul>	Resulte your application (15 000 0000 - 2010/0	status is updated to Paid and your application
<ul> <li>Financial Support</li> </ul>	Message Centre	information is forwarded to your college choice(s).
<ul> <li>Experience</li> </ul>	meeeuge eenne	
My Applications	A Currently, you have no messages. Be su	re to check back later.
19-000-5858 - Aug 2019 - Jul 2020		
Program Choices (3)		

Basis of Admission

Payment Summary

Activity History

## **Payment Summary**

My Home

My Profile

Personal Information

Contact Information

- Authorized Users
- Citizenship and Residency
- Education
- Financial Support
- Experience
- My Applications
  - 19-000-5858 Aug 2019 Jul 2020
- Program Choices (3)

Basis of Admission

Payment Summary

Activity History

### **Payment Summary**

Application to Ontario Colleges - App # 19-000-5858

### Fees Outstanding:

Payment of the application fee is mandatory. The date ontariocolleges.ca receives your non-refundable application fee is considered the **received date** of your application. Once your application fee is received and processed, ontariocolleges.ca will release the application to your college choice(s).

\*Note: All payments are non-refundable.



# **Secure Online Payment**

### **Payment Method**

Mandatory fields marked by * Payment Method		
Please choose a payment method.		
Online	Choose a payment method:	
	<ul><li>Credit card (including Visa Debit)</li><li>Interac Online</li></ul>	

## **Payment Summary**

### **Payment Details**

Erin Novtest | Account Number:210016751230 (Active) | Edit Access Account

My Home	2015/09/30 - Your j	payment of <b>\$95.00</b> has been approved		
My Profile	Payment	Details	Paymont is varified on	
Personal Information	Application Number	r 16.001-0101	screen and you will be	sent
<ul> <li>Contact Information</li> </ul>	Order: OPD-33913	99-KON9VA	a confirmation email.	Sent
<ul> <li>Authorized Users</li> </ul>	Date: 2015/09/30 3	-54 DM		
<ul> <li>Citizenship and Residency</li> </ul>	Date. 2015/09/50 5	.94 FINI		
Education	Application to Onta	Application to Ontario Colleges - App # 16-000-2342		
Financial Support	Included December	Chairea		
Sexperience	Included Program			
My Applications	1. Durham - ANIMAL CARE 2. Northern - COMPANION ANIMAL PHYSICAL REHABILITATION			
16-000-2342 - Aug 2016 - Jul 2017	3. Sheridan - ANI	MAL CARE		
Program Choices (2)	Total Paid (CAD)			
Basis of Admission				
Transcript Request	Print Summary	Go Home		
Payment Summary				
View Offers (0)	Details	description		
Activity History	Bank Approval Code	02506Z		
	Message	APPROVED * =		

Logout

# **Apply For OSAP**

Erin Cbuitester | Account Number:210017002915 (Active) | Edit Access Account

My Home	Payment Result				
My Profile					
Personal Information	2017/10/16 - Your payment of \$95.00 has been approved.				
<ul> <li>Contact Information</li> </ul>	Payment Details				
Authorized Users	Application Number : 18-002-5353				
<ul> <li>Citizenship and Residency</li> </ul>	Order : ORD-177408-S5K8N0				
Education	Date : 2017/10/18 2:52 PM				
Financial Support					
Experience	Application to Ontario Colleges - App # 18-002-5353 \$95.00				
My Applications	Included Program Choices				
18-002-5353 - Aug 2018 - Jul 2019	1. Algonquin - General Arts And Science				
Program Choices (1)		95.00			
Basis of Admission	Ontario Residents				
Transcript Request	Click the OSAP banner to apply to receive financial aid from OSAP.				
Payment Summary	Your domographic information will already be filled out on the				
View Offers (0)	Pe och for the second s				
Activity History	Bar OSAP form based on what you entered on your college application.				
Comments	Message     APPROVED * =       Confirmation Number     ORD-177408-S5K8N0				
	You may be eligible for <b>FREE TUITION</b> through OSAP. Click here to set up your OSAP account to find out how much funding you may be eligible to receive.				

# **View and Confirm Offers**

### My Applications 18-001-3356 - Aug 2018 - Jul 2019 Program Choices (1) Basis of Admission Transcript Request Payment Summary View Offers (1) Activity History

#### How do I accept an offer of admission?

Click the Confirm button in the left column for the offer you wish to accept. In another window, you will be prompted to confirm your selection. Upon confirming your selection, the offer to which you confirmed and the date you accepted the offer will appear in the Current Status box at the bottom of this page. You will also receive an email confirming that your confirmation was successful and the other colleges you have applied to will be notified that you have accepted another college's offer.

# Click **View Offers** to see your offers of admission.

Note: Offers can only be viewed after they are posted by the colleges.

n?

e prompted to confirm your selection. Upon confirming that you are after you have declined all offers, you change your mind or receive e. the offer is not expired or revoked).

You have not confirmed to any offer.

Decline All Offers

### Offers To Your Progran

	College	Algonquin	
Confirm Offer	Program Code	0006X01F	
Communication		Computer Eng Computing Sc	
Decline Offer	Program Title		
	Date Offer Posted	2017/02/01	

Click **Confirm Offer** to accept an offer of admission. A confirmation email will be sent to your email address.

You may accept only ONE offer at a time and you may accept only ONE offer in a 24-hour period.

#### **Changing An Accepted Offer**

If, after accepting an offer, you change your mind or receive another that you prefer, you may accept the new offer (before the expiry date). The new acceptance will cancel your previous one.

# **Need Help?**

### For Application Help:

- Click **FAQ** to find answers to common questions
- Chat with us in real-time by clicking the **Live Chat** button on the ontariocolleges.ca website
- Email us at **ask-us@ontariocolleges.ca**
- Call us at **1-888-892-2228**

### **To Correct High School Grades:**

• See your guidance counsellor

### For Offer of Admission Information:

• Contact the college(s) you've applied to

### **Connect With Us:**



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- ontariocolleges.ca