

A.M. Cunningham

Parent Council Meeting

Wednesday October 8, 2014



In attendance: Lauren McLean, Alicia Moore, Yvette Cowe, Jodie Whitley, Joanne Gibson, Peter Maliphant, Tammy Gruza, Amanda Rankin, Sylvia Jarrett

Regrets: Jennifer Priestley, Meghan Shannon, Chris Upshall, Christy Cowan, Tara St Jacques, Krystal Jenkins, Rebekah Roy.

1. Welcomes and Bouquets.

- Welcome to Alicia Moore
- Thank you to all involved with chocolate – Lauren, Sylvia, Jodie, Jillian Toplack-Watson, volunteers.
- Thank you to Mr. Maliphant for initiating the new bicycle racks so quickly. When the portable was removed, there was gravel that needed to be removed. This gravel was recycled as a base for the bicycle rack at a considerable cost savings to the school. Locating racks for bicycles is in progress.
- Thank You to Chris for orchestrating freezies for the Terry Fox Run, and those parents who helped distribute them.
- Thank You to Alicia, Krystal and Jodie who helped distribute tattoos to our Cross Country runners. The kids had a great day at Christies!

2. Passing Minutes from last meeting.

- Previous minutes passed by Joanne, seconded by Lauren.

3. Treasury report

- End of June expenses completed
 - i. \$327.70 bussing for Choirfest

- ii. \$215.80 reimbursement to Lauren for Foodie Fest supplies
- iii. \$446.56 reimbursement to Jodie for stove, cups/gift card for picnic, graduation awards, lemonade (for picnic)
- iv. \$500.00 grade 5 year end trip
- v. \$226.00 bussing for Track and Field
- vi. \$200.00 1-day dance workshop for JKs paid to A. Nedich
- vii. \$50.00 paid to Dr Justin Gallant, speaker at Foodie Fest
- viii. \$49.60 reimbursement to Jodie for grad reception food supplies
- September expenses completed
 - i. \$3536.90 water bottle filling station 3rd floor
- Balance of funds
 - i. \$4385.06

4. **Chocolate Fundraising Update**

- As of meeting: 73 cases sold, 24 percent of total. The smaller unit counts in the cases are getting a positive reception from parents.

5. **Budget Issues –**

- Tammy Gruza spoke to the issue of the PRO Grant money for Foodie Fest (2014) and Art in the Heart (2013). Although this money was granted by the Ministry, the money was never actually applied to those events. Funds came from Council money for last years event. There are no clear guidelines regarding the process of claiming the money which means a couple of steps were missed and the money was not used. PRO Grant took back the money as a result.
- Tammy is still trying to track down what step(s) were missed to avoid this happening again in the future. She has initiated and appeal regarding the \$800 for Foodie Fest so there is a chance we could get this money back. Waiting to hear.
- Discussion regarding the need to track the different events better to ensure budgets are kept.
- Proposal by Jodie to allocate Council funds into different “pots” for the events and expenses we know we are going to have this year, ie end of year picnic, grade 5 graduation, bussing, etc. This can be done by setting up line items in the Council books to assign expenses to the proper items/events.

- Motion to allocate \$500 for the end of year picnic – moved by Sylvia, seconded by Lauren
- Motion to allocate \$3000 for bussing for all events for the year (swim team x1, skating days x3, track, choir, cross country) moved by Yvette, seconded by Sylvia
- Motion to allocate \$500 for the grade 5 end of year trip moved by Joanne, seconded by Sylvia.
- \$50 teacher allotment fund approved by Council at the last meeting. As of meeting date, 2 teachers have used theirs. This fund will remain open until the end of the school year. The account will be zeroed out at the end of the school year.
- Grade 5 Graduation: receipt for last year’s cake is outstanding. Motion to allocate \$200 budget for awards, cake, refreshments, etc moved by Lauren, seconded by Yvette
- **Action:**
 - i. Tammy to set the books up for the different “pots” of money as indicated above which allows for better tracking of each event and will allow us to see what extra money is available for spending once the chocolate campaign is over. When receipts are submitted, they MUST clearly identify what the item was purchased for.
 - ii. Tammy to zero out the couple of accounts that are still on the books. These sub-accounts (pots) to be zeroed out at the end of each school year.
 - iii. Tammy, Jodie and Sylvia to continue to deal with the PROgrant fund appeal and proper procedure to ensure this does not happen again.

6. **Christmas Sing-A-long**

- Time to start looking at the Christmas Sing-along so we are not rushed closer to the event. Mme Hind has asked to work on this in conjunction with the subcommittee.
- A small physical element (ie,dancing) needs to be incorporated into this year’s event in keeping with Families in Motion. This will satisfy the small monthly activity for the month of December.

- Lauren agreed to coordinate this sub committee.
- **Action:**
 - i. Lauren to connect with Mme. Hind and work on setting a date and work out the details.

7. **Volunteer Update**

- Information table at Meet the Teacher Night generated some new volunteer interest.
- More volunteers are still needed.

8. **Families In Motion (FiM)**

- The general plan is to have small monthly events to go home for families to participate in and then a larger event in the spring.
- Idea for October involves a community scavenger hunt.
- Prizes already committed: membership to rec centre, yearly membership to City museums
- Prizes being worked on: Splitsville (Chris is working on this)
- Dr Bowler has confirmed “Bruiser” and some Hamilton Bulldog players will be visiting AMC.
- **Action:**
 - i. Sub-committee to arrange meeting to move project ahead.

9. **CPF membership**

- Council has been paying to have a representative from the school sit on the CPF board. Chris took this position last year and will continue with the roll this year as well. In the past, Council has paid for an individual membership. There are benefits to paying a little extra money and having the school registered instead of an individual.
- All agreed that the organizational membership would benefit the school. Motion passed.

- **Action:**
 - i. Chris to follow through with CPF organizational membership.

10. Transition Committee for Sherwood HS

- Chris sits on the committee overseeing the transition. Much work has been done to improve facilities to be ready for Sept 2015.

11. Principal's report.

- Bouquets: BBQ – thank you to Graham and team for cooking and serving food at Meet the Teacher.
- Cross Country – team trained very hard and exhibited great teamwork
- Thank You to Pizza Day volunteers
- Class shuffle at end of September went smoothly – Mr Maliphant reported no visitors at his office afterward.
- Thank You to Tammy for filling the snack bin in the office for students who are in need of food during the day.
- Thank You from the staff for their \$50 allotments.
- iPad Minis – answers to common questions: if unit is lost, it is remotely shut down by the Board. All units also contain a GPS tracker.
- Swimming Date – 28 October
- Grade 4 and 5 classes will see a Bulldog game – 4 November
- EQAO – Individual results will be coming home soon.
- Reading scores were good, but a little extra reading would boost them. Significant number of students scored just below a level 3.

Next Meeting: November 6, 2014

December 10, 2014

HOLD OVER ISSUES:

Spirit Wear
Bike Rack